

**MINUTES OF EXECUTIVE SESSION OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE VILLAGE OF CAROL STREAM – 616 Hiawatha Drive, Carol Stream, Illinois 60188**

August 27, 2008

The Board of Library Trustees of the Village of Carol Stream went into Executive Session at approximately 7:40 p.m. pursuant to an exception to the Illinois Open Meetings Act (5 ILCS 120/r (c) (8)), specifically for the purpose of discussing security procedures affecting library property whereupon the Board discussed the aforesaid matter and no other matter in closed session.

Present: Trustees Shambo, Arends, Bailey, Hudspeath, and Siegman  
Absent: Trustees Ranck and Douglas  
Also Present: Library Director Ann Kennedy

VI. COMMITTEE REPORTS

B. Facilities Committee

1. Recommendation, Re: Use of the Library's Material Security System


Director Kennedy reviewed the state of the Library's Checkpoint Book Security System. The system has been malfunctioning and is becoming expensive to maintain. The annual cost of supplies, the staff time needed to maintain the system, and the poor perception that the public has of the malfunctioning system, all prompted the managers to discuss whether or not to continue using the system. Items that are most susceptible to theft are in security cases. The gates at the door impeded access to the Library. The security system could not be used with a self-check unit.

Director Kennedy surveyed area libraries and got feedback from others who have turned their system off while leaving it in place to give the appearance of a functioning security system.

Although the Library has a responsibility to safeguard public property, it also has the responsibility to make a wise use of public funds. The managers do not feel that the cost of items stolen from the Library is greater than the cost of maintaining the system. It is their recommendation that the system be turned off, that the two exterior gates be left in place while the middle one is removed, and that the Library cease to place security targets in new material. We will continue to use book pockets and security cards as long as the supplies last. If at a later point in time we find that theft of items is increasing more than expected, the system can be turned back on.

The Board returned to regular session at 7:50 p.m.

Approved: 1/19/09  
(Date)

  
Ann Kennedy, Library Director  
for the Board of Library Trustees

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