

**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: April 21, 2010

TIME: 7:30 p.m.

PLACE: Discovery Room

I. CALL TO ORDER

President Siegman called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

PLEDGE TO THE FLAG

President Siegman led those in attendance in the Pledge of Allegiance to the Flag.

II. ROLL CALL

Secretary Hudspeath called the roll.

Present: Trustees Wade, Shambo, Arends, Bailey, Hudspeath, Siegman, and Douglas

Absent: none

Also Present: Library Director Ann Kennedy, Assistant Director Pam Leffler

III. PUBLIC PARTICIPATION

Members of the public in attendance: Dominick Jeffrey and Matt Gentile of the Examiner.

No one from the public asked to address the Board.

ADOPTION OF CONSENT AGENDA

Trustee Wade moved and Trustee Hudspeath seconded to establish a consent agenda for the Regular Meeting of April 21, 2010. Motion carried.

Ayes 6 Trustees Shambo, Wade, Arends, Bailey, Hudspeath, and Douglas

Nays 0 None

Absent or

Not Voting 1 Trustee Siegman (not voting)

Trustee Bailey moved and Trustee Douglas seconded to put the following items on the Consent Agenda for the Meeting. Motion carried.

Ayes 6 Trustees Shambo, Wade, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Siegman (not voting)

- A. Receive Monthly Report of the Treasurer for the period ending March 31, 2010**
- B. Approve recommendation, re: Extension of initial use time for public Internet computers from 30 minutes to 60 minutes**
- C. Approve Recommendation, re: Task/Function Calendar for FY2011**
- D. Approve Disbursements of the Regular Meeting of April 21, 2010 in the amount of \$244,780.21**
- E. Receive Monthly Report of the Library Director**
- F. Receive Monthly Staff Reports**
- G. Receive Communications**
- H. Receive Announcements**

Trustee Douglas moved and Shambo seconded to approve the Consent Agenda for this Meeting by omnibus vote. Motion carried.

Ayes 6 Trustees Shambo, Wade, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Siegman (not voting)

The following is a detailed description of various items placed on the Consent Agenda:

Extension of initial use time for public Internet computers

The Board approved an increase in the initial time slot for Internet use from 30 minutes to 60 minutes. This change in policy will be retroactive for Adult computers to April 7 and will be effective for Youth computers when all of the computers are deployed.

Report of the Library Director

Staff members celebrating their employment anniversaries this month are Marcy Doyle (6 years) and Ryne Cortez (1 year).

Communications

- A. Thank you for cards and support from Barb Siegman.
- B. Expression of Appreciation from Ron Hible

Announcements

- A. Statement of Economic Interest must be filed with the County by May 3, 2010
- B. LACONI Trustee Dinner, May 7, 2010, Cantigny Golf Course

Regular Meeting

IV. APPROVAL OF MINUTES

A. Minutes of Regular Meeting of March 17, 2010

Trustee Arends asked for clarification language on the Budget discussion. The minutes should reflect that both Trustee Arends and Trustee Wade questioned the necessity for raising taxes in the appropriation budget. Trustee Arends also requested that Resolution 243 be posted on the Library's Web site.

Trustee Douglas moved and Trustee Bailey seconded that the minutes be approved as amended. Motion carried.

Ayes 6 Trustees Shambo, Wade, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Siegman (not voting)

VI. COMMITTEE REPORTS

A. Human Resources Committee

The report on the performance evaluation of the Library Director will take place under Executive Session, item IX below.

B. Facilities Committee

No report

C. Finance Committee

No report

VII. UNFINISHED BUSINESS

A. Library Remodeling Project

1. Report, Re: Remodeling update

Director Kennedy reported on the remodeling project. Phase 1 and Phase 2 Punch List items are being worked on. Carpeting and electrical in the main room are being completed this week. Furniture delivery is set for May 3 and May 4. Plaza work will start May 3. Substantial completion is set for April 23. Roof work will begin the following week. Concern has been expressed that the HVAC balancing is not going well and there is leaking in the system. The amount of leaking will be evaluated but the ceiling in the Technical Services Office may have to be removed to seal the system. If so, there will be increased cost in replacing the ceiling.

2. Recommendation, Re: Policy for Use of Small Study Rooms

Trustee Douglas moved and Trustee Hudspeath seconded that the Board of Library Trustees adopt the proposed rules for the use of Study Rooms 1 through 3, effective immediately and that these rules be posted in the Study Rooms to be distributed to the public. Motion carried.

Ayes 6 Trustees Shambo, Wade, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Siegman (not voting)

Discussion:

Trustee Wade asked for clarification on what types of groups would be allowed to use the study rooms. He also asked the Board if they would consider charging for use of the rooms. Director Kennedy stated that it has been past practice to never charge for any of our services. Charging for use of the meeting rooms and study rooms will be considered at the June 2010 Board meeting.

B. Report, Re: Status of the Civil Suit against the Library

Trustee Wade requested that this be moved to Executive Session.

VIII. NEW BUSINESS

Trustee Douglas requested that at a future meeting the Library Board look at the different financial depositories in Carol Stream and consider if we wish to continue to use National City, which is changing to PNC in June.

IX. EXECUTIVE SESSION

Trustee Wade moved and Trustee Douglas seconded that the Board of Library Trustees adjourn to Executive Session under the Open Meetings Act, 5 ILCS 120/2(c)1 and 5 ILCS 1200/2(c)21 where they will discuss the performance evaluation of the Library Director and will also discuss legal action and nothing else. Motion carried.

Ayes 6 Trustees Shambo, Wade, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Siegman (not voting)

Accordingly the Meeting was closed to the public at approximately 8:09 p.m. pursuant to the exception to the Illinois Open Meetings Act 5 ILCS 120/2(c)1 and 5 ILCS 1200/2(c)21 in order to discuss the performance evaluation of the Library Director and also legal action whereupon the Board discussed the aforesaid matters and no other matters in closed session. The Board returned to regular session at 8:28 p.m.

Trustee Shambo moved and Trustee Bailey seconded to accept the performance evaluation of the Library Director as presented. Motion carried.

Ayes 6 Trustees Shambo, Wade, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Siegman (not voting)

XIII. OTHER REPORTS

A. DuPage Library System

President Siegman reported that the DuPage Library System Board will meet on April 22 and will vote on a resolution that if the State of Illinois does not pay DLS by July 1, 2010 then the System will have to close the Voices of Vision talking books center.

B. Friends of the Carol Stream Public Library

No report

XVI. ADJOURNMENT

There being no further business to come before the Board of Library Trustees, President Siegman declared the Meeting adjourned at 8:30 p.m.

Mary C. Hudspeath, Secretary
Board of Library Trustees