

**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: January 20, 2010

TIME: 7:30 p.m.

PLACE: Village Hall Board Room

I. CALL TO ORDER

Vice-President Bailey called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

PLEDGE TO THE FLAG

Vice-President Bailey led those in attendance in the Pledge of Allegiance to the Flag.

II. ROLL CALL

Secretary Hudspeath called the roll.

Present: Trustees Wade, Arends, Bailey, Hudspeath, and Douglas

Absent: Trustees Shambo and Siegman

Also Present: Library Director Ann Kennedy, W. Britton Isaly of Ancel Glink, and Josh Johnson of Camosy Construction

III. PUBLIC PARTICIPATION

Members of the public in attendance: David DeRango, Michael Kunowski, and Matt Gentile of the Examiner.

David DeRango addressed the Board. He enquired about clarification on the November memo to the staff. Trustee Douglas informed DeRango that the matter was on the agenda for discussion.

ADOPTION OF CONSENT AGENDA

Trustee Douglas moved and Trustee Wade seconded to establish a consent agenda for the Regular Meeting of January 20, 2010. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Douglas

Nays 0 None

Absent or
Not Voting 2 Trustees Shambo and Siegman (absent)

Trustee Douglas moved and Trustee Hudspeath seconded to put the following items on the Consent Agenda for the Meeting. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 2 Trustees Shambo and Siegman (absent)

- A. Approval of Minutes of the Regular Meeting of December 16, 2009**
- B. Receive Monthly Report of the Treasurer for the period ending December 31 2009**
- C. Approve recommendation, re, Employee Service Anniversaries**
- D. Receive Report, re: Status of civil suit against the Library**
- E. Approve Disbursements of the Regular Meeting of January 20, 2010 in the amount of \$416,769.46**
- F. Receive Monthly Report of the Library Director**
- G. Receive Monthly Staff Reports**
- H. Receive Communications**
- I. Receive Announcements**

Trustee Douglas moved and Hudspeath seconded to approve the Consent Agenda for this Meeting by omnibus vote. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 2 Trustees Shambo and Siegman (absent)

The following is a detailed description of various items placed on the Consent Agenda:

Employee Service Recognition

A book each will be dedicated in the collection to Barbara Boucher in recognition of her 10th employment anniversary and to Susan Grude in recognition of her 15th employment anniversary and in gratitude for their years of service to the Library and the community

Report on status of civil suit

A letter from Counsel was distributed to Trustees briefly outlining the current status of the Wierdak law suit against the Library.

Communications

- A. Information on ALTAFF, The Association of Library Trustees, Advocates, Friends and Foundations
- B. Thank you note from Reed-Grayson Family

- C. Thank you note from Lynn Bierman, Technical Services Department
- D. Thank you note from Blackwell Family
- E. Expressions of sympathy on passing of Julie Blackwell

Announcements

- A. Reservation for Citizen of the Year Dinner, February 6, 2010
- B. ILA Library Trustee Forum 2010 Workshop, Saturday, February 27, 2010 Marriott Hickory Ridge Conference Center

Regular Meeting

VI. COMMITTEE REPORTS

A. Facilities Committee

No report

B. Finance Committee

No report

VII. UNFINISHED BUSINESS

A. Library Remodeling Project

- 1. **Report, Re: Remodeling update and report of the construction manager**
- 2. **Report, Re: Funds expended to date on the Remodeling project**

Josh Johnson from Camosy Construction outlined the progress to date on the remodeling project and funds expended. He reported that nothing can be seen that would take the project over budget. To date only \$2000 has been spent from the contingency fund. Both construction cost and projected total project cost were presented to the Board.

VIII. NEW BUSINESS

W. Britton Isaly of Ancel Glink Diamond Bush DiCianni & Krafthefer gave the Board a brief summary of the changes in the Freedom of Information Act. FOIA and OMA Officers need to be appointed and tested. Response time is shortened from 7 days to 5 days. Regulations for enforcing the law won't be available for a few months.

A. Recommendation, Re: Memorial for Julie Blackwell

Trustee Douglas moved and Trustee Hudspeath seconded that the Library have installed a digital sign in the remodeled lobby as a memorial to Julie Blackwell, partially paid for with memorial donations, with the Library cost not to exceed \$2,000. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 2 Trustees Shambo and Siegman (absent)

Background information:

Director Kennedy explained that the sign would be a 42” flat screen that would use PowerPoint to show messages and announcements about activities at the Library. Installation would require a change order for the electrician to re-install power to the corner where the Friends Book Sale shelf was located and to run cables to the Computer Room. Trustee Douglas asked for confirmation that there would also be a memorial plaque. Trustee Kennedy confirmed this.

- B. Recommendation, Re: November 2009 Staff Memo pertaining to the budget, tax levy, and staff salaries.
- C. Semi-annual Review of Minutes of Closed Meetings

Trustee Douglas moved and Trustee Bailey seconded that the Board of Library Trustees adjourn to Executive Session under the Open Meetings Act, 5 ILCS 120/2(c) and 5 ILCS 120/2(c)21 where they will discuss a personnel matter and minutes of closed sessions and nothing else. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 2 Trustees Shambo and Siegman (absent)

Accordingly the Meeting was closed to the public at approximately 8:18 p.m. pursuant to the exception to the Illinois Open Meetings Act 5 ILCS 120/2(c)1 and 5 ILCS 120/2(c)21 in order to discuss a personnel matter and minutes of closed sessions whereupon the Board discussed the aforesaid matters and no other matters in closed session. The Board returned to regular session at 9:17 p.m.

Motion was made by Trustee Douglas and seconded by Trustee Bailey that the minutes of closed session of July 15, 2009, August 19, 2009, September 10, 2009 and November 18, 2009 be approved as presented and that the minutes of July 15, 2009 be released to the public.

Trustee Wade requested an opportunity to review the November 18, 2009 minutes before they were approved.

Trustee Douglas amended his motion to take out the approval of the November 18, 2009 minutes and Trustee Bailey seconded the amendment. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 2 Trustees Shambo and Siegman (absent)

Motion was made by Trustee Wade and seconded by Trustee Arends to have Director Kennedy issue a memo to the staff clarifying the November 12, 2009 memo using the wording suggested by Trustee Douglas. Motion carried.

Ayes 4 Trustees Wade, Arends, Bailey, and Douglas
Nays 1 Trustee Hudspeath
Absent or
Not Voting 2 Trustees Shambo and Siegman (absent)

XII. OTHER REPORTS

- A. DuPage Library System
No report
- B. Friends of the Carol Stream Public Library
No report

XV. ADJOURNMENT

There being no further business to come before the Board of Library Trustees, Vice-President Bailey declared the Meeting adjourned at 9:20 p.m.

Mary C. Hudspeath, Secretary
Board of Library Trustees