

**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: March 19, 2008

TIME: 7:30 p.m.

PLACE: Village Hall

I. CALL TO ORDER

President Siegman called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

PLEDGE TO THE FLAG

President Siegman led those in attendance in the Pledge of Allegiance to the Flag.

II. ROLL CALL

Secretary Hudspeath called the roll.

Present: Trustees Shambo, Arends, Bailey, Hudspeath, Ranck, Siegman, and Douglas

Absent: None

Also Present: Library Director Ann Kennedy, Assistant Director Julie Blackwell, Britt Isaly and Laura Pollastrini of Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

III. PUBLIC PARTICIPATION

There was no one from the public in attendance to address the Board.

ADOPTION OF CONSENT AGENDA

Trustee Shambo moved and Trustee Douglas seconded to establish a Consent Agenda for the Regular Meeting of March 19, 2008. Motion carried.

Ayes 6 Trustees Shambo, Arends, Bailey, Hudspeath, Ranck, and Douglas

Nays 0 None

Trustee Douglas moved and Trustee Ranck seconded to put the following items on the Consent Agenda for the Meeting. Motion carried.

Ayes 6 Trustees Shambo, Arends, Bailey, Hudspeath, Ranck, and Douglas
Nays 0 None

- A. **Approval of Minutes of the Regular Meeting of February 20, 2008**
- B. **Receive Monthly Report of the Treasurer for the period ending February 29, 2008**
- C. **Approval of Recommendation, Re: Employment Service Anniversaries**
- D. **Receive Report, Re: Bike path along Kuhn Road**
- E. **Approve Disbursements of the Regular Meeting of March 19, 2008 in the amount of \$167,636.78**
- F. **Receive Monthly Report of the Library Director**
- G. **Receive Monthly Staff Reports**
- H. **Receive Report of the Friends of the Carol Stream Public Library**
- I. **Receive Communications**

Trustee Douglas moved and Trustee Bailey seconded to approve the Consent Agenda for this Meeting by omnibus vote. Motion carried.

Ayes 6 Trustees Shambo, Arends, Bailey, Hudspeath, Ranck, and Douglas
Nays 0 None

The following is a detailed description of various items placed on the Consent Agenda:

Employment Service Anniversaries

A book will be dedicated in the collection to Barbara Kohlmetz in recognition of her 10th employment anniversary and in gratitude for her years of service to the Library and the community. A book will also be dedicated in the collection to Rich Karney in recognition of his 10th employment anniversary and in gratitude for his years of service to the Library and the community.

Bike path along Kuhn Road

The Village is seeking grants and beginning plans to have a bike path built along Kuhn Road, similar to the one built along Lies Road. There is no word yet on how this will affect the Library's property on Kuhn Road.

Report of the Friends of the Carol Stream Public Library

The Friends had their first Volunteer Saturday on March 15. Seven volunteers worked for 1½ hours to move the back periodicals collection and make room for the Young Adult Paperbacks. The next Volunteer Saturday will be the third Saturday in May when they work on the Lynn O'Dell Reading Garden.

Communications

- A. Thank you from Western DuPage Special Recreation Association (WDSRA) for Art Show and Display
- B. Thank you from Kristin Adomovicz for farewell gift and party

- C. Thank you from Ellen Marchessault for sympathy cards and dish garden
- D. Article from Community Consolidate School District 93's Community Newsletter where cooperation with Library is mentioned
- E. Thank you from Barbara Kohlmetz for 10th Anniversary Recognition

Regular Meeting

VI. COMMITTEE REPORTS

A. Finance Committee

1. Recommendation, Re: FY2009 Working and Appropriation Budgets

Trustee Douglas moved and Trustee Arends seconded that Library Resolution #236, FY2009 Working and Appropriation Budget / Request for Tax Levy be adopted effective immediately and that the Library Director be instructed to forward same to the Village of Carol Stream. Motion carried.

Ayes 6 Trustees Shambo, Arends, Bailey, Hudspeath, Ranck, and Douglas

Nays 0 None

Discussion

The Finance Committee met on March 7, 2008 to review the proposed budget. Trustee Douglas stated that a couple of years ago we were looking at a financial crisis at the Library. Through good fiscal management and favorable economic times we were able to turn that around. As the economy now turns downward, the Board can recommend a tax levy decrease of 1.1%. Kudos went to Ann Kennedy and the staff for keeping costs down and for getting the budget done in a timely fashion.

VII. UNFINISHED BUSINESS

There was no unfinished business to come before the Board.

VIII. NEW BUSINESS

A. Discussion, Re: Meeting Room Policy of the Carol Stream Public Library

Director Kennedy asked for a consensus on changes to the Meeting Room Policy before the Policy was completely rewritten for the Board review. The changes would not become policy until the Board votes on the new Meeting Room Policy, hopefully at the May 2008 Board meeting. The following changes were agreed upon by consensus.

- Groups using the meeting room may arrive up to one hour before the Library opens for a fee of \$15.00 per half hour or portion thereof.

- There will no longer be a basic set-up. Those using the meeting room must choose one of 10 possible set-ups. Any additional chairs or tables must be set up by those using the room.
- The Library will no longer charge fees for last minute requests for equipment.
- Groups will be allowed to reserve up to two days per month.
- Users under 15 must have a responsible adult in the room. Users 15-18 must have a responsible adult in the Library.
- Meetings featuring activities that, by their nature, are disruptive to library routine are not permitted.
- Use of hazardous or dangerous materials is not permitted.
- Cooking is not allowed.
- Organizations using the meeting room may not require personal information from program attendees.

XII. OTHER REPORTS

- A. DuPage Library System
No report

XIV. ANNOUNCEMENT

President Siegman made the following announcements:

- The LACONI Trustee Dinner will be Friday, May 16, 2008 and will feature Rick Kogan.
- The Carol Stream Intergovernmental Council will meet at the Library on April 9.
- Illinois Library Day in Springfield will be April 9 and 10.
- Friends Round Table meeting will be April 23 at the Lombard Library.
- Trustee Arends distributed a report on the Workshop he attended on defending intellectual freedom.
- Trustee day at the Illinois Library Association Conference will be Thursday, September 25, 2008.

XV. ADJOURNMENT

There being no further business to come before the Board of Library Trustees, President Siegman declared the Meeting adjourned at 7:50 p.m.

Mary C. Hudspeath, Secretary
Board of Library Trustees

