

PUBLIC NOTICE
AGENDA FOR THE REGULAR MEETING OF THE BOARD OF
LIBRARY TRUSTEES OF THE VILLAGE OF CAROL STREAM

Carol Stream Public library
616 Hiawatha Drive
Carol Stream, IL 60188

DATE: May 19, 2021

TIME: 7:00 p.m.

PLACE: **ATTENTION**

This meeting will be conducted by audio or video conference without a physically present quorum of the Carol Stream Library Board of Trustees because of a disaster declaration related to COVID-19 public health concerns affecting the state of Illinois. The Board of Trustees determined that an in-person meeting at the Library building with all participants is not practical or prudent because of the disaster. Physical public attendance at the Library to view the meeting is not feasible, so alternative arrangements for public access to hear the meeting are available. If you are **interested in listening to the meeting live through the internet, please register online at:**

<https://carolstream.librarycalendar.com/events/library-board-meeting-online-6>. For individuals interested in Public Participation please email your full name and questions or comments to cstream@cslibrary.org. They will be read aloud during the Public Participation portion of the meeting. *The recording of the meeting will be posted on the Library's website.*

All matters on the agenda may be discussed, amended, and acted upon.

In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.

1. WELCOME AND CALL TO ORDER – Nadia Sheikh, President
2. PLEDGE TO THE FLAG
3. ROLL CALL –Secretary

Report, Re: Canvass of Returns of the April 6, 2021 Consolidated Election

Election of President, Secretary and Treasurer of the Board of Library Trustees and Appointment of Vice-President for two-year terms

4. RECOGNITION OF GUESTS AND ANNOUNCEMENTS – President

4.1 May is Asian American and Pacific Islander Heritage Month

4.2 Eid al-Fitr (Celebration Marking the End of Ramadan) was celebrated on May 13, 2021

5. PUBLIC PARTICIPATION – President

6. ADOPTION OF THE CONSENT AGENDA – President

7. APPROVAL OF MINUTES

7.1 Minutes of the Regular Board Meeting of April 21, 2021

7.2 Minutes of the Special Board Meeting of April 28, 2021

8. MONTHLY REPORTS OF THE TREASURER – Treasurer

8.1 Accept the Monthly Financial Statements of the Treasurer for the Period Ending April 30, 2021

9. BOARD AND COMMITTEE REPORTS

9.1 Report from the President

9.2 Report from the Vice President

9.3 Board Committee Reports-Committee Chairs

9.3.1 Human Resources Committee – Dr. Bonita Berryman-Gilliam

9.3.2 Facilities Committee - David Larimer

9.3.3 Finance Committee – Justin Lynch

9.3.4 EDI Committee – Dr. Bonita Berryman-Gilliam

10. NEW BUSINESS

10.1 Recommendation, Re: Approval of Additional Principal Payment of \$100,000 to the Village of Carol Stream for the Village/Library Intergovernmental Loan

10.2 Recommendation, Re: Approval of the Annual Report to the Village for FY2021

10.3 Recommendation, Re: Approval of Non-Resident Library Card Fee Effective May 1, 2021

10.4 Recommendation, Re: Approval of Landscape Plan and Installation on East Library Property by Sebert Landscaping, Not to Exceed \$20,000

10.5 Recommendation, Re: Approval of HVAC Bi-Polar Ionization Purifiers Installation by Precision Control Systems

10.6 Discussion: Library Re-Opening Plan

10.7 Recommendation, Re: Approval of Revision to Addendum to Library Policy Governing Patron Behavior-Face Covering/Face Mask Requirement

11. DISBURSEMENTS

11.1 Approval of Disbursements of April 1-30, 2021 plus the Addendum for the Meeting of May 19, 2021

12. REPORT OF THE LIBRARY DIRECTOR, Susan Westgate

13. MONTHLY STAFF REPORTS

13.1 Assistant Director's Report, Mary Clemens

13.2 Adult Services Report, Laura Hays

13.3 Youth Services Report, Amy Teske

13.4 Circulation Department Report, Jeri Cain

13.5 Human Resources Report, Mary Pellico

13.6 Marketing Report, Allison Porch

13.7 Information Technology Report

14. UNFINISHED BUSINESS

None

15. BOARD DEVELOPMENT

16. BOARD MEMBER REPORTS

17. AGENDA BUILDING FOR THE NEXT LIBRARY BOARD MEETING

18. ADJOURN

Next Resolution: #293

Mansi Patel, Secretary
Board of Library Trustees