

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES  
OF THE VILLAGE OF CAROL STREAM  
Carol Stream Public Library  
515 Hiawatha Drive Carol Stream, IL 50188

DATE: June 21, 2023

TIME: 7:00 p.m.

PLACE: Library Meeting Room

1. Welcome and Call to Order

President Lynch called the meeting to order at 7:00 p.m.

2. President Lynch led those in attendance in the Pledge of Allegiance to the Flag

3. Roll Call

Secretary Patel called the Roll.

Present: Trustees Hudspeath, Leszczewicz, Olson, Rogers, Patel, Larimer and Lynch

Absent: None

Also Present: Director Susan Westgate, Assistant Director Laura Hays, Youth Services Manager Amy Teske and Patron Services Manager Melanie Johnson

4. PUBLIC PARTICIPATION – None

5. COMMITTEE REPORTS - None

6. CONSENT AGENDA

**Trustee Olson moved** and **Trustee Hudspeath seconded** the establishment of a Consent Agenda for the Regular Meeting of June 21, 2023. Motion approved.

Ayes ..... 7 Trustees Hudspeath, Leszczewicz, Olson, Rogers, Patel, Larimer and Lynch

Nays ..... 0

Absent..... None

**Trustee Hudspeath moved** and **Trustee Larimer seconded** that the following items be included on the consent agenda. Motion approved.

Ayes ..... 7 Trustees Hudspeath, Leszczewicz, Olson, Rogers, Patel, Larimer and Lynch

Nays ..... 0

Absent..... None

6.1 Minutes of the Regular Board Meeting of May 17, 2023

6.2 Accept the Monthly Financial Statements of the Treasurer for the Period Ending May 31, 2023

6.3 Recommendation, Re: Approval of the Illinois Public Library Annual Report for FY2023

6.4 Committee Appointments 2023-2025

6.5 Approval of Disbursements of May 1-31, 2023 plus the Addendum for the Meeting of June 21, 2023

**Trustee Larimer moved and Trustee Olson seconded** that the items on the Consent Agenda be approved by Omnibus vote. Motion approved.

Ayes ..... 7 Trustees Hudspeath, Leszczewicz, Olson, Rogers, Patel, Larimer and Lynch

Nays ..... 0

Absent..... None

***The following is a description of various items placed on the Consent Agenda:***

Recommendation, Re: Approval of the Illinois Public Library Annual Report for FY2023

Background Information:

The Library's Annual Report is submitted to the Illinois State Library. It contains all of the annual statistics for the Library's past fiscal year (May 1, 2022-April 30, 2023). The data in the report covers the Library's finances (revenues, expenditures) staffing, collections, programs, visitors, computer use, etc.

Committee Appointments 2023-2025

*STANDING COMMITTEES:*

FINANCE

Tim Rogers, Chair

Nancy Olson

Justin Lynch, Ex-Officio

Library Director, Ex-Officio

HUMAN RESOURCES

Mansi Patel, Chair

Mary Hudspeath

Justin Lynch, Ex-Officio

Library Director, Ex-Officio

FACILITIES

David Larimer, Chair

Mary Hudspeath

Tara Leszczewicz

Justin Lynch, Ex-Officio

Library Director, Ex-Officio

Approval of Disbursements:

The Library Board of Trustees approved the disbursements for the period of May 1-31, 2023 plus the Addendum for the Meeting of June 21, 2023 in the amount of \$96,522.61.

7. NEW BUSINESS

7.1 Discussion: West Library Property Options

Background information:

The Library will be working with the Village to enhance the area along the west side of the Library property following the completion of the Klein Creek Stabilization Project.

8. REPORT OF THE LIBRARY DIRECTOR

Background Information:

The Board thanked the Director for her work on securing the FEMA grant to reimburse the Library for the COVID-19 related expenses from March 2020-June 2022. The library was reimbursed in the amount of \$48,648.42.

9. MONTHLY STAFF REPORTS

The Board was impressed with the number of Business Library cards that have been issued due to the promotion of the Library and services that support small businesses. Adult Services Librarian Omar Kushad promotes these services with the Carol Stream Chamber of Commerce.

10. ADJOURN

There being no further business to come before the Board of Library Trustees, **Trustee Olson moved** and **Trustee Larimer seconded** that the meeting be adjourned. Motion approved. Meeting adjourned at 7:16 p.m.

July 19, 2023

Date approved

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Mansi Patel, Secretary for the Board of Library Trustees