

**AGENDA FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE
VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: November 28, 2018 TIME: 7:00 p.m. PLACE: Horizon Room

All matters on the Agenda may be discussed, amended, and acted upon.

In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.

- I. CALL TO ORDER

 PLEDGE TO THE FLAG
- II. ROLL CALL
- III. PUBLIC PARTICIPATION

 ADOPTION OF CONSENT AGENDA*
- IV. APPROVAL OF MINUTES
 A. Minutes of Regular Meeting of October 17, 2018
- V. MONTHLY REPORT OF THE TREASURER
 A. Accept the Monthly Financial Statements of the Treasurer for the Period Ending
 October 31, 2018
- VI. BOARD AND COMMITTEE REPORTS
- VII. OLD BUSINESS
 None
- VIII. NEW BUSINESS
 A. Discussion: Trustee Update of Library Renovation Project by FQC Representatives
 B. Review of Chapter 8 of *Serving Our Public 3.0: Standards for Illinois Public
 Libraries, 2014*
 C. Review of Chapters 6-10 of *Trustee Facts File, Fourth Edition*
 D. Recommendation, Re: Approval of Expenses over \$10,000 for Upgrade to VOIP
 Phone System from Mitel
 E. Recommendation, Re: Approval of Expenses over \$10,000 for POE Switches,
 Stacking Modules, Stacking Cables and Power Supplies from PROVANTAGE
 F. Recommendation, Re: Approval of Expenses over \$10,000 for the Online *Chicago*

Tribune Renewal Through ProQuest

G. Recommendation, Re: Approval of Library Closings and Meeting Calendar for 2019

IX. DISBURSEMENTS

A. Approval of Disbursements for the Period October 1, 2018 to October 31, 2018, plus the Addendum for the Meeting of November 28, 2018

X. REPORT OF THE LIBRARY DIRECTOR

(The Library Director submits a report to the Board members containing information pertaining to the items on the meeting agenda for their review prior to the meeting.)

XI. MONTHLY STAFF REPORTS

XII. COMMUNICATIONS

- A. Thank You Note from Staff Members Robin Harwood and Joyce Farrell
- B. Thank You Letter from Carol Stream Park District
- C. Thank You Note from Carol Stream Chamber of Commerce

XIII. ANNOUNCEMENTS

- A. Library Participation at Christmas Tree Lighting Park District/Village Event, November 30, 2018
- B. Library Holiday Open House Sunday, Dec. 2, 2018
- C. Christmas Sharing Box in Lobby

XIV. ADJOURNMENT

Next Resolution: #287

Mansi Patel, Secretary
Board of Library Trustees

**A consent agenda allows Board members to vote on a group of items en bloc (as a group) not requiring discussion. This practice can save meeting time by allowing the Board to approve the group of items together in one motion. Items they wish to discuss are declared "off" by a Board member during the establishment of the consent agenda.*