

**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES  
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library  
616 Hiawatha Drive  
Carol Stream, IL 60188**

**DATE: May 16, 2007**

**TIME: 7:30 p.m.**

**PLACE: Conference Room**

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**I. CALL TO ORDER**

President Douglas called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

**PLEDGE TO THE FLAG**

President Douglas led those in attendance in the Pledge of Allegiance to the Flag.

**REPORT, RE: CANVASS OF RETURNS OF THE APRIL 17, 2007  
CONSOLIDATED ELECTION**

President Douglas asked to have the Minutes reflect that a canvass of votes was taken following the Consolidated Election of April 17, 2007 to show that the following Trustees have been elected: Barbara E. Siegman for a term expiring April 2011; Robert B. Ranck for a term expiring April 2011, and Thomas F. Arends for a term expiring April 2009. Approximately 25% of the registered voters cast ballots.

**ADMINISTRATION OF THE OATH OF OFFICE TO BARBARA E. SIEGMAN,  
ROBERT B. RANCK, THOMAS F. ARENDS, AND LESLIE SHAMBO**

Library Director Ann Kennedy administered the Oath of Office to newly elected Trustees Siegman, Ranck and Arends and to appointed Trustee Shambo.

President Douglas asked to have the Minutes state that Trustees Shambo, Arends, Ranck and Siegman have been sworn in and that the Minutes will reflect their votes in any action of the Library Board.

**ELECTION OF PRESIDENT, TREASURER, AND SECRETARY OF THE BOARD  
OF LIBRARY TRUSTEES**

Trustee Douglas moved and Trustee Hudspeath seconded to nominate Barbara E. Siegman as President of the Board of Library Trustees. Hearing no other nominations, President Douglas closed the nominations. Trustee Siegman was elected President by consensus.

Trustee Siegman assumed the office of President.

President Siegman thanked Douglas for all of his hard work over the previous 12 years.

Trustee Ranck nominated Trustee Hudspeath as Treasurer. Trustee Hudspeath declined.

Trustee Hudspeath moved and Trustee Shambo seconded to nominate Robert E. Douglas as Treasurer of the Board of Library Trustees. Hearing no other nominations, President Siegman closed the nominations. Trustee Douglas was elected Treasurer by consensus.

Trustee Douglas assumed the office of Treasurer.

Trustee Douglas moved and Trustee Bailey seconded to nominate Mary C. Hudspeath as Secretary of the Board of Library Trustees. Hearing no other nominations, President Siegman closed the nominations. Trustee Hudspeath was elected Secretary by consensus.

Trustee Hudspeath continued in the office of Secretary.

## **II. ROLL CALL**

Secretary Hudspeath called the roll.

Present: Trustees Shambo, Arends, Bailey, Hudspeath, Ranck, Siegman, and Douglas  
Absent: None  
Also Present: Library Director Ann Kennedy

## **III. PUBLIC PARTICIPATION**

There was no one from the public in attendance to address the Board.

## **ADOPTION OF CONSENT AGENDA**

President Siegman announced that we would not be adopting a Consent Agenda for this meeting because the agenda was light and the items could be reviewed for the new Trustees.

## **IV. APPROVAL OF MINUTES**

Trustee Ranck moved and Trustee Shambo seconded to accept the Minutes of the Regular Meeting of the Board of Library Trustees of April 18, 2007 as presented. Motion carried.

Ayes ..... 7 Trustees Shambo, Arends, Bailey, Hudspeath, Ranck, Siegman, and Douglas  
Nays ..... 0 None  
Absent or  
Not Voting .... 0 None

**V. MONTHLY REPORT OF THE TREASURER**

Trustee Douglas moved and Trustee Ranck seconded to accept the Monthly Report of the Treasurer for the period ending April 30, 2007. Motion carried.

Ayes ..... 7 Trustees Shambo, Arends, Bailey, Hudspeath, Ranck, Siegman, and Douglas  
Nays ..... 0 None  
Absent or  
Not Voting .... 0 None

**Discussion:**

Library Director Kennedy reviewed the Report for the Trustees. Except for a few outstanding bills, this report essentially reflects year-end figures for FY2007. Each account had more income than expense and shows a healthy reserve.

**VI. COMMITTEE REPORTS**

President Siegman reviewed the function of each Committee for the new Trustees. Trustees were asked to sign up for the Committee(s) on which they would be interested in serving.

**A. Finance Committee**  
No report

**B. Facilities Committee**  
No report

**C. Human Resources Committee**  
No report

**VII. UNFINISHED BUSINESS**

There was no unfinished business to come before the Board.

**VIII. NEW BUSINESS**

**A. Recommendation, Re: DuPage Library System Non-Resident Library Card Participation**

Trustee Douglas moved and Trustee Bailey seconded that the Carol Stream Public Library participate in the DuPage Library System non-resident library card program thereby issuing non-resident cards during the ensuing 12 months in accordance with Participation Form for Illinois Public Law 92-0166 / July 1, 2007 – June 30, 2008 and that the Director be instructed to notify the DuPage Library System of this action within 30 days from passage. Motion carried.

Ayes ..... 7 Trustees Shambo, Arends, Bailey, Hudspeath, Ranck, Siegman, and Douglas  
Nays ..... 0 None  
Absent or  
Not Voting .... 0 None

**B. Review of Task Function Calendar, FY2008**

Director Kennedy reviewed the Task Function Calendar for FY2008. The Calendar contains important dates and lists what the Board and Staff need to accomplish each month.

**C. Date for Special Board Meeting to Review Annual Reports**

A Special Meeting was set for May 29, 2007 at 7:00 p.m. to review the Library's Annual Report, which needs to be filed with the State Library and the Village of Carol Stream on May 30.

**D. Establishment of an Ad Hoc Committee to Consider Legal Services**

At the request of then President Douglas, letters were sent to six legal firms requesting proposals on providing legal services to the Carol Stream Public Library. The deadline for proposals was May 18, 2007. A Committee of Trustees Douglas, Arends and Bailey with President Siegman as an Ex Officio member, was established to evaluate the proposals. The Committee will meet on May 29, 2007 at 7:30 p.m., following the Special Meeting of the Library Board.

**E. House Bill 1727, The Internet Screening in Public Libraries Act**

Director Kennedy presented a draft of a letter which was copied from the Downers Grove Public Library Web site. The letter outlines the points of HB 1727 and its affect on Internet access in public libraries. Director Kennedy asked the Trustees if they would endorse posting the letter on the Carol Stream Public Library Web site, and stating the Board's opposition to the HB1727. Trustee Hudspeath voiced concern that non-compliance with the bill could mean the loss of Per Capita Funds. Trustee Douglas pointed out the filtering public Internet computers would be pointless as long as the Wifi is available for public use. The Trustees agreed by consensus to have the letter posted on the Web Site.

**IX. DISBURSEMENTS**

**A. Regular Meeting of May 16, 2007 in the Amount of \$78,629.01 plus an Addendum Warrant of Bills**

Trustee Douglas moved and Trustee Bailey seconded to approve the Disbursements of the Regular Meeting of May 16, 2007 in the amount of \$102,419.66. Motion carried.

Ayes ..... 7 Trustees Shambo, Arends, Bailey, Hudspeath, Ranck, Siegman, and Douglas  
Nays ..... 0 None  
Absent or  
Not Voting .... 0 None

**X. MONTHLY REPORT OF THE LIBRARY DIRECTOR**

Director Kennedy reviewed the Librarian's Report for the month which reflects end-of-year figures. Circulation is up 1.28%, mostly with Adult activity.

Congratulations to Sharon Kussman who celebrated her 12<sup>th</sup> employment anniversary in May and Sarah Adomovicz who celebrated her 1<sup>st</sup> employment anniversary.

**XI. MONTHLY STAFF REPORTS**

The monthly reports of the Management Staff were accepted by consensus.

**XII. OTHER REPORTS**

A meeting of the MAGIC Administrators was held on April 25 at DuPage Library System. A vote was not taken on future migration plans at that time though it seemed that most administrators were leaning towards migrating to the Unicorn System, trying to maintain our present time frame of starting this fall. Another meeting will be held on Wednesday, May 30 and hopefully written ballots will be distributed after that meeting.

The Annual meeting of the DuPage Library System will be held on Tuesday, June 5 at 6:00 p.m. at the IIT campus in Wheaton.

**A. Friends of the Carol Stream Public Library**

The Annual Meeting of the Friends of the Carol Stream Public Library will be held on Wednesday, May 23 at the Library. A brief business meeting will be followed by garden planting in the Lynn O'Dell Reading Garden.

**XIII. COMMUNICATIONS**

There are no Communications for the Board this month.

**XIV. ANNOUNCEMENTS**

There are no Announcements for the Board this month.

**XV. ADJOURNMENT**

There being no further business to come before the Board of Library Trustees, President Siegman declared the Meeting adjourned at 8:22 p.m.

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Mary C. Hudspeath, Secretary  
Board of Library Trustees

Minutes drafted by Ann Kennedy, May 30, 2007