



- A. Minutes of Regular Meeting of January 20, 2016
- B. Accept the Monthly Financial Statements of the Treasurer for the Period Ending January 31, 2016
- C. Approval of Disbursements for the Period January 1, 2016 to January 31, 2016, plus the Addendum for the Meeting of February 17, 2016
- D. Report of the Library Director
- E. Memorial Service for Former Trustee James Bailey, March 6, 2016 at Heritage Presbyterian Church

**Trustee Berryman-Gilliam moved and Trustee Bagdonas seconded** that the Consent Agenda be approved by omnibus vote. Motion approved.

Ayes ..... 6 Trustees Larimer, Lynch, Sheikh, Bagdonas, Berryman-Gilliam, Jourdan  
 Nays ..... 0  
 Absent..... Trustee Johnson

*The following is a detailed description of various items placed on the Consent Agenda:*

**Approval of Disbursements**

The Library Board of Trustees approved the disbursements for the period January 1, 2016 to January 31, 2016, plus the Addendum for the Meeting of February 17, 2016 in the amount of \$101,293.93.

**Report of the Library Director**

Monthly report highlighting the facility, customer service, outreach, operations and other projects as well as agenda items to ensure that the Board members are apprised of relevant Library business.

February Employee Anniversaries:

Susan Grude-2/01/95-Technical Services; Clare Meehan-2/11/97-Youth Services; Adriana Albers-2/14/00-Youth Services; Regina Boe-2/09/09-Technical Services.

**Announcements**

- A. Memorial Service for Former Trustee James Bailey, March 6, 2016 at Heritage Presbyterian Church

**Background Information:**

A visitation and memorial service for former Trustee Bailey has been scheduled for Sunday, March 6, 2016. It will take place at the Heritage Presbyterian Church located at 965 Kuhn Rd. in Carol Stream. Visitation will be from 1:30-5 p.m. followed by the Memorial Service from 5-6 p.m. Attendees are invited to share their favorite Jim Bailey memories and/or funny stories. A pot-luck will immediately follow the service at 6 p.m.

**Regular Meeting**

## I. NEW BUSINESS

### A. Summary of February 12, 2016 Legislative Luncheon

#### Background Information:

Trustees Larimer, Lynch and Director Westgate attended the Legislative Luncheon on Friday, Feb. 12. At the luncheon they heard an overview of the current state of the Illinois State budget as well as a brief review of current legislature affecting libraries that ILA recommends either supporting or not-supporting. The attending legislators were all given the opportunity to speak to the attendees, sharing their views of libraries and the current state of affairs in Springfield.

### B. Summary of February 13, 2016 Trustee Forum

#### Background Information:

Trustee Lynch attended the Library Trustee Forum on Saturday, February 13, 2016, Chicago Marriot in Oak Brook, IL. The content of the program was an overview of the Open Meetings Act (OMA) and the Freedom of Information Act (FOIA). Trustee Lynch enjoyed the opportunity to network with Trustees from other Libraries.

### C. Review of Marketing Plan: January 2016-March 2017

#### Background Information:

The Strategic Plan Objective Team 2.3, led by Adult Services Librarian Sarah Kovac, completed the Library's Marketing Plan. It covers the time period of January 2016-March 2017. The plan provides statistics, a current state assessment, identified problems and proposed solutions. Three populations were identified by the Objective Team 1.4 that will be targeted by this initial plan- new Americans (immigrants), active adults, and new parents.

### D. Monthly Staff Reports

#### Background Information:

Reports of the monthly activities and accomplishments in each department. Monthly reports are prepared by the Department Head. It was brought to the Director's attention that the statistics for DVD check-outs in the Librarians Report didn't make sense. It was determined it was an entry error and the numbers will be corrected.

## ADJOURNMENT

There being no further business to come before the Board of Library Trustees, **Trustee Lynch moved** that the meeting be adjourned, seconded by **Trustee Larimer**. Motion approved. Meeting adjourned at 8:06 p.m.

Ayes ..... 7 Trustees Johnson, Larimer, Lynch, Sheikh, Bagdonas, Berryman-Gilliam, Jourdan

Nays ..... 0  
Absent..... None

March 16, 2016  
Date approved

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Nadia Sheikh, Secretary  
Board of Library Trustees