

**Minutes of the Meeting of the Human Resources Committee of the  
Board of Library Trustees of the Village of Carol Stream**

**Carol Stream Public Library  
616 Hiawatha Drive  
Carol Stream, IL 60188**

**Date: November 17, 2021 Time: 6:45 p.m.**

**Location: Library Meeting Room**

1. Call to Order

HR Committee Chair Mansi Patel called the meeting to order at 6:45 p.m. and led the group in the Pledge of Allegiance to the Flag.

2. Roll Call

Present: Trustees Wright, Olson, Patel and Lynch

Absent: Trustee Larimer

Also Present: Library Director Susan Westgate and Human Resources Manager Mary Pellico

3. Approval of Minutes

Re: Approval of HR Committee minutes of September 15, 2021

Trustee Lynch moved and Trustee Wright seconded to approve the minutes of the September 15, 2021 HR Committee meeting. Motion approved.

Ayes ..... 3- Trustees Wright, Patel and Lynch

Nays ..... 0

Abstain..... 1-Trustee Olson

Absent..... Trustee Larimer

4. Discussion

The committee members reviewed the Youth Services Assistant Manager job description. They came to a consensus to recommend Board approval.

5. ADJOURNMENT

There being no further business to come before the Board of Library Trustees, **Trustee Olson** moved and **Trustee Lynch** seconded that the meeting be adjourned. Motion approved.

Ayes ..... 4-Trustees Wright, Olson, Patel and Lynch

Nays ..... 0

Absent..... Trustee Larimer

Meeting adjourned at 6:53 p.m.

January 19, 2022

Approved (date)

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Mansi Patel, Secretary

Library Board of Trustees