

**AGENDA FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE  
VILLAGE OF CAROL STREAM**

**Carol Stream Public Library  
616 Hiawatha Drive  
Carol Stream, IL 60188**

**DATE: February 15, 2012**

**TIME: 7:30 p.m.**

**PLACE: Discovery Room**

All matters on the Agenda may be discussed, amended, and acted upon.

*In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.*

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- I. CALL TO ORDER
  - PLEDGE TO THE FLAG
- II. ROLL CALL
- III. PUBLIC PARTICIPATION
  - ADOPTION OF CONSENT AGENDA
- IV. APPROVAL OF MINUTES
  - A. Minutes of Finance Committee Meeting of January 18, 2012
  - B. Minutes of the Regular Meeting of the Library Board, January 18, 2012
- V. MONTHLY REPORT OF THE TREASURER
  - A. Accept the Monthly Financial Statements of the Treasurer for the Period Ending December 30, 2011
  - B. Accept the Monthly Financial Statements of the Treasurer for the Period Ending January 31, 2012
- VI. COMMITTEE REPORTS
  - A. Finance Committee
    1. Discussion of Budget Process and future meetings
  - B. Human Resources Committee
    1. Recommendation, Re: Employee Anniversary recognition
    2. Recommendation, Re: Acceptance of revisions to Job Descriptions for:
      - Interlibrary Loan Clerk
      - Technical Services Assistant I, Technical Services Assistant II
      - Cataloging Assistant, Technical Services Lead
      - Librarian I, II, III (Technical Services)
      - Youth Services Aide, Summer Reading Program Aide

- Librarian I, II, III, Assistant Department Head, Part-time Librarian I (Youth Services)
  - Department Head (All Departments)
- C. Facilities Committee
1. Recommendation, Re: Acceptance of bid for Asbestos Remediation at Kammes House
  2. Recommendation, Re: Acceptance of bid for demolition of Kammes House
- VII. UNFINISHED BUSINESS
- VIII. NEW BUSINESS
- A. Recommendation, Re: Library Board Policy 5.B. Reference Service Policy
  - B. Recommendation, Re: Library Board Policy 5.J. Reciprocal Access Policy
  - C. Recommendation, Re: Library Board Policy 5.L. Policy on Ereader Collection and User's Agreement
  - D. Discussion: Long Range Planning
- IX. EXECUTIVE SESSION
- X. DISBURSEMENTS
- A. Approval of Disbursements for the period January 1, 2102 to January 31, 2012, plus the Addendum for the Meeting of February 15, 2012.
- XI. REPORT OF THE LIBRARY DIRECTOR
- XII. MONTHLY STAFF REPORTS
- XIII. OTHER REPORTS
- A. RAILS Library System
  - B. MAGIC Consortium
  - C. Friends of the Carol Stream Public Library
- XIV. COMMUNICATIONS
- A. Unique Management Services Return on Investment Report date January 26, 2012
- XV. ANNOUNCEMENTS
- XVI. ADJOURNMENT

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Mary C. Hudspeath, Secretary  
Board of Library Trustees

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