

**MINUTES FOR THE SPECIAL MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: May 4, 2014 TIME: 4:30 p.m. PLACE: Business Center

I. CALL TO ORDER

Vice President Jeffrey called the Special Meeting of the Board of Library Trustees to order at 4:35 p.m.

PLEDGE TO THE FLAG

Vice President Jeffrey led those in attendance in the Pledge of Allegiance to the Flag.

II. ROLL CALL

Secretary Sheikh called the roll.

Present: Trustees Berryman-Gilliam, Johnson, Jourdan, DeRango, Sheikh, Jeffrey

Absent: Trustee Bailey

Also Present: Director Susan Westgate, Lorie Van Hiel

III. PUBLIC PARTICIPATION

None

IV. New Business

A. Review of Vendor Contract

Director Westgate gave a brief background of the Library’s IT consulting history. She then reviewed a vendor contract with the Trustees and answered questions. A representative from the vendor, Lorie Van Hiel, also answered Trustee questions and gave a brief overview of the company. The new contract is not as all inclusive as the past vendor’s contracts. The Library now has a part-time IT Coordinator on staff and there has been a reassessment of the Library’s computer consulting needs. Board approval is required for all contracts exceeding \$10,000.

B. Approval of Vendor Contract

Trustee DeRango moved and Trustee Sheikh seconded that the Library approve the contract for LAN Management and computer consulting services with Outsource IT Solutions Group, Inc.

Ayes 6 Trustees Berryman-Gilliam, Johnson, Jourdan, DeRango, Sheikh, Jeffrey
Nays 0

Absent..... Trustee Bailey

ADJOURNMENT

There being no further business to come before the Board of Library Trustees, **Trustee Jeffrey moved and Trustee DeRango seconded** that the meeting be adjourned. Motion passed and the meeting adjourned at 5:07 p.m.

May 21, 2014
Date Approved

Nadia Sheikh, Secretary
Board of Library Trustee