

**MINUTES FOR THE SPECIAL MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: July 1, 2009

TIME: 7:30 p.m.

PLACE: Conference Room

I. CALL TO ORDER

Vice-President Bailey called the Regular Meeting of the Board of Library Trustees to order at 6:30 p.m.

PLEDGE TO THE FLAG

Vice-President Bailey led those in attendance in the Pledge of Allegiance to the Flag.

II. ROLL CALL

Secretary Hudspeath called the roll.

Present: Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Douglas

Absent: Trustee Siegman

Also Present: Library Director Ann Kennedy, Michael Kunowski, Ray Lee from SRBL Architects, Louise Kowalczyk from SRBL Architects, and Jamie Zaura from SRBL Architects

**III. RECOMMENDATION, RE: DESIGN DEVELOPMENT PLANS FOR
CAROL STREAM PUBLIC LIBRARY**

Jamie Zaura opened the presentation by restating the goals of the project. Louise Kowalczyk presented the schematic design. The major change involved enlarging Meeting Room 2 by taking part of the corridor and encompassing the door to the kitchen.

The elevation of the new front was presented. The roof would be raised and the new vestibule would be glassed in. The front by the book return would be a concrete masonry and a translucent canopy would extend across the entire front. Heat in the vestibule would be minimized using treated glass. The canopy would also block direct sunlight. Concern was expressed about rain flowing between the canopy and the wall by the book return. SRBL will address that issue. Trustee Douglas asked about using field stone for a 2-dimensional look. Field stone would be much more expensive.

The skylights in the lobby will be replaced and the ceiling by the skylights recessed for a more open look. The ceiling over the circulation desk will be lowered for a defined circulation zone. Trustee Arends expressed concern about the amount of space between the desk and the far wall for traffic to move in and out. The space will be approximately 11 feet.

Trustee Douglas moved and Trustee Bailey seconded to approve the schematic design for the Library renovations of 2009 as presented by SRBL Architects and that the Architect firm be authorized to proceed with the Design Development phase. Motion carried.

Ayes 6 Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 0 None

Trustee Arends asked for clarification on what was involved in the Design Development phase and how much it would cost. Trustee Arends also expressed concern on keeping the project from going over budget.

Jamie Zaura presented a proposed timeline on hiring a construction manager and the process involved. Trustees Bailey and Hudspeath volunteered to serve on the team that will recommend a CM to the Board.

IV. RECOMMENDATION, RE: INVESTIGATION AND REPAIR OF FLASHING, BRICKS, MORTAR AND ROOF

Director Kennedy has not received enough information to bring a recommendation to the Board on this matter and asked that it be tabled until the July 15, 2009 meeting of the Board.

V. RECOMMENDATION, RE: DIGITAL CONTROLS FOR THE LIBRARY'S HVAC SYSTEM

Trustee Douglas moved and Trustee Wade seconded that the Board of Library Trustees accept the Proposal from Precision Control to install digital controls for the Library's HVAC system. Motion carried.

Ayes 6 Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 0 None

The air conditioning units failed in June during the 90 degree plus days. The problem was traced to old pneumatic controls and switches trying to run the new

computerized units. Digital controls were recommended to make it easier to run the entire HVAC system, change setting, monitor performance and analyze problems. Trustee Wade asked if different types of controls were available. Director Kennedy stated that there probably were but she had faith in Precision Control to recommend and install the controls that would work well with our system and to provide the best service.

VI. ADJOURNMENT

There being no further business to come before the Board of Library Trustees, Vice-President Bailey declared the Meeting adjourned at 7:40 p.m.

Mary C. Hudspeath, Secretary
Board of Library Trustees

Minutes drafted by Ann Kennedy, July 6, 2009