

**AGENDA FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE  
VILLAGE OF CAROL STREAM**

**Carol Stream Public Library  
616 Hiawatha Drive  
Carol Stream, IL 60188**

**DATE: November 20, 2019**

**TIME: 7:00 p.m.**

**PLACE: Carol Stream Village Hall, Joseph E. Breinig Board Room, 500 N. Gary Ave., Carol Stream, IL 60188**

**All matters on the Agenda may be discussed, amended, and acted upon.**

*In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.*

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- I. CALL TO ORDER  
  
PLEDGE TO THE FLAG
- II. ROLL CALL
- III. PUBLIC PARTICIPATION  
  
ADOPTION OF CONSENT AGENDA\*
- IV. APPROVAL OF MINUTES
  - A. Minutes of Regular Meeting of October 16, 2019
- V. MONTHLY REPORT OF THE TREASURER
  - A. Accept the Monthly Financial Statements of the Treasurer for the Period Ending October 31, 2019
- VI. BOARD AND COMMITTEE REPORTS
- VII. OLD BUSINESS  
None
- VIII. NEW BUSINESS
  - A. Recommendation, Re: Approval of Resolution #289, Resolution to Certify Expenditure of Project Accumulated Reserves
  - B. Review of Chapter 3 of *Serving Our Public 3.0: Standards for Illinois Public Libraries, 2014*
  - C. Review of Chapters 11-14 and Appendices of *Trustee Facts File, Fourth Edition*
  - D. Recommendation, Re: Approval of Revisions/Updates to Personnel Policies #311 and #602

- E. Recommendation, Re: Approval of Trustee Travel Expenses
- F. Recommendation, Re: Approval of Amendment to Capital Maintenance & Repair Expenditures Budget for Building Security Updates
- G. Recommendation, Re: Approval of Library Closings and Meeting Calendar for 2020

IX. DISBURSEMENTS

- A. Approval of Disbursements for the Period October 1, 2019 to October 31, 2019 plus the Addendum for the Meeting of November 20, 2019

X. REPORT OF THE LIBRARY DIRECTOR

*(The Library Director submits a report to the Board members containing information pertaining to the items on the meeting agenda for their review prior to the meeting.)*

XI. MONTHLY STAFF REPORTS

XII. COMMUNICATIONS

- A. Thank You Card from Employee Renee Walther
- B. Thank You Letter from Joliet Public School District 86

XIII. ANNOUNCEMENTS

- A. Library Participation at Christmas Tree Lighting Park District/Village Event, December 6, 2019
- B. Christmas Sharing Box in Library
- C. BOO Fest! Photo in *Examiner*, Nov. 6, 2019

XIV. ADJOURNMENT

Next Resolution: #290

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Mansi Patel, Secretary  
Board of Library Trustees

*\*A consent agenda allows Board members to vote on a group of items en bloc (as a group) not requiring discussion. This practice can save meeting time by allowing the Board to approve the group of items together in one motion. Items they wish to discuss are declared “off” by a Board member during the establishment of the consent agenda.*