

PUBLIC NOTICE
AGENDA FOR THE REGULAR MEETING OF THE BOARD OF
LIBRARY TRUSTEES OF THE VILLAGE OF CAROL STREAM
Carol Stream Public library
616 Hiawatha Drive
Carol Stream, IL 60188

DATE: November 17, 2021

TIME: 7:00 p.m.

PLACE: Library Meeting Room

All matters on the agenda may be discussed, amended, and acted upon.

In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.

1. WELCOME AND CALL TO ORDER – Justin Lynch, President

2. PLEDGE TO THE FLAG

Administration of Oath of Office to: Mary Hudspeath and Tim Rogers

3. ROLL CALL –Secretary

4. RECOGNITION OF GUESTS AND ANNOUNCEMENTS – President Lynch

5. PUBLIC PARTICIPATION – President Lynch

6. ADOPTION OF THE CONSENT AGENDA – President Lynch

7. APPROVAL OF MINUTES

7.1 Minutes of the Regular Board Meeting of October 20, 2021

7.2 Minutes of the Special Board Meeting of October 28, 2021

8. MONTHLY REPORTS OF THE TREASURER – Treasurer

8.1 Accept the Monthly Financial Statements of the Treasurer for the Period Ending October 31, 2021

9. BOARD AND COMMITTEE REPORTS

9.1 Report from the President-Justin Lynch

9.2 Report from the Vice President-David Larimer

9.3 Board Committee Reports

9.3.1 Human Resources Committee – Mansi Patel, Committee Chair

9.3.2 Facilities Committee – David Larimer, Committee Chair

9.3.3 Finance Committee – Committee Chair

10. NEW BUSINESS

10.1 Recommendation, Re: Approval of Resolution # 296 Commendation of Service of Trustee Dr. Bonita Berryman-Gilliam

10.2 Recommendation, Re: Approval of Annual Library Calendar 2022 Library Closings and Board Meetings

10.3 Recommendation, Re: Approval of Loan Payment to Village of Carol Stream

10.4 Recommendation, Re: Approval of Expenses over \$10,000- Renewal of Contract with Complete Cleaning

10.5 Recommendation, Re: Approval of Youth Services Assistant Manager Job Description

10.6 Recommendation, Re: Approval of Trustee Committee Appointments

10.7 Discussion: 2022 Per Capita Grant Requirements-Review of *Serving our Public 4.0, Standards for Illinois Public Libraries*

11. DISBURSEMENTS

11.1 Approval of Disbursements of October 1-31, 2021 plus the Addendum for the Meeting of November 17, 2021

12. REPORT OF THE LIBRARY DIRECTOR, Susan Westgate

13. MONTHLY STAFF REPORTS

13.1 Assistant Director's Report, Laura Hays

13.2 Adult Services Report, Athens Moreno

13.3 Youth Services Report, Amy Teske

13.4 Circulation Department Report, Jeri Cain

13.5 Human Resources Report, Mary Pellico

13.6 Marketing Report, Allison Porch

13.7 Information Technology Report

14. UNFINISHED BUSINESS

None

15. BOARD DEVELOPMENT

16. BOARD MEMBER REPORTS

17. ADJOURN

Next Resolution: #297

Mansi Patel, Secretary
Board of Library Trustees