

**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: July 21, 2010

TIME: 7:30 p.m.

PLACE: Library Discovery Room

I. CALL TO ORDER

President Siegman called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

PLEDGE TO THE FLAG

President Siegman led those in attendance in the Pledge of Allegiance to the Flag.

II. ROLL CALL

Secretary Hudspeath called the roll.

Present: Trustees Wade, Shambo, Arends, Bailey, Hudspeath, Siegman and Douglas

Absent: none

Also Present: Library Director Ann Kennedy, Assistant Director Pam Leffler

III. PUBLIC PARTICIPATION

There were several members of the public in attendance but none chose to address the Board.

ADOPTION OF CONSENT AGENDA

Trustee Douglas moved and Trustee Bailey seconded to establish a consent agenda for the Regular Meeting of July 21, 2010. Motion carried.

Ayes 6 Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Douglas

Nays 0 None

Absent or

Not Voting 1 Trustee Siegman (not voting)

Trustee Hudspeath moved and Trustee Shambo seconded to put the following items on the Consent Agenda for the Meeting. Motion carried.

Ayes 6 Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Siegman (not voting)

- A. Approval of Minutes of the Regular Meeting of June 16, 2010**
- B. Approval of Minutes of the Special Meeting of July 19, 2010**
- C. Receive Monthly Report of the Treasurer for the period ending June 30, 2010**
- D. Approve recommendation, re: Changes in the Library's Circulation Policies**
- E. Approve recommendation, re: change of date of August Board Meeting to August 25, 2010**
- F. Approve Disbursements of the Regular Meeting of July 21, 2010 in the amount of \$134,026.54**
- G. Receive Monthly Report of the Library Director**
- H. Receive Monthly Staff Reports**
- I. Receive Communications**
- J. Receive Announcements**

Trustee Wade moved and Douglas seconded to approve the Consent Agenda for this Meeting by omnibus vote. Motion carried.

Ayes 6 Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Siegman (not voting)

The following is a detailed description of various items placed on the Consent Agenda:

Changes in the Library's Circulation Policies

Changes approved by the Board include:

- We are adding the term "equipment" to the list of items that can be checked out because we will soon have Kill-a-Watt meters for circulation. (These were donated by ComEd (2) Lights for Learning (1) and Cool Cities Coalition(1)).
- Changing the Processing fee to \$3 for all items (formerly \$2 for paperbacks, board books, and magazines and \$5 for everything else)
- Adding the maximum number of items that can be checked out. (Approved by the Board on July 18, 2007)
- Adding the maximum number of holds allowed. (Approved by the Board on July 18, 2007)
- Adding terminology under Interlibrary Loan about possible charges from other libraries being passed on to patrons.

Report of the Library Director

The following staff members are celebrating employment anniversaries in July: Ellen Marchessault – 29 years, Pat Roche – 19 years, Ron Anderson – 4 years, Cathie Medearis – 2 years, and Kathie Menzer- 2 years

Communications

A. Thank you from U.S. Census Bureau for use of Library facilities

Announcements

A. Trustee Day at Illinois Library Association Conference, September 30, 2010

Regular Meeting

VI. COMMITTEE REPORTS

A. Human Resources Committee

No Report

B. Facilities Committee

No Report

C. Finance Committee

No Report

VII. UNFINISHED BUSINESS

A. Recommendation, Re: Request from T-Mobile to build a cell tower on Library property

The motion concerning the cell tower on Library property came off the table automatically because it was rescheduled to this meeting from the June meeting. President Siegman asked the Trustees for their thoughts.

Trustee Douglas said that he weighed the potential for revenue versus the concerns of the neighbors and also considered how he would feel if it was near his house and the affect on property values. He could not vote to move forward with the project.

Trustee Wade said that he has not seen enough information from T-Mobile at this time. He would have liked to have more information on the amount of the lease and a picture of what the tower would look like. If provided with this information, he would be open to discussing it at a later date.

Trustee Arends expressed his appreciation to the people who attended the Monday July 19 meeting. He said he would have to agree with Trustee Douglas and vote against the project. He felt that the Library should look at alternative revenue sources, especially on the Kuhn Road site, but the concern about keeping taxes low should not be offset by a reduction in property value. Trustee Arends said that he would be open to alternatives from T-Mobile.

Trustee Hudspeath said that T-Mobile knew in advance what the concerns of the Board were and did not address them sufficiently. She did not feel that the cell tower is a good idea at this time.

Trustee Bailey agreed with all the comments. The Board did its due diligence and looked at the proposal. His reaction is that he just doesn't want it.

Trustee Shambo said that she would recuse herself from the vote because she has moved out of town. However she would vote in favor of the cell tower because it would be one of the best alternative revenue sources for the Library. She recognizes the concerns of the neighbors but has to also address the concerns of the other 40,000 people in the Village.

President Siegman said she would also recuse herself from voting because she now works for a competitor of T-Mobile. President Siegman clarified that the motion on the table was to not consider the proposal for the cell tower. Therefore a vote in favor of the motion would be a vote to not proceed with the cell tower.

The motion to not consider the proposal by T-Mobile to build a cell tower behind the Library was called to a vote. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 2 Trustees Shambo and Siegman (not voting)

VIII. NEW BUSINESS

C. Recommendation, Re: Approval of Intergovernmental Agreement for Library Computer Services

Trustee Douglas moved and Trustee Hudspeath seconded that the Board of Library Trustees of the Village of Carol Stream enter into an Intergovernmental Agreement for Library Computer Services which will replace the current "Agreement between MAGIC members and DLS for an Integrated Library System" pending review and recommendations by Legal Counsel.

Discussion:

Trustee Arends asked for clarification on the motion. The Library Board will not be approving the Intergovernmental Agreement until they are reviewed by legal counsel. The resolution will be presented at the August Board meeting for approval if approved by Counsel. Trustee Arends asked that the motion be changed to read:

"that the Board of Library Trustees of the Village of Carol Stream submit a draft of the Intergovernmental Agreement for Library Computer Services which will replace the current "Agreement between MAGIC members and DLS for an Integrated Library System" to Legal Counsel for review"

Trustee Douglas agreed to the change to the motion he made and Trustee Hudspeath agreed to the change also. Motion carried.

Ayes 6 Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Siegman (not voting)

E. Discussion, Re: Charging for use of Library facilities

Trustee Wade suggested at the April 21, 2010 Board meeting that the Board consider charging for use of the Library's study rooms and meeting rooms. The discussion on that matter was postponed. Director Kennedy announced that the Management Staff has reviewed the Library's Meeting Room Policy which must be updated now that we have two rooms instead of one. There are no substantive changes unless the Board wishes to charge for use of the facilities.

Director Kennedy presented several reasons on why the staff feels that the Board should not charge for use of the rooms. The rooms are not used to the extent that we need to discourage use by charging for them. If the Library charges for use of the rooms, they will sit empty most of the time. By charging for the rooms, we would be penalizing groups that can rarely afford to pay. The study rooms are used by students who are looking for a quiet place to work. The meeting rooms are used by Boy Scouts, Girl Scouts, the VFW, PTAs, the Cool Cities Coalition, homeowners associations, and various youth sports teams. The rooms can only be reserved by Carol Stream residents who appreciate the fact that they have some where free to meet. The argument can also be used that the community has already paid for the rooms with their taxes.

Trustee Wade mentioned several area libraries which are charging for the use of their meeting rooms. All of the Trustees asked for a spreadsheet comparing what other libraries are charging for use of their rooms. They also asked for a legal opinion on allowing businesses to use Library facilities and charging them. The discussion will be continued at the August Board meeting.

A. Recommendation, Re: Acceptance of Trustee Resignation

Trustee Siegman moved and Trustee Wade seconded that the Board of Library Trustees accept, with regret, the resignation of Leslie Shambo from the Board of Trustees of the Carol Stream Public Library effective July 21, 2010. Motion carried.

Ayes 6 Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Siegman (not voting)

President Siegman read the following resolution into the Minutes:

VILLAGE OF CAROL STREAM, ILLINOIS
LIBRARY BOARD RESOLUTION # 245
RE: COMMENDATION OF LESLIE SHAMBO FOR HER SERVICE AS A CAROL STREAM PUBLIC
LIBRARY TRUSTEE

WHEREAS, Leslie Shambo was appointed to complete an unexpired term as Trustee in May 2007 and elected to a four-year term in April 2009, and served in that capacity until July 2010, and;

WHEREAS, during her term of office she served the Library whenever called upon and in a variety of ways; and,

WHEREAS, Leslie's creative abilities and enthusiasm were of a great asset to the Library with promotional material design and production; and,

WHEREAS, as a participating member of the Board, she demonstrated her commitment to the provision of quality library service, bringing her knowledge and experience to the Committees on which she served including the Materials Selection Policy Review Committee and the Human Resources Committee; and

WHEREAS, during her term as Trustee she has served the Library and the community extremely well and has contributed many hours of her time for the welfare of the Library and the Village;

THEREFORE, BE IT RESOLVED that the Board of Library Trustees hereby publicly commends and thanks Leslie Shambo on behalf of the citizens of Carol Stream and library users everywhere for her exemplary dedication and service to all.

Passed this 21st day of July 2010 by a vote of:

Ayes: 6; Nays: 0; Absent or not voting: 1.

IX. EXECUTIVE SESSION

A. Semi-Annual Review of the Minutes of Executive Session

Trustee Hudspeath moved and Trustee Wade seconded that the Board of Library Trustees adjourn to Executive Session under the Open Meetings Act, 5 ILCS 120/2(c)21 where they will discuss the minutes of previously closed sessions as to whether or not the minutes should remain sealed and nothing else. Motion carried.

Ayes 6 Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Douglas

Nays 0 None

Absent or

Not Voting 1 Trustee Siegman (not voting)

Accordingly the Meeting was closed to the public at approximately 8:20 p.m. pursuant to the exception to the Illinois Open Meetings Act 5 ILCS 120/2(c)21 in order to discuss minutes of closed sessions whereupon the Board discussed the aforesaid matters and no other matters in closed session. The Board returned to regular session at 8:32 p.m.

Trustee Douglas moved and Trustee Shambo seconded that the minutes of executive sessions of April 15, 2009, November 18, 2009, December 16, 2009, January 20, 2010 and April 21, 2010 with corrections as noted be approved as presented. Motion carried.

Ayes 6 Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Siegman (not voting)

Trustee Douglas moved and Trustee Shambo seconded that the minutes of executive sessions of the Library Board of Trustees of August 27, 2008, April 15, 2009, January 20, 2010 and April 21, 2010 be released to the public and that all other minutes which are closed to the public remain so at this time. Motion carried.

Ayes 6 Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Siegman (not voting)

XII. OTHER REPORTS

- A. DuPage Library System
No report
- B. Friends of the Carol Stream Public Library
No report

XV. ADJOURNMENT

There being no further business to come before the Board of Library Trustees, President Siegman declared the Meeting adjourned at 8:35 p.m.

Mary C. Hudspeath, Secretary
Board of Library Trustees