

**PUBLIC NOTICE**  
**AGENDA FOR THE REGULAR MEETING OF THE BOARD OF**  
**LIBRARY TRUSTEES OF THE VILLAGE OF CAROL STREAM**  
**Carol Stream Public library**  
**616 Hiawatha Drive**  
**Carol Stream, IL 60188**

**DATE: April 21, 2021**

**TIME: 7:00 p.m.**

**PLACE:** **ATTENTION**

This meeting will be conducted by audio or video conference without a physically present quorum of the Carol Stream Library Board of Trustees because of a disaster declaration related to COVID-19 public health concerns affecting the state of Illinois. The Board of Trustees determined that an in-person meeting at the Library building with all participants is not practical or prudent because of the disaster. Physical public attendance at the Library to view the meeting is not feasible, so alternative arrangements for public access to hear the meeting are available. If you are **interested in listening to the meeting live through the internet, please register online at:** <https://carolstream.librarycalendar.com/events/library-board-meeting-online-5>. For individuals interested in Public Participation please email your full name and questions or comments to [cstream@cslibrary.org](mailto:cstream@cslibrary.org). They will be read aloud during the Public Participation portion of the meeting. *The recording of the meeting will be posted on the Library's website.*

**All matters on the agenda may be discussed, amended, and acted upon.**

*In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.*

1. WELCOME AND CALL TO ORDER – Nadia Sheikh, President
2. PLEDGE TO THE FLAG
3. ROLL CALL – Mansi Patel, Secretary
4. RECOGNITION OF GUESTS AND ANNOUNCEMENTS – Nadia Sheikh
  - 4.1 April is National Poetry Month
  - 4.2 National Library Week April 4-10, 2021
  - 4.3 National Library Workers Day, April 6, 2021
  - 4.4 Ramadan Began on April 13 and Will End on May 12
  - 4.5 More Than a Month Library Program: "The Lie that Invented Racism" Online Discussion-Tuesday, April 20
5. PUBLIC PARTICIPATION – Nadia Sheikh
6. ADOPTION OF THE CONSENT AGENDA – Nadia Sheikh
7. APPROVAL OF MINUTES
  - 7.1 Minutes of the Regular Board Meeting of March 17, 2021
8. MONTHLY REPORTS OF THE TREASURER – Nancy Olson
  - 8.1 Accept the Monthly Financial Statements of the Treasurer for the Period Ending March 31, 2021
9. BOARD AND COMMITTEE REPORTS
  - 9.1 Report from the President, Nadia Sheikh
  - 9.2 Report from the Vice President, Dr. Bonita Berryman-Gilliam
  - 9.3 Board Committee Reports-Committee Chairs

9.3.1 Human Resources Committee – Dr. Bonita Berryman-Gilliam

9.3.2 Facilities Committee - David Larimer

9.3.3 Finance Committee – Justin Lynch

9.3.4 EDI Committee – Dr. Bonita Berryman-Gilliam

## 10. NEW BUSINESS

10.1 Recommendation, Re: Approval of Light Fixture Replacement on Library Entrance Awning-Crescent Electric

10.2 Recommendation, Re: Approval of Funds Transfer of \$150,000 from the General Fund to the Capital Maintenance & Repair Fund

10.3 Recommendation, Re: Approval of Additional Budget Line to Building Renovation Loan Fund, “Transfer-In of Surplus Funds”

10.4 Recommendation, Re: Approval of Funds Transfer of \$100,000 from the General Fund to the Building Renovation Loan Fund

10.5 Recommendation, Re: Approval of Revision of Collections Development Policy-addition of Carol Stream Authors Collection

10.6 Recommendation, Re: Approval of Revision to Policy 2.J Gifts and Donations

10.7 Discussion: Library Re-Opening Plan

## 11. DISBURSEMENTS

11.1 Approval of Disbursements of March 1-31, 2021 plus the Addendum for the Meeting of April 21, 2021

## 12. REPORT OF THE LIBRARY DIRECTOR, Susan Westgate

## 13. MONTHLY STAFF REPORTS

13.1 Assistant Director’s Report, Mary Clemens

13.2 Adult Services Report, Laura Hays

13.3 Youth Services Report, Amy Teske

13.4 Circulation Department Report, Jeri Cain

13.5 Human Resources Report, Mary Pellico

13.6 Marketing Report, Allison Porch

13.7 Information Technology Report

## 14. UNFINISHED BUSINESS

None

## 15. BOARD DEVELOPMENT

15.1 DEI Trustee Survey Focus Group, April 28, 2021

15.2 ATLAS (Area Training for Librarians & Staff) Trustee Day 2021-May 22

16. BOARD MEMBER REPORTS

16.1 ALA News Article-ALA Releases State of America's Libraries Special Report: COVID-19

17. AGENDA BUILDING FOR THE NEXT LIBRARY BOARD MEETING

18. ADJOURN

Next Resolution: #293

---

Mansi Patel, Secretary  
Board of Library Trustees