

**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES  
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library  
616 Hiawatha Drive  
Carol Stream, IL 60188**

**DATE: October 21, 2009**

**TIME: 7:30 p.m.**

**PLACE: Community Room**

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**I. CALL TO ORDER**

President Siegman called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

**PLEDGE TO THE FLAG**

President Siegman led those in attendance in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

Secretary Hudspeath called the roll.

Present: Trustees Wade, Shambo, Arends, Bailey, Hudspeath, Siegman, and Douglas

Absent: None

Also Present: Library Director Ann Kennedy, Jamie Zaura from SRBL Architects, Todd Peyron from Camosy Construction

**III. PUBLIC PARTICIPATION**

Members of the public in attendance: Nancy Boland, Mary Clemens, Tony Clemens, David DeRango, Michael Kunowski, Valerie Salvato, and Luanne Triolo

Nancy Boland stated that she was there in response to Mr. Wade's letter in the Examiner. She is tired of the negativity. It isn't good for the Library and it isn't good for the Community. She would like to see more positive comments.

**ADOPTION OF CONSENT AGENDA**

Trustee Bailey moved and Trustee Wade seconded to establish a consent agenda for the Regular Meeting of October 21, 2009. Motion carried.

Ayes ..... 6 Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Douglas  
Nays ..... 0 None

Absent or  
Not Voting .... 1 Trustee Siegman (not voting)

Trustee Hudspeath moved and Trustee Douglas seconded to put the following items on the Consent Agenda for the Meeting. Motion carried.

Ayes ..... 6 Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Douglas  
Nays ..... 0 None  
Absent or  
Not Voting .... 1 Trustee Siegman (not voting)

- A. Approval of Minutes of the Special Meeting of September 10, 2009**
- B. Approval of Minutes of the Regular Meeting of September 16, 2009**
- C. Receive Monthly Financial Statements of the Treasurer for the period ending September 30, 2009**
- D. Receive Report, Re: Application for FY2010 Per Capita Grant**
- E. Receive Report, Re: Sale of Surplus Furniture**
- F. Approve Recommendation, Re: Resolution 241 Providing for the Execution of an Intergovernmental Agreement with the Library Insurance Management and Risk Control Combination (LIMRiCC)**
- G. Approve Recommendation, Re: Resolution 242 Approving the Proposed Amendments to the LIMRiCC By-Laws and Intergovernmental Agreements**
- H. Approve Recommendation, Re: Acceptance of the Proposal of Heil & Heil Insurance Agency to provide Property, Crime, Liability, Umbrella, and Workers' Compensation Insurance for the period of October 9, 2009 to October 8, 2010 at the premium cost of \$19,868.**
- I. Approve Disbursements of the Regular Meeting of October 21, 2009 in the amount of \$270,941.97**
- J. Receive Monthly Report of the Library Director**
- K. Receive Monthly Staff Reports**
- L. Receive Communications**
- M. Receive Announcements**

Trustee Shambo moved and Trustee Arends seconded to approve the Consent Agenda for this Meeting by omnibus vote. Motion carried.

Ayes ..... 6 Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Douglas  
Nays ..... 0 None  
Absent or  
Not Voting .... 1 Trustee Siegman (not voting)

*The following is a detailed description of various items placed on the Consent Agenda:*

**Per Capita Grant**

The Application for the FY2010 Per Capita Grant was mailed to the State Library on October 14.

### **Furniture Sale**

As of Monday morning, October 19, quite a bit of the furniture had been sold, with the National University of Health Sciences picking up a truck load on Tuesday. Total funds collected equals \$1925.

### **Resolution 241 Providing for the Execution of an Intergovernmental Agreement with the Library Insurance Management and Risk Control Combination (LIMRiCC)**

This Resolution is for continuing the Library's participation in the program's Unemployment Compensation Package and Joint Self Insurance Program (JSIP).

### **Resolution 242 Approving the Proposed Amendments to the LIMRiCC By-Laws and Intergovernmental Agreements.**

The changes to the agreement allow for more representation on the LIMRiCC Board of non-MLS members and reduce the annual fee.

### **Acceptance of the Proposal of Heil & Heil Insurance Agency**

The basic coverage is similar to what was approved last year with a 4% increase in premiums. Employment Liability Practices Insurance has been added for an additional \$4,422.

### **Report of the Library Director**

The following staff members celebrate an employment anniversary in October: Pam Leffler – 16 years, Renee Walther – 13 years, Dan Jones – 6 years, and Tanya Schwander – 4 years.

### **Communications**

A. Thank you from Jack Kohlmetz

### **Announcements**

- A. Request for Nominations for Carol Stream Citizen of the Year
- B. Fall Legislative Breakfast, DuPage Library System, October 26, 8:30-11 a.m.

## **Regular Meeting**

### **VI. COMMITTEE REPORTS**

- A. Human Resources Committee  
No Report
- B. Facilities Committee  
No Report
- C. Finance Committee  
No Report

**VII. UNFINISHED BUSINESS**

**B. Library Remodeling Project**

- 1. Recommendation, Re: Acceptance of the preliminary GMP from Camosy Construction for Roof Replacement and Wall Repair and authorization to continue with said project.**

Trustee Douglas moved and Trustee Shambo seconded that the Board of Library Trustees of the Village of Carol Stream accept the preliminary GMP from Camosy Construction for Roof Replacement and Wall Repair of the lower roof area over the offices and that the Board authorize Camosy Construction to continue with said project. Motion carried.

Ayes ..... 6 Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Douglas  
Nays ..... 0 None  
Absent or  
Not Voting .... 1 Trustee Siegman (not voting)

Discussion:

Todd Peyron from Camosy Construction outlined the problems with the present brick work on the parapet. Camosy and Industrial Roofing Service (IRS) have recommended mortar repair and a covering of EIFS over the windows on the north wall. The east facing wall will need to have the flashing and headers fixed around the door and louvers. The roof would then be removed and replaced with a new roof with reflective coating. They are not recommending more insulation on the roof because there is a danger that it would trap moisture already present. A walk-through for roofers was held that afternoon with bids due in a week. The preliminary GMP of \$133,028 was set as the cap. If more is needed than a special meeting will be called.

- 2. Recommendation, Re: Acceptance of the preliminary GMP from Camosy Construction for Library Renovation, plus the proposed value engineering options, and authorization to continue with said project.**

Trustee Douglas moved and Trustee Bailey seconded that the Board of Library Trustees of the Village of Carol Stream accept the preliminary GMP from Camosy Construction for Library Renovation, factoring in value engineering cost savings which can be found, and that the Board authorize Camosy Construction to continue with said project.

Trustee Wade countered with a motion seconded by Trustee Arends that the above motion be tabled for a minimum of six months.

Discussion:

Trustee Wade distributed and read a statement which he had prepared for the Board. Wade had five points which he wished the Board to consider on why the remodeling should not take place at this time. His first concern is that the present economic conditions of Carol Stream should be considered. Trustee Douglas stated that the Library needs the space now and we have the money for it. The expense would work as an economic stimulus. Construction costs would to up next spring. Trustee Siegman felt we should go ahead with out delay. Trustees Shambo and Bailey reported that

people in the Community with whom they have spoken want the project to go ahead without delay. Trustee Arends said that the Library's reserves are adequate and this is a very sound project. It will be good for the Village and responsive to the people who need the facility. He did not feel that we could do much better by holding off. Todd Peyron reported that on June 1 labor costs will go up. Trustee Arends stated that the Board has always been frugal and careful with the budget. The Board has been responsive to tax payers. Trustee Siegman stated that Library use continues to go up and we need to serve the people who need us now. Trustee Wade expressed the third point in his statement that there has been no communication with the community, there has been a public relations disconnect. Trustee Shambo reported that there had been articles in the local papers, in the Library newsletter and on the Library Web site. She asked Wade for suggestions on how to improve the communication. Trustee Shambo asked Trustee Wade why he had voted yes in June and August. Trustee Wade said that reason #5 in his statement, the current civil suit, is new since those votes. He is not against remodeling, just remodeling at this time. The plan is good but the economy has turned and the Library has a public relations problem. Trustee Hudspeath stated that the Library needs to spend this money and help the citizens of this community who are in a difficult situation. Trustee Arends stated that the Board has a stewardship to the people to make the Library the best for the community. Trustee Wade was concerned that the civil suit could deplete the Library's reserves. Director Kennedy stated that the Library's insurance will cover the costs of the civil suit.

President Siegman called for a vote on the motion to table the motion for approving the preliminary GMP. Motion did not carry.

Ayes ..... 1 Trustee Wade,  
Nays ..... 5 Trustees Shambo, Arends, Bailey, Hudspeath, and Douglas  
Absent or  
Not Voting .... 1 Trustee Siegman (not voting)

Todd Peyron of Camosy presented the preliminary Guaranteed Maximum Price (GMP). The preliminary GMP is a result of the bidding process. The electrical bids came in much higher than estimated mostly because of the floor cutting that needs to be done. Peyron explained the Value Engineering Options that would reduce the need for floor cutting.

Trustee Douglas amended his motion, with a second by Trustee Bailey, to set a GMP of \$950,000 factoring in all of the value engineering options presented so far. Motion carried.

Ayes ..... 5 Trustees Shambo, Arends, Bailey, Hudspeath, and Douglas  
Nays ..... 1 Trustee Wade  
Absent or  
Not Voting .... 1 Trustee Siegman (not voting)

## **XII. OTHER REPORTS**

### **A. DuPage Library System**

Director Kennedy reported that Tom Sloan, the new Executive Director of DLS, toured the Library that morning and met the staff. President Siegman encouraged everyone to go to the Web site [www.saveillinoislibraries.com](http://www.saveillinoislibraries.com) and urge the legislators not to cut funds to libraries and library systems.

B. Friends of the Carol Stream Public Library  
No report

## **XV. ADJOURNMENT**

There being no further business to come before the Board of Library Trustees, President Siegman declared the Meeting adjourned at 8:46 p.m.

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Mary C. Hudspeath, Secretary  
Board of Library Trustees