

**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: August 25, 2010

TIME: 7:30 p.m.

PLACE: Library Discovery Room

I. CALL TO ORDER

President Siegman called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

PLEDGE TO THE FLAG

President Siegman led those in attendance in the Pledge of Allegiance to the Flag.

II. ROLL CALL

Secretary Hudspeath called the roll.

Present: Trustees Wade, Arends, Bailey, Hudspeath, Siegman, and Douglas

Absent: one position open

Also Present: Library Director Ann Kennedy, Assistant Director Pam Leffler, Head of Circulation Services Mary Clemens

President Siegman read the following statement:

Board members, Ann and Pam, and the Citizens of Carol Stream,

I regret to inform you that effective today, I am stepping down as Board President of the Carol Stream Public Library Board. I will remain on the Board as a Trustee but not as an officer. This is strictly due to personal reasons and family commitments which do not allow me to have the luxury to continue in this capacity.

As only a couple of you know, I have been contemplating this move for almost one year. Since the declining health of my father took up much of my spare time since last fall, I felt that I had less and less volunteer time to dedicate to this office. The Board President's position includes many communications with Board members and the Director, sometimes on a daily basis, representing the Board at external meetings and commitments, and serving on all of the Library Committees.

I lost my job earlier this year and my father passed away three weeks later. I promised my family members at that time that I would make this move as soon as I returned to work. And, I became employed in mid-July, which is a very good thing! I spend much of my spare time with my 93 year old mother now and take care of her and her household.

Thank you for allowing me to serve as the Board President.

Barbara Siegman.

Nominations were opened for the office of Board President. Jim Bailey nominated Rob Douglas for President, seconded by Tom Arends. Rob Douglas accepted the nomination. There being no other nominations Trustee Siegman declared the nominations closed. A voice vote was held. Rob Douglas was elected President by a vote of 5 Ayes and 1 abstain (Douglas).

Nominations were opened for the office of Board Treasurer. Barb Siegman nominated Michael Wade for Treasurer, seconded by Tom Arends. Michael Wade accepted the nomination. There being no other nominations President Douglas declared the nominations closed. A voice vote was held. Michael Wade was elected Treasurer by a vote of 6 Ayes.

III. PUBLIC PARTICIPATION

Members of the public in attendance: David DeRango, Dominick Jeffrey, and Matt Gentile of the Examiner. No one addressed the Board.

ADOPTION OF CONSENT AGENDA

Trustee Wade moved and Trustee Hudspeath seconded to establish a consent agenda for the Regular Meeting of August 25, 2010. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Siegman

Nays 0 None

Absent or

Not Voting 1 Trustee Douglas (not voting)

Trustee Siegman moved and Trustee Hudspeath seconded to put the following items on the Consent Agenda for the Meeting. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Siegman

Nays 0 None

Absent or

Not Voting 1 Trustee Douglas (not voting)

A. Approval of Minutes of the Regular Meeting of July 21, 2010

B. Receive Monthly Staff Reports

C. Receive Announcements

Trustee Hudspeath moved and Siegman seconded to approve the Consent Agenda for this Meeting by omnibus vote. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Siegman

Nays 0 None
Absent or
Not Voting 1 Trustee Douglas (not voting)

The following is a detailed description of various items placed on the Consent Agenda:

Announcements

A. Trustee Day at Illinois Library Association Conference, September 30, 2010
Trustee Siegman asked that since it costs \$150 to attend Trustee Day than the Trustees should pay their own way.

Regular Meeting

V. MONTHLY REPORT OF THE TREASURER

A. Accept the Monthly Financial Statements of the Treasurer for the Period Ending July 31, 2010

Trustee Wade moved and Trustee Arends seconded that the Monthly Financial Statements of the Treasurer for the period ending July 31, 2010 be accepted as presented. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Siegman
Nays 0 None
Absent or
Not Voting 1 Trustee Douglas (not voting)

Discussion:

Trustee Arends asked if the Audit had been completed. The audit is not completed and will be presented at the September Board meeting. Trustee Arends said he had a couple of questions on the accounts and would reserve them for the auditors.

IX. DISBURSEMENTS

A. Approval of Vendor Check Report for the Period July 1, 2010 to August 4, 2010, plus the Addendum for the Meeting of August 25, 2010.

Trustee Wade moved and Trustee Siegman seconded to approve the Vendor Check Report for the Period July 1, 2010 to August 4, 2010, plus the Addendum for the Meeting of August 25, 2010 in the amount of \$193,929.88. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Siegman
Nays 0 None
Absent or
Not Voting 1 Trustee Douglas (not voting)

Discussion:

Trustee Arends requested more detailed descriptions of expenditures. In particular he questioned the \$650 to the Rotary Club of Carol Stream under Professional Education.

Director Kennedy explained that this was for membership dues. Trustee Arends asked that the Finance Committee look at the chart of Accounts and see which line items need more detail. Director Kennedy stated that it would be possible to have the Memo field appear in future QuickBooks reports.

IX. EXECUTIVE SESSION

A. Status of Civil Suit against the Library

Tom DiCianni of Ancel Glink arrived for the meeting. The Executive Session item was moved up on the agenda to accommodate him.

Trustee Siegman moved and Trustee Bailey seconded that the Board of Library Trustees adjourn to Executive Session under the Open Meetings Act, 5 ILCS 120/2(c)11 where they will discuss litigation against the Library and nothing else. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Siegman
Nays 0 None
Absent or
Not Voting 1 Trustee Douglas (not voting)

Accordingly the Meeting was closed to the public at approximately 7:54 p.m. pursuant to the exception to the Illinois Open Meetings Act 5 ILCS 120/2(c)11 in order to discuss litigation against the Library and no other matter in closed session. The Board returned to regular session at 8:51 p.m.

VI. COMMITTEE REPORTS

Trustee Arends asked that when new committees are appointed that they meet more often and that the Bylaws be rewritten to require them to meet at least twice a year.

- A. Human Resources Committee
No report
- B. Facilities Committee
No report
- C. Finance Committee
No report

VII. UNFINISHED BUSINESS

A. Recommendation, Re: Request from T-Mobile to build a cell tower on Library property

Trustee Wade moved and Trustee Arends seconded that the Library Board of Trustee consider the request from T-Mobile to build a cell tower on the property owned by the Library on Kuhn Road. Motion carried.

Ayes 4 Trustees Wade, Arends, Bailey, and Hudspeath
Nays 0 None

Absent or
Not Voting 2 Trustees Douglas (not voting) and Siegman (abstain)

Discussion:

President Douglas stated that he would be interested in talking with Mr. McGrew but he would need to come to the Board with more than he did before. Douglas would like to know revenue, specifications, drawings, and the zoning process. Trustee Siegman agreed that she wants to see more of a definite dollar amount on a monthly basis. Trustee Wade's main objection is what will the residents have to look at, it needs to be camouflaged. President Douglas stated that the Board took grief because they gave away a golden opportunity to make revenue when they turned down the Hiawatha proposal so they will consider this proposal. He would also like to see on the plat of survey exactly where the tower may be located on the property.

B. Recommendation, Re: Approval of Intergovernmental Agreement for Library Computer Services

Trustee Siegman moved and Trustee Hudspeath seconded that the Board of Library Trustees of the Village of Carol Stream adopt Resolution #246 Providing for the Execution of an Intergovernmental Agreement establishing the Multitype Automation Group in Cooperation "MAGIC" and Authorizing Membership in MAGIC. Motion carried.

Ayes 3 Trustees Bailey, Hudspeath, and Siegman
Nays 2 Trustees Wade and Arends
Absent or
Not Voting 1 Trustee Douglas (not voting)

Discussion:

Trustees Wade and Arends questioned the Library's exposure to liability under the form of this agreement, having the new entity as an Intergovernmental Agreement rather than a corporation or an entity in a corporate form. Director Kennedy explained that the Library could ask for an amendment to the MAGIC Bylaws to cover any liability exposure. Attorney Stu Diamond had raised some questions about the budget process and payments by members and recommended amendments to the bylaws to cover those issues. The question of liability had been forwarded to legal counsel but no response had been received by the time of the meeting. Trustee Arends is on record as voting No because no response had been received from counsel.

C. Discussion, Re: Charging for use of Library facilities

Director Kennedy distributed to the Board the result of the area library survey conducted by Assistant Director Pam Leffler. Kennedy summarized the findings. President Douglas referred the issue to the Facilities Committee to bring back a recommendation. A review of the Meeting Room policy and the Statement of Responsibility was also requested.

D. Applications for Trustee and setting a date for Special meeting

Eight applications had been received by the beginning of the Board meeting. A special meeting was set for September 1 to review the applications. Trustees Wade and Arends asked if the Intergovernmental Agreement could also be placed on the agenda for September 1 and responses from the attorney presented at that time.

VIII. NEW BUSINESS

A. Recommendation, Re: Charging for Library Services

Trustee Siegman moved and Trustee Wade seconded that the Library Board of Trustees adopt a \$10 user fee for the proctoring of tests by Library Staff and a \$5 user fee for Interlibrary Loans requested from and sent to out-of-state locations. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Siegman
Nays 0 None
Absent or
Not Voting 1 Trustee Douglas (not voting)

Discussion

Upon questioning, Director Kennedy explained that the fee was only for out-of-state interlibrary loans because they had to go through the U.S. Postal Service. In state loans were handled by the ILDS van delivery service, as long as it continues to exist. Director Kennedy also explained to the Board what was involved in the proctoring of exams.

B. Letters to the Editor, Examiner Newspaper

President Douglas addressed the recent letters to the editor written by Dominick Jeffrey. Dominick Jeffrey accused Director Ann Kennedy of spending tax payer money to attend golf outings on library time. Director Kennedy pays for golf and dinner with her own money and attends on her own time. President Douglas said that Jeffrey can have his own opinions but he can't have his own facts. Dominick Jeffrey was asked to make a public apology to Director Kennedy. Jeffrey also claimed in his letter that the Library Board was planning a 2.9% tax increase. Douglas asked if any Trustee had used that number in reference to a budget increase. The CPI for 2009 was 2.7% and the library could increase taxes that much but the tax increase for next year will be only 0.68%. Dominick Jeffrey also raised the issue of the Library sponsoring holes at golf outings. This is a common public relations expense and other government entities have also done it.

X REPORT OF THE LIBRARY DIRECTOR

Trustee Arends asked where the Report of the Library Director was. Director Kennedy stated that the statistical report was in the packet. The written report would be distributed to the Board when completed.

Staff members observing employment anniversaries in August include Donna Badame (13 years) and Melody Jefferies (1 year), and Madeline Knoll (1 year).

XII. OTHER REPORTS

- A. DuPage Library System
No report
- B. Friends of the Carol Stream Public Library
No report

XIII. COMMUNICATIONS

There were no communications

XV. ADJOURNMENT

There being no further business to come before the Board of Library Trustees, President Douglas declared the Meeting adjourned at 9:40 p.m.

Mary C. Hudspeath, Secretary
Board of Library Trustees