

**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: December 15, 2010

TIME: 7:30 p.m.

PLACE: Library Discovery Room

I. CALL TO ORDER

President Douglas called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

PLEDGE TO THE FLAG

President Douglas led those in attendance in the Pledge of Allegiance to the Flag.

II. ROLL CALL

Secretary Hudspeath called the roll.

Present: Trustees Outland, Arends, Bailey, Hudspeath, and Douglas

Absent: Trustees Wade and Siegman

Also Present: Library Director Ann Kennedy, Assistant Director Pam Leffler

III. PUBLIC PARTICIPATION

Members of the public in attendance: Tracey Frye, Sally Meyers, Jacqi Fischer, Dominick Jeffries, Michael Kunowski, and Matt Gentile of the Examiner.

Frye, Meyers and Fischer each addressed the Board to express their concern about the proposed cell tower on Kuhn road. Tracey Frye expressed concern about the aesthetic appearance of the tower. All three visitors expressed concern about the health effects on children. President Douglas explained that the lower portion of the tower would be concealed by landscaping and mature trees and that the cell tower is needed in that location for coverage. President Douglas also explained that if the Library moved forward with the proposal than it would need to be approved by the Zoning Board and the Village Board. He encouraged the ladies and their neighbors to make their voices heard at those venues.

ADOPTION OF CONSENT AGENDA

Trustee Bailey moved and Trustee Hudspeath seconded to establish a consent agenda for the Regular Meeting of December 15, 2010. Motion carried.

Ayes 4 Trustees Outland, Arends, Bailey, and Hudspeath
Nays 0 None
Absent or
Not Voting 3 Trustees Wade and Siegman (absent), Trustee Douglas (not voting)

Trustee Hudspeath moved and Trustee Bailey seconded to put the following items on the Consent Agenda for the Meeting. Motion carried.

Ayes 4 Trustees Outland, Arends, Bailey, and Hudspeath
Nays 0 None
Absent or
Not Voting 3 Trustees Wade and Siegman (absent), Trustee Douglas (not voting)

- A. Approval of Minutes of the Bylaws Committee Meeting of October 13, 2010**
- B. Receive Monthly Report of the Treasurer for the period ending November 30, 2010**
- C. Approve Disbursements of the Regular Meeting of December 15, 2010 in the amount of \$140,242.60**
- D. Receive Monthly Staff Reports**
- E. Receive Report of the Library Systems**
- F. Receive Report of MAGIC Consortium**
- G. Receive Report of the Friends of the Library**
- H. Receive Communications**
- I. Receive Announcements**

Trustee Outland moved and Hudspeath seconded to approve the Consent Agenda for this Meeting by omnibus vote. Motion carried.

Ayes 4 Trustees Outland, Arends, Bailey, and Hudspeath
Nays 0 None
Absent or
Not Voting 3 Trustees Wade and Siegman (absent), Trustee Douglas (not voting)

The following is a detailed description of various items placed on the Consent Agenda:

Report of the Library Systems and Report of MAGIC Consortium

Written reports were distributed by Director Kennedy at the meeting.

Report of the Friends of the Library

The next meeting of the Friends will be held on January 11, 2011.

Communications

- A. Thank you from Carol Stream Social Services for contribution to Carol Stream Christmas sharing program (funds collected on staff Jean Day)
- B. Thank you from Lynn Bierman for Holiday Celebration

Announcements

- A. ILA Trustee Forum, Saturday, February 26, 2011, Hickory Ridge Conference Center
- B. LACONI Trustee Banquet, Friday, April 15, 2011, Cantigny Golf Course

Regular Meeting

IV. APPROVAL OF MINUTES

- A. Minutes of Regular Meeting of November 17, 2010

Trustee Bailey moved and Trustee Arends seconded to accept the Minutes of November 17, 2010 as presented.

Discussion:

President Douglas read clarifying language with respect to an item under Public Participation. Trustee Arends read clarifying language with respect to discussion on the Cell Tower.

Trustee Bailey changed his motion to approve the minutes as amended. Trustee Arends agreed to second the changed motion. Motion carried.

Ayes 4 Trustees Outland, Arends, Bailey, and Hudspeath
Nays 0 None
Absent or
Not Voting 3 Trustees Wade and Siegman (absent), Trustee Douglas (not voting)

VI. COMMITTEE REPORTS

A. Human Resources Committee

- 1. Recommendation, Re: Offering Prepaid Legal Services as a payroll deduction staff benefit

Trustee Bailey moved and Trustee Outland seconded that the Library make available to its employees the opportunity to participate in pre-paid legal services and identify theft protection on a payroll deduction basis at no cost to the Library as proposed by Pre-paid Legal Service, Inc. Motion carried.

Ayes 3 Trustees Outland, Bailey, and Hudspeath
Nays 0 None
Absent or
Not Voting 4 Trustees Wade and Siegman (absent), Trustee Arends (abstain), Trustee Douglas (not voting)

Discussion:

Jim Graf of Pre-Paid Legal Services presented the program to the Human Resources Committee. The Committee members agreed that this is a good program to offer the employees especially because it is at no cost to the Library.

Trustee Arends abstained from the vote because he is an attorney who could potentially be a participating attorney in any pre-paid legal program, whether or not a direct competitor of Pre-Paid Legal Services Inc.

B. Facilities Committee

No report

C. Finance Committee

No report

VII. UNFINISHED BUSINESS

A. Recommendation, Re: Proposed T-Mobile cell tower on Library property

The Board discussed the proposed cell tower on Kuhn Road given the reaction from the neighbors. Three people came to the evening's meeting, one came to the November meeting and there were four email responses, two negative and two positive. Although the people attending were concerned about health issues, it was discussed that there was no greater health danger from the proposed tower than from the other towers in the area. From an aesthetic point of view there is a large difference between locating the tower on Hiawatha Drive and the Kuhn Road property with the large mature trees. Kuhn Road is also a more mixed use area than the residential area of Hiawatha Drive. The cell tower would represent a significant amount of income for the library and as stewards of the Library it would be fiscally irresponsible of the Board to not move forward. President Douglas was adamant that the change in property tax was to be picked up by T-Mobile so that the lease income would be a net amount. Trustee Arends asked for an indemnification clause in the contract to hold the Library harmless from possible future health issues. Trustee Arends also asked for a report to determine how much the cell tower and the lease agreement would reduce the value of the property. Director Kennedy was asked to get two valuations of the property, one without any structures and one with the proposed cell tower on it. Trustee Hudspeath asked if the proposed placement of the cell tower could be moved northwest within the ring of mature trees to better conceal the tower.

VIII. NEW BUSINESS

A. Discussion: Long Range Planning

Director Kennedy requested that the Board consider starting a long range planning process. She proposed that the Library hire a consultant to conduct community focus groups. The Board asked that Director Kennedy bring a more solid proposal to the January Board meeting. Trustee Arends requested that feedback be obtained on topics that people want to talk about. It was also suggested that the Carol Stream Park District be contacted to see what facilitator they used.

IX. EXECUTIVE SESSION

There was no Executive Session.

XI. REPORT OF THE LIBRARY DIRECTOR

Director Kennedy reported on miscellaneous revenue receipts this fiscal year since alternative revenue sources were approved over the summer. The sale of engraved bricks has brought in over \$2500 while the cost of bricks has been \$865. Donations for memorial books have totaled \$642. Payments for test proctoring since September 1 have totaled \$140. Since charging for out-of-state interlibrary loans we have only filled one out-of-state request and one in-house request. There has been no interest expressed in business use of the meeting room. The Board asked if there had been any feedback from those paying for tests. Pam Leffler reported that no one had complained because the Library is one of the few places that provides the service.

XVI. ADJOURNMENT

There being no further business to come before the Board of Library Trustees, President Douglas declared the Meeting adjourned at 8:20 p.m.

Mary C. Hudspeath, Secretary
Board of Library Trustees