

Minutes of the Meeting of the Human Resources Committee of the Board of Library Trustees of the Village of Carol Stream

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

Date: June 19, 2019

Time: 6:30 p.m.

Location: Carol Stream Village Hall, Joseph E. Breinig Board Room, 500 S. Gary Ave., Carol Stream, IL 60188

1. Call to Order

Committee Member Mansi Patel called the meeting to order at 6:50 p.m. and led the group in the Pledge to the Flag.

2. Roll Call

Present: Trustees Lynch, Olson, Patel and Sheikh and Jourdan

Absent: Trustees Berryman-Gilliam and Larimer

3. Review and Finalize Library Director Evaluation Document

Background Information:

The HR committee met to finalize the Library Director Evaluation document. Trustee Patel agreed to update the proposed evaluation with minor edits. Additionally, Trustee Patel will update the evaluation process document and provide to Director Westgate for review. The HR committee reached a consensus for the final evaluation.

There being no further business to come before the Human Resources Committee, the Meeting was adjourned at 6:55 p.m.

July 17, 2019

Approved (date)

Mansi Patel, Secretary
Library Board of Trustees