

**AGENDA FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF
THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: July 17, 2013

TIME: 7:30 p.m.

PLACE: Discovery Room

All matters on the Agenda may be discussed, amended, and acted upon.

In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.

- I. CALL TO ORDER
 - PLEDGE TO THE FLAG
- II. ROLL CALL
- III. PUBLIC PARTICIPATION
 - ADOPTION OF CONSENT AGENDA
- IV. APPROVAL OF MINUTES
 - A. Minutes of Regular Meeting of June 19, 2013
- V. MONTHLY REPORT OF THE TREASURER
 - A. Accept the Monthly Financial Statements of the Treasurer for the Period Ending June 30, 2013
- VI. COMMITTEE REPORTS
 - A. Facilities Committee
 - B. Finance Committee
 - C. Human Resources Committee
- VII. UNFINISHED BUSINESS
 - A. Status of the Kuhn Road Property
 - a. Carol Stream Park District proposed use of property
 - b. Attorney opinion regarding state law and sale of property
 - c. Update on the Purchase Agreement from Attorney McNees
- VIII. NEW BUSINESS
 - A. Recommendation, Re: Approval of encouraging Community input regarding the use of the Kuhn Rd. property.
 - B. Recommendation, Re: Call for scheduling a By-Laws Committee meeting to review recent revisions.

- C. Recommendation, Re: Call for scheduling a Human Resource Committee meeting for Library Director's six-month review.
- D. Recommendation, Re: Approval of adjusting the approved full-time IT Manager position to a part-time IT Coordinator position and two part-time Computer Assistant positions.
- E. Recommendation, Re: Approval of installation, wiring, and privacy partition costs for Youth Services computer desks.
- F. Report from Trustee Berryman-Gilliam on her attendance at the ALA Conference.
- G. Trustee SWOT (strengths, weaknesses, opportunities, threats) Analysis of the Library and Community that may influence the Library's current and future plans and goals. (Requirement of the 2014 Per Capita Grant application.)

IX. DISBURSEMENTS

- A. Approval of Disbursements for the period June 1, 2013 to June 30, 2013, plus the Addendum for the Meeting of July 17, 2013.

X. REPORT OF THE LIBRARY DIRECTOR

XI. MONTHLY STAFF REPORTS

XII. OTHER REPORTS

- A. RAILS Library System
- B. MAGIC Consortium
- C. Friends of the Carol Stream Public Library

XIII. COMMUNICATIONS

- A. Thank you email from patron Hazel Stevens thanking staff member Omar Kushad for his assistance.
- B. Thank you note from the Park District for participating in their JustPlay! event on May 19th.

XIV. ANNOUNCEMENTS

- A. June 26, 2013 *Examiner* article highlighting the Library's Summer Reading Program "Dig into Reading."
- B. Reminder: Open Meetings Act (OMA) Training Deadline for New Trustees is July 30, 2013.
- C. 2013 Per Capita Grant funds received (\$40,809.01).
- D. Summer Reading Program ends on Saturday, August 10.
- E. Library closed to the public on Friday, August 16 for staff in-service.
- F. Dominican University Trustee Orientation at Gail Borden Library on August 3.

XV. ADJOURNMENT

Nadia Sheikh, Secretary
Board of Library Trustees

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