

**AGENDA FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE
VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: April 20, 2011

TIME: 7:30 p.m.

PLACE: Discovery Room

All matters on the Agenda may be discussed, amended, and acted upon.

In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.

- I. CALL TO ORDER
 - PLEDGE TO THE FLAG
- II. ROLL CALL
- III. PUBLIC PARTICIPATION
 - ELECTION OF LIBRARY TREASURER
 - ADOPTION OF CONSENT AGENDA
- IV. APPROVAL OF MINUTES
 - A. Minutes of Regular Meeting of March 16, 2011
- V. MONTHLY REPORT OF THE TREASURER
 - A. Accept the Monthly Financial Statements of the Treasurer for the Period Ending March 31, 2011
- VI. COMMITTEE REPORTS
 - A. Human Resources Committee
 - 1. Recommendation, Re: Approval of one additional position of full-time librarian in the Adult Services Department
 - 2. Recommendation, Re: Approval of one additional page position and one additional clerk position in the Circulation Services Department
 - 3. Recommendation, Re: Allowing Library Director to work from a pool of funds in awarding merit increases with no single increase being greater than 4%

- B. Facilities Committee
 - 1. Report, Re: Decisions on future of Kammes House
 - 2. Recommendation, Re: Authorization that Library Director enter into discussion with Carol Stream Park District staff on possible uses of the Kuhn Road property leading up to an Intergovernmental Agreement.
 - 3. Recommendation, Re: Authorization for Library staff to entertain bids for parking lot repair

- C. Finance Committee
 - 1. Recommendation, Re: Approval of transfer of funds from West Suburban Bank to Illinois Funds
 - 2. Recommendation, Re: Approval of revised Policy 6.A. Purchasing and Contracting
 - 3. Report, Re: List of Grants for which the Library could possibly apply
 - 4. Recommendation, Re: Approval of Resolution 249 Budget Expenditures for FY2012

VII. UNFINISHED BUSINESS

There is no Unfinished Business to come before the Board

VIII. NEW BUSINESS

- A. Recommendation, Re: Approval of Revised Policy 4.B. Materials Selection Policy
- B. Recommendation, Re: Acceptance of FY2012 Task Function Calendar
- C. Recommendation, Re: Approval of selection of roof repair system
- D. Report, Re: Library Snapshot Day at the Carol Stream Public Library
- E. Recommendation, Re: Approval of Resolution 250 Commending James Outland for his service to the Carol Stream Public Library
- F. Recommendation, Re: Approval of Resolution 251 Commending Barbara Siegman for her service to the Carol Stream Public Library

IX. EXECUTIVE SESSION

- A. Approval of Minutes of Executive Session for January 26, 2011
- B. Approval of Minutes of Executive Session for February 16, 2011
- C. Recommendation, Re: Performance Evaluation of Library Director and merit increase for FY2012

X. DISBURSEMENTS

- A. Approval of Vendor Check Report for the Period March 1, 2011 to March 31, 2011, plus the Addendum for the Meeting of April 20, 2011

XI. REPORT OF THE LIBRARY DIRECTOR

XII. MONTHLY STAFF REPORTS

XIII. OTHER REPORTS

- A. Library System
- B. MAGIC Consortium
- C. Friends of the Carol Stream Public Library

XIV. COMMUNICATIONS

- A. Letter from Secretary of State Jesse White on awarding of Per Capita Grant for FY2011
- B. Thank you from Addison Trail Vision Program for donation of videos and books on cassette
- C. Thank you from Lynn Johnson for memorial for her mother
- D. Thank you from Roche family for memorial for mother

XV. ANNOUNCEMENTS

- A. Statement of Economic Interest must be filed with the County by April 30, 2011

XVI. ADJOURNMENT

Mary C. Hudspeath, Secretary
Board of Library Trustees

Next Resolution: #252