

**AGENDA FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF
THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: February 19, 2014

TIME: 7:30 p.m.

PLACE: Horizon Room

All matters on the Agenda may be discussed, amended, and acted upon.

In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.

- I. CALL TO ORDER
 - PLEDGE TO THE FLAG
- II. ROLL CALL
- III. PUBLIC PARTICIPATION
 - ADOPTION OF CONSENT AGENDA
- IV. APPROVAL OF MINUTES
 - A. Minutes of the Regular Meeting of January 15, 2014
- V. MONTHLY REPORT OF THE TREASURER
 - A. Accept the Monthly Financial Statements of the Treasurer for the Period Ending January 31, 2014
- VI. COMMITTEE REPORTS
 - A. Facilities Committee
 - B. Finance Committee
 - C. Human Resources Committee
- VIII. NEW BUSINESS
 - A. Recommendation, Re: Approval of Human Resources Committee recommendation regarding staff compensation in Fiscal Year 2014/2015.
 - B. Recommendation, Re: Approval of Human Resources Committee recommendation regarding revision of Job Description for Assistant Library Director.
 - C. Recommendation, Re: Approval of Human Resources Committee recommendation regarding revision of Job Description for Human Resources Business Manager.
 - D. Recommendation, Re: Approval of Human Resources Committee recommendation regarding revision of Job Description for Circulation Clerk.
 - E. Recommendation, Re: Approval of Human Resources Committee recommendation

- regarding Job Description for Material Handler.
 - F. Recommendation, Re: Approval of Human Resources Committee recommendation regarding the change of non-exempt salary to non-exempt hourly in Fiscal Year 2014/2015.
 - G. Recommendation, Re: Approval of the recommendation for staff compensation as discussed in Executive Session on February 19, 2014.
 - H. Recommendation, Re: Approval of Expenses over \$10,000 for December/January ComEd Bill.
 - I. Recommendation, Re.: Approval of installation of Proxy Door System for Non-Public Areas.
 - J. Scheduling of Library Operation Support Our Troops (OSOT) Drive in May/June 2014.
 - K. Report from Trustees attending the Trustee Forum on February 15, 2014 and other events.
 - L. FY2014 Illinois Public Library Per Capita Grant Award Letter Received.
- X. DISBURSEMENTS
- A. Approval of Disbursements for the period January 1, 2014 to January 31, 2014, plus the Addendum for the Meeting of February 19, 2014
- XI. REPORT OF THE LIBRARY DIRECTOR
- XII. MONTHLY STAFF REPORTS
- XIII. OTHER REPORTS
- A. RAILS Library System
 - B. MAGIC Consortium
 - C. Friends of the Carol Stream Public Library
 - a) Donation of \$2500 to Youth Services for Playaway View Collection
 - b) Nomination of Trustee Sheikh for Citizen of the Year
- XIV. COMMUNICATIONS
- A. Thank you letter from Carol Stream Christmas Sharing Program participation
 - B. Thank you letter from Carol Stream Christmas Sharing Program for staff monetary donation
 - B. Thank you from Literacy DuPage for donation
 - C. Thank you from staff member Kathy Kalvig
 - D. Thank you from staff member Karen Segó
 - E. Thank you letter from patron Jo Marie Bordis regarding AARP program
 - F. Thank you letter from patron Betty Tolosko regarding AARP program
 - F. Thank you email from patron Debbie Johnson regarding Interviewing and Resume programs
- XV. ANNOUNCEMENTS
- A. General Primary Election Location March 18, 2014

B. Annual LACONI Library Trustee and Administrator's Dinner: April 11, 2014

XVI. ADJOURNMENT

Next Resolution: #266

Nadia Sheikh, Secretary
Board of Library Trustees