

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES  
OF THE VILLAGE OF CAROL STREAM  
Carol Stream Public Library  
515 Hiawatha Drive Carol Stream, IL 50188

DATE: July 20, 2022

TIME: 7:00 p.m.

PLACE: Library Meeting Room

1. Welcome and Call to Order

President Lynch called the meeting to order at 7:00 p.m.

2. President Lynch led those in attendance in the Pledge of Allegiance to the Flag

3. Roll Call

Secretary Patel called the Roll.

Present: Trustees Leszczewicz, Rogers, Patel and Lynch. Trustee Hudspeath arrived at 7:03 p.m.

Absent: Trustees Larimer and Olson

Also Present: Director Susan Westgate, Assistant Director Laura Hays, Adult Services Manager Athens Moreno and Youth Services Manager Amy Teske

4. PUBLIC PARTICIPATION – None

5. CONSENT AGENDA

**Trustee Patel moved** and **Trustee Leszczewicz seconded** the establishment of a Consent Agenda for the Regular Meeting July 20, 2022. Motion approved.

Ayes ..... 4 Trustees Leszczewicz, Rogers, Patel and Lynch

Nays ..... 0

Absent..... Trustees Hudspeath, Larimer and Olson

**Trustee Roger moved** and **Trustee Hudspeath seconded** that the following items be included on the consent agenda. Motion approved.

Ayes ..... 5 Trustees Hudspeath, Leszczewicz, Rogers, Patel and Lynch

Nays ..... 0

Absent..... Trustees Larimer and Olson

5.1 Minutes of the Regular Board meeting of June 15, 2022

5.2 Accept the Monthly Financial Statements of the Treasurer for the Period Ending June 30, 2022

5.3 Recommendation, Re: Approval of FY 22 Quarterly Payments to SWAN Library Consortium

5.4 Approval of Disbursements of June 1-30, 2022 plus the Addendum for the Meeting of July 20, 2022

**Trustee Hudspeath moved** and **Trustee Leszczewicz seconded** that the items on the Consent Agenda be approved by Omnibus vote. Motion approved.

Ayes ..... 5 Trustees Hudspeath, Leszczewicz, Rogers, Patel and Lynch  
Nays ..... 0  
Absent..... Trustees Larimer and Olson

***The following is a description of various items placed on the Consent Agenda:***

Recommendation, Re: Approval of FY 22 Quarterly Payments to SWAN Library Consortium

Background information:

The Library is a member of SWAN, an organization of member libraries participating in a library services platform (LSP). Carol Stream Library will have quarterly payments in the amount of \$11,635.75 for a total annual fee of \$46,543 for services for July 1, 2022-June 30, 2023. Board approval is required for payments exceeding \$10,000.

Approval of Disbursements

The Library Board of Trustees approved the disbursements for the period June 1-30, 2022 plus the Addendum for the meeting of July 20, 2022 in the amount of \$133,603.78.

6. NEW BUSINESS

6.1 Recommendation, Re: Approval of Amendment to Library By-Law Article VII – Library Board Members, Section 2

Background information:

The Governor has signed an amendment to the Public Library Act that gives the Secretary of State the power to appoint a Library Trustee in the instance where there is a Trustee vacancy exceeding 90 days. The recommended updated text to the Library’s By-Law is taken directly from the Act. A unanimous approval by all members of the Board is required to approve the amendment at the July Board meeting. If not approved unanimously by all members, it will be on the agenda at the August Board meeting where a two-thirds vote for approval is required to pass the amendment. Two Trustees were absent, so the agenda item will be added to the August Board meeting agenda under “Unfinished Business.”

7. REPORT OF THE LIBRARY DIRECTOR

Trustee Lynch commented on the fact that the Library will be postponing the renovation of the front outdoor space of the library until the Klein Creek stabilization will be completed. Director Westgate stated that it is anticipated that the Village will complete the project in July 2023. Trustee Patel inquired if the Mobile Museum of Tolerance would be scheduled to return to the Library sometime in the future. Director Westgate stated that it may be a possibility. She has been looking into other possible museum/exhibit opportunities for the Library to enhance our patrons’ experiences.

8. MONTHLY STAFF REPORTS

Trustee Rogers commented upon the changes to the more specific break down in some of the Library’s statistics and that it is an improvement, providing more specific data as well as assisting with providing more accurate information for the state Library Report.

9. UNFINISHED BUSINESS – None

10. BOARD MEMBER REPORTS-None

11. EXECUTIVE SESSION

**Trustee Hudspeath moved** and **Trustee Rogers seconded** that the Board of Library Trustees adjourn into Executive Session as permitted under Illinois Open Meetings Act, 5 ILCS 120/2(c)(21) for the review of minutes. Motion approved.

Ayes ..... 5 Trustees Hudspeath, Leszczewicz, Rogers, Patel and Lynch

Nays ..... 0

Absent..... Trustees Larimer and Olson

Accordingly, the Meeting was closed to the public at 7:10 p.m. The Board discussed the aforesaid matters and no other matters in closed session. The Board returned to regular session at 7:26 p.m.

Secretary Patel called the roll.

Present: Trustees Hudspeath, Leszczewicz, Rogers, Patel and Lynch

Absent: Trustees Larimer and Olson

11.1 Approval of the Executive Session Minutes of March 7 and March 16, 2022

**Trustee Lynch moved** and **Trustee Rogers seconded** that the Board of Library Trustees approve the Executive Session minutes of March 7 and March 16, 2022 and that they remain closed at this time. Motion approved.

Ayes ..... 4 Trustees Hudspeath, Rogers, Patel and Lynch

Nays ..... 0

Abstain ..... 1 Trustee Leszczewicz

Absent..... Trustees Larimer and Olson

11.2 Recommendation, Re: Semi-Annual Review of the Minutes of Executive Session

**Trustee Lynch moved** and **Trustee Patel seconded** that the Board of Library Trustees approve the release of the Executive Session minutes of July 21, 2021, October 28, 2021 and the January 19, 2022 Executive Session minutes of the Regular Board Meeting and a partial release of the September 15, 2021 Executive Session minutes and the January 19, 2022 Executive Session minutes of the HR Committee Meeting and that all other Executive Session minutes remain closed at this time. Motion approved.

Ayes ..... 5 Trustees Hudspeath, Leszczewicz, Rogers, Patel and Lynch

Nays ..... 0

Absent..... Trustees Larimer and Olson

12. ADJOURN

There being no further business to come before the Board of Library Trustees, **Trustee Hudspeath moved** and **Trustee Leszczewicz seconded** that the meeting be adjourned. Motion approved. Meeting adjourned at 7:29 p.m.

Ayes ..... 5 Trustees Hudspeath, Leszczewicz, Rogers, Patel and Lynch

Nays ..... 0

Absent..... Trustees Larimer and Olson

August 17, 2022

Date approved

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Mansi Patel, Secretary for the Board of Library Trustees