

**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: September 21, 2011 TIME: 7:30 p.m. PLACE: Library Discovery Room

I. CALL TO ORDER

President Douglas called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

PLEDGE TO THE FLAG

President Douglas led those in attendance in the Pledge of Allegiance to the Flag.

II. ROLL CALL

Secretary Hudspeath called the roll.

Present: Trustees DeRango, Jeffrey, Wade, Arends, Hudspeath, and Douglas

Absent: Trustee Bailey

Also Present: Library Director Ann Kennedy, Assistant Director Pam Leffler

III. PUBLIC PARTICIPATION

No one elected to address the Board.

ADOPTION OF CONSENT AGENDA

Trustee Hudspeath moved and Trustee Arends seconded to establish a consent agenda for the Regular Meeting of September 21, 2011. Motion carried.

Ayes 6 Trustees DeRango, Jeffrey, Wade, Arends, Hudspeath, and Douglas

Nays 0 None

Absent or

Not Voting 1 Trustee Bailey (absent)

Trustee Hudspeath moved and Trustee Wade seconded to put the following items on the Consent Agenda for the Meeting. Motion carried.

Ayes 6 Trustees DeRango, Jeffrey, Wade, Arends, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Bailey (absent)

- A. Approve recommendation, re, Employee Service Anniversaries**
- B. Approve recommendation, re, Expenses over \$10,000**
- C. Receive Monthly Report of the Library Director**
- D. Receive Monthly Staff Reports**
- E. Receive Report, RAILS Library System**
- F. Receive Report, Friends of the Carol Stream Public Library**
- G. Receive Communications**
- H. Receive Announcement, Trustee Day at ILA Conference**

Trustee Wade moved and Trustee Arends seconded to approve the Consent Agenda for this Meeting by omnibus vote. Motion carried.

Ayes 6 Trustees DeRango, Jeffrey, Wade, Arends, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Bailey (absent)

The following is a detailed description of various items placed on the Consent Agenda:

Employee Service Recognition

A book will be dedicated in the collection to Brian Link in recognition of his 5th employment anniversary and in gratitude for his years of service to the Library and the community.

Expense over \$10,000

The Board approved the renewal over the subscription to the Newsbank database at a cost of \$12,205.

Report of the Library Director

Staff members celebrating employment anniversaries this month are: Donna Donchenko – 21 years, Robin Harwood – 18 years, Mary Magnus - 16 years, Sue McCallum – 14 years, Heidi Krueger – 7 years, Brian Link – 5 years, Stephanie DeYoung – 3 years, Sarah Kovac – 3 years, and Angela Aiello 2 years.

Communications

- A. Thank you from Literacy DuPage for partnership
- B. Thank you from Sherry Modee for service
- C. Thank you from Elisabeth McDonald for service

Announcements

- A. Trustee Day at ILA, Thursday, October 20, 2011

Regular Meeting

VI. COMMITTEE REPORTS

A. Finance Committee

1. Presentation of Annual Financial Report for the Year Ended April 30, 2011 by Brian LeFevre of Sikich LLP.

This item was moved up in the agenda to allow Mr. LeFevre the opportunity to leave early.

Brian LeFevre thanked the Board on behalf of Sikich for hiring them to perform the audit and introduced Laura VanBroeck. Mr. LeFevre then walked the Board through pertinent areas of the Annual Financial Report.

On page 1 of the Annual Financial Report Mr. LeFevre explained that they arrived at their opinion using auditing standards issued by the American Institute for Certified Public Accountants and by the Government Accounting Standards Board. Their opinion on the Financial Statements is an “unqualified opinion”, which is the highest level of opinion that can be received.

The Management Discussion and Analysis (MD&A) is required by GASB 34. It is written by the Library Director and reviewed by Sikich and presents an overview of the Financial Statements.

The Statement of Net Assets on page 3 of the audited financial statements shows an unrestricted net asset of \$3,380,052.

On page 4 the Statement of Activities presents an overview of expenses and revenues. The significant number is the change in net assets which is a positive \$316,350. This indicates that the Library is economically better off in April 2011 than it was in April 2010. This statement along with the statement on page 3 is required for an unqualified opinion.

The fund balance in the General Fund is the amount available to the Library to budget and appropriate. The General Fund balance is just under \$3.2 million, as shown on page 7.

The excess of revenues over expenditures in the General Fund is a positive \$442,351. This means that the funds are sufficient to cover operations so the General Fund is considered to be structurally in balance. This allowed the transfer of \$500,000 from the General Fund to the Capital Maintenance and Repair Fund.

Deposits and investments are discussed on page 14 of the report. All of the Library’s deposits are covered by FDIC insurance or by additional collateral.

The non-major funds have a fund balance that is managed based on the tax levy. The levy for each of those funds can only be used for those purposes and the amount levied directly influences the fund balance. All funds have a positive fund balance.

The final page, page 34 of the report, shows an increase of the Equalized Assessed Valuation from 2006 to 2008 and then a decrease from 2008 to 2010. Because the Library requests a dollar amount to be levied, an increasing EAV correlates to a decreasing tax rate (shown as a percentage of taxes), and a decreasing EAV correlates to an increasing tax rate though the dollar amount levied remains the same.. The percent of taxes collected continues to be between 99 and 100%.

President Douglas enquired about MD&A, page 4 where expenses were classified as “Culture and Recreation”. LeFevre explained that Libraries typically classify their activity as government or as culture and recreation. The Carol Stream Public Library has always listed its’ activity as culture and recreation.

Trustee Arends asked if the net asset increase of \$316,350 on page 3 of the MD&A means that the Library is economically better off and that net assets are increasing. LeFevre agreed that it does mean that based on the financial statements.

Turning to the Management Letter, LeFevre directed the Board’s attention to the appendix on the last page. The appendix lists the deficiencies from 2010 and shows that they have all been addressed. There are no deficiencies this year. The audit went very smoothly, and all information was received on time.

Next year the Library will be affected by GASB 54 which changes the terminology for fund balance reporting. The Board should consider adopting a Fund Balance Policy for the appropriate amount of reserves in each fund. The Board could also earmark funds for specific future capital projects. The adoption of the policy is not a requirement but an opportunity. LeFevre said he would send policy examples to Director Kennedy.

Trustee Wade enquired about fund balances and how they are calculated. Wade asked if it would be appropriate to add up the cash on hand and in the bank and divide by monthly expenses to state the amount of reserves on hand. LeFevre explained that auditors look at it as fund balance and take into account liabilities that haven’t been paid. LeFevre recommended that institutions look at their reserves and cash balances as a percentage of operating expenditures. LeFevre also recommended that from an operational stand point they should look at what is needed for capital projects. Trustee Arends asked for clarification on whether the cash on the balance sheet equals the Library’s reserves. LeFevre stated that bills which need to be paid should be backed out of the balance sheet funds. President Douglas asked for clarification on the property tax payments from the County for the operating budget plus cash on hand is not the normal way to calculate reserves; we also need to back out what we will be paying out for the year. LeFevre explained that accounting standards use the funds on hand at fiscal year end, April 30, as a good measuring point because taxes haven’t started coming in. LeFevre explained that reserves are the funds in the bank less the budgeted expenses for the year. LeFevre further explained that the funds needed for capital projects would influence how much to keep in reserves and that this should be part of the policy discussion of the Board.

Trustee Wade asked for clarification that in the planning process the Board needs to make assumptions for future contingencies of capital maintenance and if funds for capital projects should be kept in the General Fund or transferred to Capital maintenance. LeFevre stated that which funds the monies are kept in is a Board decision. Director Kennedy enquired if there is a statute which limits the amount of money that can be accumulated in a particular fund to a percentage of expenses of the previous three years. LeFevre said that the Board

should get input from their attorney on that Statute. Trustee Arends asked if LeFevre would take part in a conference call with Director Kennedy and legal counsel about fund balances.

Trustee Hudspeath asked if other libraries have had to implement GASB 54 yet. LeFevre stated that Library Districts have already implemented it. Trustee Hudspeath asked if they had found it to be beneficial. LeFevre stated that the Libraries have adopted policies and then the changes in the Financial Statements make sense. Some government units went into a lot of detail on the policies and others left it to the staff to implement those policies. The policy would give the Board the opportunity for statutory reference on the limit of reserves.

Trustee Arends moved and Trustee Hudspeath seconded that the Board of Library trustees accept the Annual Financial Report for the Year Ending April 30, 2011 as presented by Sikich. Motion carried.

Ayes 6 Trustees DeRango, Jeffrey, Wade, Arends, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Bailey (absent)

IV. APPROVAL OF MINUTES

A. Minutes of Regular Meeting of July 20, 2011

Trustee Wade moved and Trustee Jeffrey seconded that the minutes of the Regular Meeting of July 20, 2011 be approved as amended. Motion carried.

Ayes 6 Trustees DeRango, Jeffrey, Wade, Arends, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Bailey (absent)

Discussion:

President Douglas stated that he had corrections to make to the amended minutes. Douglas stated that a lot of comments had been made in public participation adding detail to what one side said to the detriment of the other side. President Douglas stated that he had trouble with the statement that twice as many spoke in favor of selling the land. President Douglas stated that some of the speakers under Public Participation were talking about the Library not building a new library and were not saying that the Library should sell the land. Trustee Wade stated that he went through the tape for several hours and took extensive notes and tabulations on what the public said they wanted. Trustee Wade recalled that 4-5 people wanted the Board to hold on to the land, 12 people wanted the Board to sell the property and approximately six said "my comments were already stated" which Trustee Wade characterized as neutral. Trustee Wade explained how he separated each comment by semi-colons so that everything between the semi-colons was said by one person. President

Douglas stated that he doesn't believe that those present were in favor of selling by 2 to 1 but he can accept that that was the proportion of those who spoke.

Trustee Arends stated that this was not a raise your hand and tell us your vote situation but that it was a very broad discussion and people should discern that in our minutes. Trustee Arends stated that a lot of people agreed that it may not be the appropriate time to sell the land but that does not come through in the audio. Trustee Arends stated that the minutes should reflect an overall sense of what people were saying and not quote them as in a hearing. Trustee Wade stated that in the cell tower discussions there was not a vote and that he tried to look at this just as we looked at the cell tower. Trustee Wade stated that he put in the voice of the people and did not editorialize. President Douglas stated that since these are not Michael Wade comments but comments from the public than he would leave them in but pointed out that some of the comments had incorrect information. One person stated that the taxes had gone up 4% but according to the report presented by Sikich the taxes have only gone up 1.8%.

Trustee Arends asked if there is incorrect information in the minutes should it be published? Trustee Jeffrey stated that the public doesn't have to be correct but the Trustees need to be. President Douglas stated that is the reason he is bringing up the discussion. President Douglas also pointed out that the comments by the former reporter were not correct. The reporter's comments mixed up the Citizen Survey that was conducted by Northern Illinois University and had over 600 participants, a good statistical sampling, with the Citizen's groups that had 2 to 10 people participating. President Douglas stated that he was pointing out the errors so the corrections could go on record. Trustee Arends asked if the statements made by the public were incorrect why the Board did not have a dialogue to correct the statements. President Douglas explained that the Public Participation part of the meeting is for public comments to the Board and not for a dialogue with the Board or the Trustees would be there all night. Trustee Arends asked why the Board does not correct the statements when they are made. President Douglas stated that we don't always know the correct answer. Trustee Wade concurred that we can't always have the facts at our fingertips. Trustee Arends asked why we would put something incorrect in the minutes. Trustee Arends stated that the minutes should be a summary of the meeting. President Douglas stated that sometimes we hear what we want to hear and not what is said. Trustee Jeffrey concurred that the meetings can be a little tough because they are so busy. President Douglas added the sentence, "One individual noted that libraries will be going out of business soon as indicated by the bankruptcy filing of Borders book store and therefore we will never need another library. This speaker also said he would like to see Carol Stream become more like rural Indiana where he had once lived and where property taxes were only between \$900 and \$1000 per year." to the public participation portion and stated that he could live with the rest of the public comments inserted by Trustee Wade under public participation.

Trustee Hudspeath stated that the entire situation was engineered by Michael Wade, that the recommendation to sell the property was not from the Facilities committee, and that Trustee Wade wants to put all of the comments in the minutes to make it sound like there is an outcry in the Village to sell the property. Trustee Hudspeath stated that Trustee Wade did not

have to create the animosity that was in the room that day. Trustee Wade stated that he wasn't sure there was animosity but rather it was the sentiment of the public. Trustee Hudspeath stated that the Library has a viable alternative to do something good for the community with the land and it negates the negative financial affect on the library budget. Trustee Wade stated that an agreement with the Park District would negate our financial obligation but the Park District would add the cost of upkeep, maintenance and repair and that would still be on the taxpayers. Trustee Wade further stated that there would be a savings to the public in that the property taxes would not have to be paid. Wade stated that he thinks the people were clear in saying that they don't want a new library.

President Douglas directed the discussion back to the approval of the July 20, 2011 minutes. Trustee Arends stated that the Library is economically better off in April 2011 than in April 2010. Trustee Arends added that the Board needs to look at what they are doing with the land and selling the land would not make the Library economically better off from the stand point of net assets. Trustee Arends agreed that the minutes reflect people's opinion and also a sense that it is too soon to sell the land especially in a down market.

Trustee Arends clarified comments made under the Treasurer's report. Trustee Arends asked Trustee Wade to clarify comments he added under discussion of selling the Kuhn Road property pertaining to Wade's perception of the Director's actions.

President Douglas recommended that Trustee Wade's paraphrasing of the letter from the editor of the Carol Stream Press be deleted in Section VIII. B. of the July 20, 2011 minutes. The letter will be attached to the minutes for reference. President Douglas stated that Trustee Wade's reference to voters in the same section was disingenuous. President Douglas stated for the record that in 2004 19% of the registered voters said no to a new library, 22% of the registered voters said no to funding a new library, in 2005 16.8% of registered voters said no to a new library and in 2007 18.6% of the registered voters said no to a new library. President Douglas stated that to just say "the voters" makes it sound like a ground swell of negativity amongst the voters and is inappropriate.

B. Minutes of Regular Meeting of August 17, 2011

Trustee Wade moved and Trustee DeRango seconded that the minutes of the Regular Meeting of August 17, 2011 be approved as presented. Motion carried.

Ayes 6 Trustees DeRango, Jeffrey, Wade, Arends, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Bailey (absent)

Discussion:

There was no discussion.

V. MONTHLY REPORT OF THE TREASURER

- A. Accept the Monthly Financial Statements of the Treasurer for the Period Ending August 31, 2011

Trustee Hudspeath moved and Trustee Arends seconded that the Monthly Financial Statements of the Treasurer for the period ending August 31, 2011 be accepted. Motion carried.

Ayes 6 Trustees DeRango, Jeffrey, Wade, Arends, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Bailey (absent)

Discussion:

President Douglas stated that Trustee Wade pointed out in July that the Library had an excessive cash balance of \$5,159,456. President Douglas stated that based on the numbers on the Library's Combined Statement of Assets, Liabilities and Fund balances, as of August 31, 2011 the Library has a balance of \$4,679,129.33, which is a decrease in the last two months of \$490,327 or a 9.5% decrease. President Douglas further stated that given the current expenditure numbers used by Trustee Wade of \$262,000 per month, by year end the Library will have spent \$2,940,889 for an end of year balance of \$2,218,567 which equates to 8.46 months of reserve. Trustee Wade asked if those numbers included the September tax receipts. President Douglas stated that he used the same calculations as Trustee Wade, but where Trustee Wade had 19 months of reserve President Douglas has 8.4 months of reserve at this point in time based on the numbers that Trustee Wade used. Trustee Wade disagreed that the calculations were done the same way. Trustee Arends stated that Director Kennedy will monitor the expenses every month and will come to the Board with recommended reserves.

VI. COMMITTEE REPORTS

- A. **Facilities Committee**
No Report

VII. UNFINISHED BUSINESS

There was no unfinished business to come before the Board.

VIII. NEW BUSINESS

- A. **Discussion, Re: Per Capita Grant requirement, Community Partnerships**

Director Kennedy prepared for the Board a listing of the partnerships which the Library has with various community organizations. Trustee Arends asked if the list would become part of the Per Capita Grant application. Director Kennedy stated that the list would be summarized into half a page. There was no other discussion.

B. Authorization for the Library Director to apply for FY2012 Per Capita Grant

Trustee Hudspeath moved and Trustee Wade seconded that the Library Director be authorized to prepare the Library's Application for a Per Capita Grant for FY2012 and to file such document with the Illinois State Library no later than October 15, 2011. Motion carried.

Ayes 6 Trustees DeRango, Jeffrey, Wade, Arends, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Bailey (absent)

Discussion:

Director Kennedy summarized for the Board her idea to use the Per Capita Grant funds, with the Board's permission, to purchase, install and supply a book kiosk for the southeast area of Carol Stream. Remaining funds would be used for enhancing services to the Hispanic community. Trustee Arends asked who signs the grant application. Director Kennedy explained that the cover letter to the Grant is signed by the President and the Secretary of the Board. The cost of the kiosk is estimated to be \$20,000 and the grant would also pay for installation and the contents of the kiosk. Trustee Arends asked about putting a book kiosk at the Simkus Center. Director Kennedy stated that it is not her understanding that the Park District would want to supply a room to merely hold a book kiosk.

C. Recommendation, Re: Reinvestment of CDs expiring at West Suburban Bank

Trustee Wade moved and Trustee Hudspeath seconded that the Library Board authorize the Library Director to invest \$249,000 of the maturing CDs, \$125,000 in a 9 month CD at Community Bank and \$124,000 in a 12 month CD at Community Bank at a rate not less than 0.50% and that the remainder of the investment be deposited in the Library's General Fund Bank Account. Motion carried.

Ayes 6 Trustees DeRango, Jeffrey, Wade, Arends, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Bailey (absent)

Discussion:

Trustee Wade asked if the Board was being asked to approve Resolution 151. Director Kennedy explained that Resolution 151 was included in the Board packet to inform them of which banks the Board has authorized for deposits. Trustee Wade asked what the limit is for FDIC insurance. President Douglas replied that the rate is \$250,000. Trustee Wade asked about breaking up the investment into multiple CDs. Director Kennedy stated that at some depositories a CD of at least \$100,000 got a higher rate. The Board agreed to invest for no more than 12 months because of market volatility. President Douglas recommended a 9 month CD at 0.50%. Trustee Hudspeath recommended laddering the CDs with one at 12 month at 0.60%. President Douglas supplied the final wording for the motion. It was agreed

that if rates fall below 0.50 % then a special meeting will be held to make another recommendation.

E. Recommendation, Re: Approval of revised Board Policy 2.K Freedom of Information Policy.

Trustee Wade moved and Trustee DeRango seconded that the Board of Library Trustees approve the revised Board Policy 2.K Freedom of Information Policy as proposed. Motion carried.

Ayes 6 Trustees DeRango, Jeffrey, Wade, Arends, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Bailey (absent)

Discussion:

Trustee Wade stated that the letter from Ancel Glink had three suggestions from Britt Isaly but Director Kennedy states that she made only two of the suggested changes. Trustee Wade read the portion of the letter where Ancel Glink stated that any staff member on duty could accept a FOIA request. Director Kennedy stated that her interpretation of Isaly's recommendation, based on the memo and a phone call with Isaly, was that a request could be sent by any means, not just fax and US mail. Kennedy stated that she made the change to eliminate any stated specific means of delivery. Kennedy also stated that a request should be addressed to the FOIA officer but could be delivered to any staff member.

Trustee Wade asked to have the reference to public interest requests, which had been taken out, left in the policy. Director Kennedy stated that public interest requests could be entitled to fee waiver or reduction but they already get 50 free pages. Kennedy stated that she did not wish to burden taxpayers by giving large quantities of free copies. President Douglas stated that the language that was struck included 'as determined by the library' and the library could determine that 50 free pages was the reduced charge. It was the consensus of the Board to leave the last paragraph in and to allow the Director to determine when reduced charges were appropriate.

F. Recommendation, Re: Approval of revisions to Board Policy Manual Chapter 6

Trustee Hudspeath moved and Trustee Jeffrey seconded that the Board Policies 6.H. Banners/Sculpture Design, 6.J Smoking/Clean Air Policy, 6.K. Inappropriate Behavior, and 6.L. Cellular Telephones be revoked as requested. Motion carried.

Ayes 6 Trustees DeRango, Jeffrey, Wade, Arends, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Bailey (absent)

Discussion:

There was no discussion

G. Discussion, Re: Discussion at the request of Trustee Jeffrey “if the pay raises that were given by the Director were merit raises or cost of living raises”

Director Kennedy distributed scatter diagrams to the Trustees illustrating the spread of raises for both exempt and non-exempt employees. Trustee Jeffrey asked if the raises were merit raises including the one given to the Director. Director Kennedy answered in the affirmative. Trustee Jeffrey asked if a cost of living increase would be straight across the board. Director Kennedy answered that if the Library had a cost of living increase then it would be across the board. Trustee Jeffrey asked for verification that the Library only gives merit increases. President Douglas stated that if we chose to do a cost of living increase we could but we chose to only give merit increases. Director Kennedy stated that in the last 3 years the Library has only given merit raises, but cost of living increases have been given in the past, usually when salary ranges increased. Trustee Arends asked for verification that it would have been a range increase, not a cost of living increase. Director Kennedy said that it was. President Douglas stated that those individuals who did not get merit raises were being worked with to improve their performance, that they are being mentored and coached. Trustee Jeffrey asked which positions did not receive an increase. Director Kennedy refused to say as she felt this would be an invasion of employee privacy and confidentiality. President Douglas stated that the overall salary increase for non-exempt and custodial employees was 2.9 % and the overall increase for exempt employees was 3.01%.

X. DISBURSEMENTS

A. Approval of Vendor Check Report for the Period August 1, 2011 to August 31, 2011, plus the Addendum for the Meeting of September 21, 2011.

Trustee Wade moved and Trustee DeRango seconded to approve the Vendor Check Report for the Period August 1, 2011 to August 31, 2011, plus the Addendum for the Meeting of September 21, 2011 in the amount of \$135,170.95. Motion carried

Ayes 6 Trustees DeRango, Jeffrey, Wade, Arends, Hudspeath, and Douglas

Nays 0 None

Absent or

Not Voting 1 Trustee Bailey (absent)

Discussion:

Trustee DeRango enquired about the expenses for Baker & Taylor and for Computer View, Inc., what they were for and if they were in the budget.

XIII. OTHER REPORTS

B. MAGIC Consortium

No report

XV. ANNOUNCEMENTS

B. Memo from the Village of Carol Stream on the formation of the North Avenue/Schmale Road Tax Increment Financing District

Trustee Arends asked if the TIF District would benefit the Library. Director Kennedy stated that the benefit would be that the property would be developed and the value would go up which would lead to a higher property value and higher property taxes. President Douglas explained that a TIF District is established to use property tax revenue to pay off bonds that are used for capital improvements. President Douglas stated that the Village of Carol Stream has been very discriminate with TIF districts, that there have only been two in the past twenty years, and they were very successful. The Districts were paid off early and came back on the tax rolls. The TIF districts have turned non-productive areas into productive areas.

President Douglas explained that every taxing body is a part of the advisory board. The Director represents the library at meetings but any trustee could go and see how the TIF District is doing. President Douglas stated that there will still be several months of hearings before the District is established and referred Trustees to the table attached to the letter.

IX. EXECUTIVE SESSION

Trustee Wade moved and Trustee Jeffrey seconded that the Board of Library Trustees go into Executive Session under 5 ILCS 120/2 (c) 21 and 5 ILCS 120/2(c)11 to discuss minutes of meetings lawfully closed and to discuss litigation against the Library and nothing else. Motion carried.

Ayes 6 Trustees DeRango, Jeffrey, Wade, Arends, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Bailey (absent)

Accordingly the Meeting was closed to the public at approximately 9:15 p.m. pursuant to the exception to the Illinois Open Meetings Act 5 ILCS 120/2(c)21 to discuss the minutes of closed sessions and 5 ILCS 120/2(c)11 to discuss litigation against the Library whereupon the Board discussed the aforesaid matters and no other matters in closed session. The Board returned to regular session at 9:38 p.m.

Trustee Wade moved and Trustee Arends seconded that the minutes of executive sessions of the Library Board of Trustees for April 20, 2011 be approved as amended. Motion did not carry.

Ayes 2 Trustees Wade and Arends
Nays 2 Trustees Hudspeath and Douglas
Absent or
Not Voting 3 Trustee Bailey (absent), Trustees DeRango and Jeffrey (abstain)

Trustee Wade moved and Trustee Jeffrey seconded that the minutes of executive sessions of the Library Board of Trustees for July 20, 2011 be approved as presented. Motion carried.

Ayes 6 Trustees DeRango, Jeffrey, Wade, Arends, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Bailey (absent)

XVI. ADJOURNMENT

There being no further business to come before the Board of Library Trustees, President Douglas declared the Meeting adjourned at 9:40 p.m.

Mary C. Hudspeath, Secretary
Board of Library Trustees