

**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: February 18, 2009

TIME: 7:30 p.m.

PLACE: Community Room

I. CALL TO ORDER

President Siegman called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

PLEDGE TO THE FLAG

President Siegman led those in attendance in the Pledge of Allegiance to the Flag.

II. ROLL CALL

Secretary Hudspeath called the roll.

Present: Trustees Shambo, Arends, Bailey, Hudspeath, Siegman, and Douglas

Absent: Trustee Ranck

Also Present: Library Director Ann Kennedy

III. PUBLIC PARTICIPATION

Members of the public in attendance: David DeRango, Michael Kunowski, Kay McKeen, Valerie Salvato, Jan Smith, and Michael Wade.

Kay McKeen from SCARCE gave a presentation to the Board on steps the Library has taken to earn an Earth Flag including public education events, reducing the carbon foot print, recycling, reducing waste and buying green products.

ADOPTION OF CONSENT AGENDA

Trustee Bailey moved and Trustee Arends seconded to establish a consent agenda for the Regular Meeting of February 18, 2009. Motion carried.

Ayes 5 Trustees Shambo, Arends, Bailey, Hudspeath, and Douglas

Nays 0 None

Absent or

Not Voting 2 Trustee Ranck (absent) and Trustee Siegman (not voting)

Trustee Shambo moved and Trustee Arends seconded to put the following items on the Consent Agenda for the Meeting. Motion carried.

Ayes 5 Trustees Shambo, Arends, Bailey, Hudspeath, and Douglas

Nays 0 None

Absent or

Not Voting 2 Trustee Ranck (absent) and Trustee Siegman (not voting)

- A. Approval of Minutes of the Regular Meeting of January 21, 2009**
- B. Receive Monthly Report of the Treasurer for the period ending January 31, 2009**
- C. Approve Recommendation, Re: Proposed FY2010 Pay Ranges**
- D. Approve Recommendation, Re: Revised Library Personnel Code 3.A.**
- E. Approve Recommendation, Re: Revised Resolution 151 Designation of Depositories**
- F. Approve Disbursements of the Regular Meeting of February 18, 2009 in the amount of \$221,809.24**
- G. Receive Monthly Report of the Library Director**
- H. Receive Monthly Staff Reports**
- I. Receive Communications**
- J. Receive Announcements**

Trustee Douglas moved and Trustee Bailey seconded to approve the Consent Agenda for this Meeting by omnibus vote. Motion carried.

Ayes 5 Trustees Shambo, Arends, Bailey, Hudspeath, and Douglas

Nays 0 None

Absent or

Not Voting 2 Trustee Ranck (absent) and Trustee Siegman (not voting)

The following is a detailed description of various items placed on the Consent Agenda:

Proposed FY2010 Pay Ranges

Minimum Wage in the State of Illinois will go up to \$8 on July 1, 2009. The minimum wage for a Non-Exempt Grade 1, Page at the Carol Stream Public Library will be increased to \$8 effective May 3, 2009. This increase will push all of the Grades above Grade 1 up an average of 3.3%. There are no adjustments being requested for the Exempt Pay Range or the Custodial Pay Range.

Revised Library Personnel Code

Personnel Code 3.A. received several changes and a review by legal counsel at Ancel Glink. Copies will be distributed to each Library employee.

Resolution 151 Designation of Depositories

The Resolution was updated to include Fifth Third Bank and to change the name of National City Bank to National City/PNC.

Report of the Library Director

The Library received an award this past month. At the Carol Stream Chamber of Commerce lunch we were honored by the Village of Carol Stream and the Social Services unit of the Police Department for collecting the most items during the 2008 Christmas Sharing Food Drive. This was a community effort with donations coming from our patrons and staff and many members of the staff assisting with the sorting and boxing of the donations.

There were no “significant” staff anniversaries in February but the following staff members celebrated an anniversary this month: Elaine Wierdak – 19 years, Susan Grude – 14 years, Clare Meehan – 12 years, and Adriana Albers – 9 years.

Communications

- A. Thank you from Janet Miranda for gift card when she resigned from staff of the Library
- B. Thank you from Linda Bothen for gift card and cake honoring her service anniversary

Announcements

- A. ILA Library Trustee Workshop, February 28, 2009, Marriott Hickory Ridge Conference Center

Regular Meeting

VI. COMMITTEE REPORTS

B. Facilities Committee

A contract has been signed with Industrial Roofing Services to have the Library roof inspected and a written report prepared.

C. Finance Committee

Finance Committee business was conducted under Unfinished Business.

VII. UNFINISHED BUSINESS

- B. Recommendation, Re: Purchase of an investment CD

Trustee Shambo moved and Trustee Arends seconded that the Board of Library Trustees adjourn to Executive Session under the Open Meetings Act, 5 ILCS 120/2(c).07 where they will discuss the purchase of investments and nothing else. Motion Carried.

Ayes 5 Trustees Shambo, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 2 Trustee Ranck (absent) and Trustee Siegman (not voting)

Accordingly the Meeting was closed to the public at approximately 8:00 p.m. pursuant to the exception to the Illinois Open Meetings Act 5 ILCS 120/2(c)07 specifically for the purpose of discussing the investment of Library funds whereupon the Board discussed the aforesaid matter and no other matters in closed session. The Board returned to regular session at 8:05 p.m.

Trustee Shambo moved and Trustee Douglas seconded that the Board of Library Trustees authorize the Library Director to invest \$250,000 for a period of nine or twelve months at a rate not lower than 2.19% with one of the Library's Designated Depositories. Motion carried

Ayes 5 Trustees Shambo, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 2 Trustee Ranck (absent) and Trustee Siegman (not voting)

VIII. NEW BUSINESS

There was no new business to come before the Board.

XII. OTHER REPORTS

A. DuPage Library System
No report

B. Friends of the Carol Stream Public Library
No report

XV. ADJOURNMENT

There being no further business to come before the Board of Library Trustees, President Siegman declared the Meeting adjourned at 8:08 p.m.

Mary C. Hudspeath, Secretary
Board of Library Trustees