

- B. Accept the Monthly Financial Statements of the Treasurer for the Period Ending December 31, 2018
- C. Approval of Disbursements for the Period December 1, 2018 to December 31, 2018, plus the Addendum for the Meeting of January 16, 2019
- D. Report of the Library Director
- E. Monthly Staff Reports
- F. January 9, 2019 *Examiner*-Happy Noon Year's Party Article and Photos
- G. Library Closing at 1:00 p.m. Friday, January 25 for Staff Development
- H. Illinois Library Association Legislative Luncheon: Friday, March 1, 2019, Chicago Marriot in Oak Brook, IL
- I. Illinois Library Association Trustee Forum Workshop, Saturday, March 16, 2019, Chicago Marriot in Oak Brook, IL

Trustee Lynch moved and Trustee Sheikh seconded that the items on the Consent Agenda be approved by omnibus vote. Motion approved.

Ayes 5 Trustees Berryman-Gilliam, Lynch, Olson, Sheikh and Jourdan
 Nays 0
 Absent..... Trustees Larimer and Patel

The following is a description of various items placed on the Consent Agenda:

Approval of Disbursements

The Library Board of Trustees approved the disbursements for the period December 1, 2018 to December 31, 2018, plus the Addendum for the Meeting of January 16, 2019 in the amount of \$174,880.96.

Report of the Library Director

Monthly report highlighting the facility, customer service, outreach, operations and other projects as well as agenda items to ensure that the Board members are apprised of relevant Library business. January Employee Anniversaries: Barbra Boucher-1/31/00-Technical Services; Laura Hays-1/7/02-Adult Services; Bindiya Patel-1/4/12-Circulation; Susan Westgate-1/28/13-Administration; Jessica Elder-1/18/16-Adult Services.

MONTHLY STAFF REPORTS

Reports of the monthly activities and accomplishments in each department. Monthly reports are prepared by the Department Head.

Regular Meeting

V. BOARD AND COMMITTEE REPORTS

Trustee Lynch stated that he was pleased with the attendance and feedback of the “Meet your Muslim Neighbor” program that the Library held in December. He also enjoyed the Italian

Cooking program that was held in January. The Trustees discussed reviewing the By-Laws regarding Library Board meetings.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Recommendation, Re: Approval of Policy for Sale or Disposal of Library Property

Trustee Sheikh moved and Trustee Berryman-Gilliam seconded that the Carol Stream Library Board of Trustees approve the Policy for sale or disposal of Library property. Motion approved.

Ayes 5 Trustees Berryman-Gilliam, Lynch, Olson, Sheikh and Jourdan

Nays 0

Absent..... Trustees Larimer and Patel

Background Information:

There is a law for libraries outlining the process for disposing of library property (75ILCS 5/4/16). Based upon this law, the Library developed a policy for the sale or disposal of library property in which the Library Board delegates authority to the Director to sell or dispose of Library property. This policy will help to expedite the process of removing the large amount of physical property that will need to be donated, sold or disposed of during the Library renovation project. It has been reviewed by the Library’s attorney.

VIII. ADJOURNMENT

There being no further business to come before the Board of Library Trustees, **Trustee Lynch moved and Trustee Olson seconded** that the meeting be adjourned. Motion approved. Meeting adjourned at 7:45 p.m.

February 20, 2019

Date approved

Susan Westgate, Library Director
on behalf of the Board of Library Trustees