

**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: March 17, 2010

TIME: 7:30 p.m.

PLACE: Village Hall Board Room

I. CALL TO ORDER

President Siegman called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

PLEDGE TO THE FLAG

President Siegman led those in attendance in the Pledge of Allegiance to the Flag.

II. ROLL CALL

Secretary Hudspeath called the roll.

Present: Trustees Wade, Arends, Bailey, Hudspeath, Siegman and Douglas

Absent: Trustees Shambo

Also Present: Library Director Ann Kennedy

III. PUBLIC PARTICIPATION

Dominick Jeffrey addressed the Board concerning the proposed budget.

ADOPTION OF CONSENT AGENDA

Trustee Bailey moved and Trustee Douglas seconded to establish a consent agenda for the Regular Meeting of March 17, 2010. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Douglas

Nays 0 None

Absent or

Not Voting 2 Trustees Shambo (absent) and Siegman (not voting)

Trustee Hudspeath moved and Trustee Wade seconded to put the following items on the Consent Agenda for the Meeting. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 2 Trustees Shambo (absent) and Siegman (not voting)

- A. Approval of Minutes of the Regular Meeting of February 17, 2010**
- B. Receive Monthly Financial Statements of the Treasurer for the period ending February 28, 2010**
- C. Receive Report, re: Remodeling Update**
- D. Approve Recommendation, Re: Selling of Dedication Bricks on the Plaza in front of the Library**
- E. Approve Recommendation, Re: Authorization for Director to cast Library's vote in the LIMRiCC Board Elections**
- F. Approve Disbursements of the Regular Meeting of March 17, 2010 in the amount of \$340,023.80**
- G. Receive Monthly Staff Reports**
- H. Receive Communications**

Trustee Douglas moved and Trustee Bailey seconded to approve the Consent Agenda for this Meeting by omnibus vote. Motion carried.

Ayes 5 Trustees Wade, Arends, Bailey, Hudspeath, and Douglas
Nays 0 None
Absent or
Not Voting 2 Trustees Shambo (absent) and Siegman (not voting)

The following is a detailed description of various items placed on the Consent Agenda:

Selling of Dedication Bricks

The Board approved selling dedication bricks on the plaza in front of the Library at the price of \$150 for 8" x 16", \$100 for 8" x 7", and \$50 for 8" x 4" and that the offer be promoted as such to the public.

Report of the Library Director

Staff members celebrating anniversaries this month are Richard Karney – 12 years, Jennifer Welch – 3 years, and Beth Uργο – 2 years.

Communications

- A. Thank you from Sue Grude for 15th Employment Anniversary Recognition
- B. Thank you from Adriana Albers for 10th Employment Anniversary Recognition
- C. Congratulations from Carol Stream Park District on Library Expansion Project
- D. Note of appreciation from Mrs. Mirela Mehmeti-Baker

Regular Meeting

President Siegman requested that the Secretary call her name for a vote on all matters.

VI. COMMITTEE REPORTS

A. Human Resources Committee

No Report

B. Facilities Committee

No Report

C. Finance Committee

1. Recommendation, Re: Certificates of Deposit

Trustee Douglas moved and Trustee Hudspeath seconded that the Library Director be authorized to invest \$249,000 in six month CDs at the best rate possible at any one of the Library's authorized depositories. Motion carried.

Ayes 6 Trustees Wade, Arends, Bailey, Hudspeath, Siegman, and Douglas

Nays 0 None

Absent or

Not Voting 1 Trustees Shambo (absent)

2. Recommendation, Re: Transfer of Funds

Trustee Douglas moved and Trustee Bailey seconded that the Director be authorized to transfer \$750,000 from Illinois Funds to National City. Motion carried.

Ayes 6 Trustees Wade, Arends, Bailey, Hudspeath, Siegman, and Douglas

Nays 0 None

Absent or

Not Voting 1 Trustees Shambo (absent)

Discussion:

This transfer of funds is necessary to pay bills in April and May, primarily remodeling expenses, until tax receipts arrive in June.

3. Recommendation, Re: FY2011 Working and Appropriation Budget and Resolution Number 243

Trustee Douglas moved and Trustee Hudspeath seconded that the FY2011 Working and Appropriation Budget be approved as presented, that Resolution Number 243 be signed as presented, and that the Library Director be authorized to forward such to the Village of Carol Stream. Motion carried.

Ayes 4 Trustees Bailey, Hudspeath, Siegman, and Douglas

Nays 2 Trustees Wade and Arends
Absent or
Not Voting 1 Trustees Shambo (absent)

Discussion:

The Board was asked to approve the FY2011 Working Budget, plus the Appropriation which is the tax levy passed by the Village Board in the fall of 2010 and collected in the summer of 2011 to fund the FY2012 working budget. Resolution 243 pertains to the passage of the fiscal year 2011 yearend budget and a request for a tax levy of \$3,431,500 for the fiscal year ended April 30, 20112.

Trustee Wade asked that the Library's investment policy be evaluated so that the library could take advantage of other investment vehicles and get more return on Library Funds. Trustee Douglas suggested that the auditor be asked to review the policy and that the Board visit it at the May meeting. Trustees Arends and Wade questioned the necessity of raising taxes in the appropriation budget and with respect to the levy request for fiscal year ending April 30, 2012, urged instead that expenses be reduced or reserves be utilized wherever possible to avoid a tax increase.

An Ad hoc committee to look at grants was established with Trustee Wade as the chair. Trustee Douglas volunteered to serve on the committee. One other trustee is needed.

The Library Director was asked to contact legal counsel for an opinion on what types of fundraising efforts the Library can engage in.

VII. UNFINISHED BUSINESS

A. Library Remodeling Project

1. Action Item: Selection of Names for the new Public Meeting Rooms

The names Discovery and Horizon were chosen as the names of the two public meeting rooms.

X REPORT OF THE LIBRARY DIRECTOR

Director Kennedy gave an oral report on her meeting with Representative Randy Ramey.

XII. OTHER REPORTS

A. DuPage Library System

President Siegman reported on the Voices of Vision center. It is housed in the DuPage Library System building and is federally funded through the State of Illinois. It serves the physically handicapped in a 12 county area. They have received 3% of their funding this year and may have to be shut down

B. Friends of the Carol Stream Public Library
No Report

XIII. COMMUNICATIONS

A. Report from Trustee Wade on the ILA Trustee Workshop, February 27, 2010

Trustee Wade gave an oral report on his conference attendance.

XIV. ANNOUNCEMENTS

There were no announcements for the Board.

XV. ADJOURNMENT

There being no further business to come before the Board of Library Trustees, President Siegman declared the Meeting adjourned at 8:50 p.m.

Mary C. Hudspeath, Secretary
Board of Library Trustees