

- A. Minutes of Regular Board Meeting of September 21, 2016
- B. Accept the Monthly Financial Statements of the Treasurer for the Period Ending September 30, 2016
- C. Recommendation, Re: Approval of Chicago Tribune Online Subscription Renewal
- D. Approval of Disbursements for the Period September 1, 2016 to September 30, 2016, plus the Addendum for the Meeting of October 19, 2016
- E. Report of the Library Director
- F. *Examiner* Articles on Oct. 5, 2016
- G. Illinois Library Association Conference, Oct. 18-20
- H. Library Holiday Open House Sunday, Dec. 4, 2016

Trustee Sheikh moved and Trustee Lynch seconded that the items on the Consent Agenda be approved by omnibus vote. Motion approved.

Ayes 7 Trustees Patel, Larimer, Lynch, Bagdonas, Sheikh, Berryman-Gilliam and Jourdan
 Nays 0
 Absent..... None

The following is a detailed description of various items placed on the Consent Agenda:

Approval of Chicago Tribune Online Subscription Renewal

Background Information:

The renewal amount is \$10,060. Board approval is required for expenditures over \$10,000.

Approval of Disbursements

The Library Board of Trustees approved the disbursements for the period September 1, 2016 to September 31, 2016, plus the Addendum for the Meeting of October 19, 2016 in the amount of \$138,320.28.

Report of the Library Director

Monthly report highlighting the facility, customer service, outreach, operations and other projects as well as agenda items to ensure that the Board members are apprised of relevant Library business.

October Employee Anniversaries:

Renee Walther – 10/02/96-Adult Services (**20 Year Anniversary**); Steve Dexheimer – 10/07/03-Youth Services; Sallee Brossard – 10/27/11-Youth Services (**5 Year Anniversary**); Jeri Cain – 10/01/12-Circulation; Melanie Johnson – 10/11/12-Circulation; Miriam Zafar – 10/6/14-Circulation.

ANNOUNCEMENTS

- A. *Examiner* Articles on Oct. 5, 2016

Background Information:

The Library was mentioned in several articles in the October 5, 2016 edition of the *Examiner*. There was a press release regarding the Library’s parking lot project, our participation at the Shape of Carol Stream and at the October 1 Open House at the Water Reclamation Center.

- B. Illinois Library Association Conference, Oct. 18-20

Background Information:

The ILA Conference at Rosemont, IL will feature a day of Trustee programs on Thursday, Oct. 20, 2016. Five Trustees are registered for the Conference.

- C. Library Holiday Open House Sunday, Dec. 4, 2016

Background Information:

The Library will be hosting their fourth annual Holiday Open House on Sunday Dec. 4 from 1:30-4:30 p.m. It will feature live reindeer, horse-drawn rides, ice carving demonstrations, Victorian Carolers, Santa, crafts & games and much more. This is a free family event for the community of Carol Stream. All ages are welcome.

Regular Meeting

V. New Business

- A. Recommendation, Re: Approval of Resolution #277 Recognition of Friends of the Carol Stream Public Library

Trustee Berryman-Gilliam moved and Trustee Bagdonas seconded that the Carol Stream Library Board of Trustees approve Resolution #277 Recognition of Friends of the Carol Stream Public Library. Motion approved.

Ayes 7 Trustees Patel, Larimer, Lynch, Bagdonas, Sheikh, Berryman-Gilliam and Jourdan
Nays 0
Absent..... None

Background Information:

Trustee Sheikh read aloud a Resolution to the Friends of the Library in recognition of their contributions to the Library. A reception with refreshments took place at 7:00 p.m. prior to the regular Board Meeting at 7:30 p.m.

- B. Review of Fiscal Year 2016 Audit by Sikich Representative Dan Berg

Background Information:

Auditor Dan Berg of Sikich presented the Library’s FY2016 Annual Financial Report and Auditor’s Communication to the Board. The auditor issued an unmodified audit opinion. An unmodified opinion is issued when the financial statements “give a true and fair view” and the

organization under audit has gone in accordance with all requirements. It is the highest opinion that can be given.

C. Acceptance of 2016 Audit as Presented

Trustee Lynch moved and Trustee Bagdonas seconded that the Carol Stream Library Board of Trustees accepts the 2016 Audit as presented. Motion approved.

Ayes 7 Trustees Patel, Larimer, Lynch, Bagdonas, Sheikh, Berryman-Gilliam and Jourdan
Nays 0
Absent..... None

D. Recommendation, Re: Approval of Resolution #278 Intergovernmental Agreement with the SWAN Consortium

Trustee Bagdonas moved and Trustee Sheikh seconded that the Carol Stream Library Board of Trustees approve Resolution #278 Intergovernmental Agreement with the SWAN Consortium. Motion approved.

Ayes 7 Trustees Patel, Larimer, Lynch, Bagdonas, Sheikh, Berryman-Gilliam and Jourdan
Nays 0
Absent..... None

Background Information:

The IGA (intergovernmental agreement) is SWAN’s standard document with the member libraries. A statement on page 3 of the Resolution states that the Library has a period of two years to make the conversion to the new ILS (integrated library system) consortium. The final conversion will take place by the summer of 2018.

E. Recommendation, Re: Approval of 2016 Parking Lot Project Payments to Contractor

Trustee Lynch moved and Trustee Berryman-Gilliam seconded that the Carol Stream Library Board of Trustees approve payment to Geneva Construction Company for the Library’s 2016 Parking Lot Project. Motion approved.

Ayes 7 Trustees Patel, Larimer, Lynch, Bagdonas, Sheikh, Berryman-Gilliam and Jourdan
Nays 0
Absent..... None

Background Information:

Board approval is required for expenditures over \$10,000. The parking lot project is complete. The Library will be realizing a savings of approximately \$10,000 as only one small section of the parking lot required replacement of the sub-base. In addition, four sections of concrete did not

need to be replaced. The curb painting (which was performed by a subcontractor) was not done to specifications and will be redone.

ADJOURNMENT

There being no further business to come before the Board of Library Trustees, **Trustee Larimer moved** that the meeting be adjourned, **seconded by Trustee Sheikh**. Motion approved.
Meeting adjourned at 7:52 p.m.

November 16, 2016

Date approved

Nadia Sheikh, Secretary
Board of Library Trustees