

**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES  
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library  
616 Hiawatha Drive  
Carol Stream, IL 60188**

**DATE: January 17, 2007**

**TIME: 7:30 p.m.**

**PLACE: Village Hall**

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**I. CALL TO ORDER**

President Douglas called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

**PLEDGE TO THE FLAG**

President Douglas led those in attendance in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

Secretary Hudspeath called the roll.

Present: Trustees Spyrison, Bailey, Hudspeath, Ranck, Siegman, and Douglas

Absent: None

Also Present: Library Director Ann Kennedy, Assistant Director Julie Blackwell

**III. PUBLIC PARTICIPATION**

There was no one from the public in attendance to address the Board.

President Douglas announced that in response to the Letter to the Editor which appeared in the Examiner on Wednesday, January 17, he will be preparing a letter for the following week.

**ADOPTION OF CONSENT AGENDA**

Trustee Ranck moved and Trustee Hudspeath seconded to establish a consent agenda for the Regular Meeting of January 17, 2007. Motion carried.

Ayes ..... 6 Trustees Spyrison, Bailey, Hudspeath, Ranck, Siegman, and Douglas

Nays ..... 0 None

Absent or

Not Voting .... One Trustee position vacant

Trustee Hudspeath moved and Trustee Bailey seconded to put the following items on the Consent Agenda for the Meeting. Motion carried.

Ayes ..... 6 Trustees Spyrison, Bailey, Hudspeath, Ranck, Siegman, and Douglas  
Nays ..... 0 None  
Absent or  
Not Voting .... One Trustee position vacant

- A. Approval of Minutes of the Regular Meeting of December 20, 2006**
- B. Receive Monthly Report of the Treasurer for the period ending December 31, 2006.**
- C. Approve Recommendation of the Human Resources Committee, re: Employment Anniversary recognition**
- D. Approve Recommendation of the Finance Committee, re: Annual review of Investment Policy**
- E. Approval of revisions to Chapter 2.E.1, Fiscal Responsibility: Formula for Developer Donations of the Board Policy Manual**
- F. Approve Disbursements of the Regular Meeting of January 17, 2007 in the amount of \$113,323.05**
- G. Receive Monthly Report of the Library Director**
- H. Receive Monthly Staff Reports**
- I. Receive Announcements**

Trustee Siegman moved and Trustee Hudspeath seconded to approve the Consent Agenda for this Meeting by omnibus vote. Motion carried.

Ayes ..... 6 Trustees Spyrison, Bailey, Hudspeath, Ranck, Siegman, and Douglas  
Nays ..... 0 None  
Absent or  
Not Voting .... One Trustee position vacant

*The following is a detailed description of various items placed on the Consent Agenda:*

**Employment Anniversary Recognition:**

Books will be dedicated in the collection for the following employees for their employment anniversaries: Laura Hays – 5 years, Ann Kennedy – 15 years, Kathy Kalvig – 20 years.

**Review of Investment Policy:**

No changes will be made to the Investment Policy at this time. The Policy will become Chapter 2.E.5 of the Board Policy Manual.

**Revision to Chapter 2.E.1 Formula for Developer Donation:**

The Policy was revised to reflect Village Code, Section 7-8-20 which is presently set at \$65 per person or fraction thereof.

**Report of the Library Director:**

In addition to the anniversaries mentioned under the Human Resources Committee, the following Staff members are congratulated on their employment anniversaries in January:  
Lynn Johnson – 26 years, Linda Bothen – 8 years, Barbara Boucher – 7 years

**Announcements**

- A. Benjamin District 25 Board of Education Reception to Welcome Dr. Philip Ehrhardt
- B. Carol Stream Citizen of the Year Dinner Reservations, February 3, 2007

**Regular Meeting**

**VI. COMMITTEE REPORTS**

- A. Facilities Committee  
No Report

**VII. UNFINISHED BUSINESS**

- A. 2007 Library Referendum

The paper work necessary to have the Village Board place the referendum question on the ballot was not ready in time for this week's Village Board meeting. John Piccione is working with Stewart Diamond and the bond counsel Timothy McGree to get the work done for the February 5 Village Board Meeting.

President Douglas expressed his disappointment that the paperwork was not ready in time. With the concurrence of the Board, he and Director Kennedy will meet with law firms and get proposals for legal services.

The Referendum Committee had its first meeting on Tuesday, January 9. There were about 15 people present including some new faces and some old faces. The next meeting is set for Monday, January 22 at 6:00 at Heritage Presbyterian Church. Lynn O'Dell promises 1 hour or less for all meetings. At the next meeting the Committee will map out the timeline for the Campaign and come up with a slogan. Exactly how much the committee will be able to do will depend on funding. The Friends of the Library have pledged \$2000 and will provide more if necessary. The campaign could run up to \$5000.

So far the Committee is planning to do brochure mailings, talk to civic groups, coordinate letters to newspaper editors, place newspaper articles and/or ads, have yard signs, and do door-to-door campaigning.

We anticipate having a Library sponsored, fact based brochure mailed out the first week of March.

The Friends sponsored march from the old library to the new site has been changed to Saturday, April 7. This will allow for more newspaper coverage and not have too many activities the weekend that phone calls are made.

The Library will plan tours of the present facility, a sort of "behind the scenes" look at the present condition of the Library. Trustees are encouraged to attend at least one "tour" and be available to talk to the public.

**VIII NEW BUSINESS**

B. Semi-Annual Review of Minutes of Closed Meetings:

**Executive Session**

Trustee Bailey moved and Trustee Ranch seconded to go into executive session for the purpose of reviewing minutes of meetings lawfully closed under the Illinois Open Meetings Act. Motion carried.

Ayes ..... 6 Trustees Spyrison, Bailey, Hudspeath, Ranck, Siegman, and Douglas  
Nays ..... 0 None  
Absent or  
Not Voting .... One Trustee Position vacant

Accordingly the Meeting was closed to the public at approximately 7:37 p.m. pursuant to an exception to the Illinois Open Meetings Act 5 ILCS 120/2.06, specifically for the purpose of reviewing the minutes of meetings lawfully closed under this Act whereupon the Board discussed the aforesaid matter and no other matter in closed session. The Board returned to regular session at 7:44 p.m.

Trustee Ranck moved and Trustee Siegman seconded that the Minutes of Executive Session of the Library Board of Trustees that are closed to the public remain so at this time. Motion carried.

Ayes ..... 6 Trustees Spyrison, Bailey, Hudspeath, Ranck, Siegman, and Douglas  
Nays ..... 0 None  
Absent or  
Not Voting .... One Trustee Position vacant

**Discussion:**

Trustee Ranck asked at what point in time the minutes are opened. President Douglas reported that they never have to be opened and that is why we review the periodically.

**XII. OTHER REPORTS**

- A. DuPage Library System  
No report
  
- B. Friends of the Carol Stream Public Library  
No report

**XIII COMMUNICATIONS**

There were no other communications for the Board.

**XV. ADJOURNMENT**

There being no further business to come before the Board of Library Trustees, President Douglas declared the Meeting adjourned at 7:47 p.m.

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Mary C. Hudspeath, Secretary  
Board of Library Trustees