

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES  
OF THE VILLAGE OF CAROL STREAM  
Carol Stream Public Library  
515 Hiawatha Drive Carol Stream, IL 50188

DATE: October 19, 2022

TIME: 7:00 p.m.

PLACE: Library Meeting Room

1. Welcome and Call to Order

President Lynch called the meeting to order at 7:13 p.m.

2. President Lynch led those in attendance in the Pledge of Allegiance to the Flag

3. Roll Call

Secretary Patel called the Roll.

Present: Trustees Hudspeath, Leszczewicz, Rogers, Olson, Patel and Lynch.

Absent: Trustee Larimer

Also Present: Director Susan Westgate, Assistant Director Laura Hays, Adult Services Manager Athens Moreno, Youth Services Manager Amy Teske, Circulation Manager Jeri Cain and Sikich representative Dan Berg

4. PUBLIC PARTICIPATION – None

5. CONSENT AGENDA

**Trustee Olson moved** and **Trustee Hudspeath seconded** the establishment of a Consent Agenda for the Regular Meeting of October 19, 2022. Motion approved.

Ayes ..... 6 Trustees Hudspeath, Leszczewicz, Rogers, Olson, Patel and Lynch

Nays ..... 0

Absent..... Trustee Larimer

**Trustee Hudspeath moved** and **Trustee Olson seconded** that the following items be included on the consent agenda. Motion approved.

Ayes ..... 6 Trustees Hudspeath, Leszczewicz, Rogers, Olson, Patel and Lynch

Nays ..... 0

Absent..... Trustee Larimer

5.1 Minutes of the Regular Board meeting of September 21, 2022

5.2 Accept the Monthly Financial Statements of the Treasurer for the Period Ending September 30, 2022

5.3 Approval of Disbursements of September 1-30, 2022 plus the Addendum for the Meeting of October 19, 2022

5.4 Report of the Library Director

**Trustee Olson moved** and **Trustee Hudspeath seconded** that the items on the Consent Agenda be approved by Omnibus vote. Motion approved.

Ayes ..... 6 Trustees Hudspeath, Leszczewicz, Rogers, Olson, Patel and Lynch

Nays ..... 0

Absent..... Trustee Larimer

***The following is a description of various items placed on the Consent Agenda:***

Approval of Disbursements

The Library Board of Trustees approved the disbursements for the period of September 1-30, 2022 plus the Addendum for the meeting of October 19, 2022 in the amount of \$114,074.45.

REPORT OF THE LIBRARY DIRECTOR

Background Information:

The Director prepares a monthly report highlighting the facility, customer service, outreach, operations and other projects to ensure that the Board members are apprised of relevant Library business.

6. NEW BUSINESS

6.1 Review of Fiscal Year 2022 Audit with Sikich Representative Dan Berg

Background information:

Partner Dan Berg from Sikich LLP, presented the Library's FY2022 Annual Financial Report and Auditor's Communication to the Board. The auditor issued a clean, unmodified audit opinion. An unmodified opinion is issued when the financial statements "give a true and fair view" and the organization under audit has practiced in accordance with all requirements. It is the highest opinion that can be given.

6.2 Acceptance of 2022 Audit as Presented

**Trustee Lynch moved** and **Trustee Rogers seconded** that the Library Board of Trustees accept the 2022 Audit as presented. Motion approved.

Ayes ..... 6 Trustees Hudspeath, Leszczewicz, Rogers, Olson, Patel and Lynch

Nays ..... 0

Absent..... Trustee Larimer

6.3 Recommendation, Re: Approval of Compensation as Discussed in Executive Session on October 19, 2022

**Trustee Patel moved** and **Trustee Olson seconded** that the Library Board of Trustees approve the compensation for specific employees as discussed in the Executive Session of the Human Resources Committee Meeting of October 19, 2022. Motion approved.

Ayes ..... 6 Trustees Hudspeath, Leszczewicz, Rogers, Olson, Patel and Lynch

Nays ..... 0

Absent..... Trustee Larimer

7. MONTHLY STAFF REPORTS

Trustee Lynch commented upon the renewal of the Chilton's online auto repair database. He was glad to see that use of the database has remained steady as it is an asset for the residents. Youth Services Staffie

Sleepover program looked very cute and was a big hit with the Library's young patrons. Adult Services is partnering with Worknet DuPage to promote their services and to highlight the Library's resources and services that benefit job seekers and provide scholarships and training. Adult Services is also enhancing their services to local small businesses. Trustees encouraged staff to consider returning some of the Library's large scale events for the public now that the pandemic is waning and the majority of the population is vaccinated.

8. ADJOURN

There being no further business to come before the Board of Library Trustees, **Trustee Olson moved** and **Trustee Patel seconded** that the meeting be adjourned. Motion approved. Meeting adjourned at 7:40 p.m.

Ayes ..... 6 Trustees Hudspeath, Leszczewicz, Rogers, Olson, Patel and Lynch

Nays ..... 0

Absent..... Trustee Larimer

November 16, 2022

Date approved

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Mansi Patel, Secretary for the Board of Library Trustees