

**AGENDA FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF
THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: September 17, 2014

TIME: 7:30 p.m.

PLACE: Horizon Room

All matters on the Agenda may be discussed, amended, and acted upon.

In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.

- I. CALL TO ORDER
 - PLEDGE TO THE FLAG
- II. ROLL CALL
- III. PUBLIC PARTICIPATION
 - ADOPTION OF CONSENT AGENDA
- IV. APPROVAL OF MINUTES
 - A. Minutes of Regular Meeting of August 20, 2014
- V. MONTHLY REPORT OF THE TREASURER
 - A. Accept the Monthly Financial Statements of the Treasurer for the Period Ending August 31, 2014
- VI. COMMITTEE REPORTS
 - A. Facilities Committee
 - B. Finance Committee
 - C. Human Resources Committee
- VII: OLD BUSINESS
 - A. Recommendation, Re: Approval of FY 2015 Per Capita Grant Application
- VIII. NEW BUSINESS
 - A. Review Statement of Cash Receipts and Disbursements May 1, 2013-April 30, 2014
 - B. Recommendation, Re: Approval of Library Director Authority to Renew or Reassign a Certificate of Deposit (CD) that Matures on 10/5/14 at a Competitive Interest Rate
 - C. Recommendation, Re: Approval of Expenses over \$10,000 for Annual Insurance Policy Renewals

- D. Recommendation, Re: Approval of Resolution #267 Re: FY2015 Working and Appropriation Budgets/Request for Tax Levy
 - E. New Employee Expense Reimbursement Procedure Utilizing WebTime (online payroll system) Feature
- IX. DISBURSEMENTS
- A. Approval of Disbursements for the period August 1, 2014 to August 31, 2014, plus the Addendum for the Meeting of September 17, 2014.
- X. REPORT OF THE LIBRARY DIRECTOR
- XI. MONTHLY STAFF REPORTS
- XII. OTHER REPORTS
- A. RAILS Library System
 - B. MAGIC Consortium
 - C. Friends of the Carol Stream Public Library
- XIII. COMMUNICATIONS
- A. Thank you letter from Carol Stream Park District for Basket Donation for August 17, 2014 Volunteer Appreciation Event
 - B. Thank you letter from Humanitarian Services Project for Staff Donation
- XIV. ANNOUNCEMENTS
- A. August 27, 2014 *Examiner* article on the 1000 Books Before Kindergarten program
 - B. August 29, 2014 *Carol Stream Suburban Life* article on the 1000 Books Before Kindergarten program
 - C. September 9, 2014 *Daily Herald* article on the 1000 Books Before Kindergarten program
 - D. Summer 2014 CCSD 93 Newsletter Article Highlighting Collaboration with Carol Stream Public Library
 - E. Village of Carol Stream Proclamation in Support of the 1000 Books Before Kindergarten program
 - F. Shape of Carol Stream to take place on September 24, 2014 at 6:30 p.m. at the Village Hall
 - G. Reminder: Meeting date change-October 2014 Library Board Meeting will take place on Wednesday, Oct. 22 in the Business Center
- XV. ADJOURNMENT

Nadia Sheikh, Secretary
Board of Library Trustees

Next Resolution: #268