

**AGENDA FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE
VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: December 18, 2019

TIME: 7:00 p.m.

PLACE: Carol Stream Village Hall, Joseph E. Breinig Board Room, 500 N. Gary Ave., Carol Stream, IL 60188

All matters on the Agenda may be discussed, amended, and acted upon.

In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.

- I. CALL TO ORDER
PLEDGE TO THE FLAG
- II. ROLL CALL
- III. PUBLIC PARTICIPATION
ADOPTION OF CONSENT AGENDA*
- IV. APPROVAL OF MINUTES
A. Minutes of Regular Meeting of November 20, 2019
- V. MONTHLY REPORT OF THE TREASURER
A. Accept the Monthly Financial Statements of the Treasurer for the Period Ending November 30, 2019
- VI. BOARD AND COMMITTEE REPORTS
- VII. OLD BUSINESS
None
- VIII. NEW BUSINESS
A. Recommendation, Re: Approval of FY 2020 Per Capita Grant Application
B. Recommendation, Re: Approval of Update to Library Pay Grade Structure for 2020
C. Recommendation, Re: Approval of Revisions/Updates to Personnel Policy #401
D. Recommendation, Re: Approval of Rescinding Policy 5.K. Student Tutoring
E. Review of Updated Study Room Procedures
- IX. DISBURSEMENTS

- A. Approval of Disbursements for the Period November 1, 2019 to November 30, 2019 plus the Addendum for the Meeting of December 18, 2019

- X. REPORT OF THE LIBRARY DIRECTOR
(The Library Director submits a report to the Board members containing information pertaining to the items on the meeting agenda for their review prior to the meeting.)

- XI. MONTHLY STAFF REPORTS

- XII. COMMUNICATIONS
 - A. Holiday Cards from Local Libraries and Agencies
 - B. Thank You Card from Colona Library

- XIII. ANNOUNCEMENTS
 - A. Library Closed Dec. 24, 25 and Jan. 1 for the Holidays

- XIV. EXECUTIVE SESSION: For the review of minutes as permitted under Illinois Open Meetings Act, 5 ILCS 120/2(c)(21).
 - A. Recommendation, Re: Approval of Minutes of the Executive Session of October 16, 2019
 - B. Recommendation, Re: Semi-Annual Review of the Minutes of Executive Sessions

- XV. ADJOURNMENT

Next Resolution: #290

Mansi Patel, Secretary
Board of Library Trustees

**A consent agenda allows Board members to vote on a group of items en bloc (as a group) not requiring discussion. This practice can save meeting time by allowing the Board to approve the group of items together in one motion. Items they wish to discuss are declared “off” by a Board member during the establishment of the consent agenda.*