

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: July 15, 2005

TIME: 6:00 p.m.

PLACE: Community Room

All matters on the Agenda may be discussed, amended, and acted upon.

In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.

I. CALL TO ORDER

President Douglas called the Special Meeting of the Board of Library Trustees to order at 6:15 p.m.

PLEDGE TO THE FLAG

President Douglas led those in attendance in the Pledge of Allegiance to the Flag.

II. ROLL CALL

Roll call was by recognition

Present: Trustees Bailey, Hudspeath, Ranck, Anderson, Siegman, Douglas

Absent: Trustee Morrow

Also Present: Library Director Lynn O'Dell; Ann Kennedy, Assistant Director; Lynn Johnson, Head of Children's Services; Ellen Marchessault, Head of Technical Services; Pam Leffler, Head of Adult Services/Reference; Mary Clemens, Head of Circulation Services; Miriam Pollack, Consultant, Miriam Pollack & Associates; John Keister, Consultant, John Keister & Associates; Jack Komperda, Daily Herald

III. Discussion, Re: Getting a Sense of Where We Have Been

Discussion was held on the Library's Strengths, Weaknesses, Opportunities and Threats. Notes of the discussion, as prepared by Miriam Pollack, are attached.

IV. Staff Presentation: Present Reality

The Management Staff conducted tours of the public and Staff areas of the building to illustrate the conditions of the different Departments.

V. Additions to Present Reality Presentation

Discussion was held on how to build on the strengths of the Library, and on what would excite the Board and Staff about the Library. Notes of the discussion, prepared by Ann Kennedy, are attached.

VI. ADJOURNMENT

There being no further discussion, President Douglas declared the meeting adjourned at 8:55 p.m.

Approved: _____
(Date)

Board of Library Trustees

Minutes drafted by Ann Kennedy, Assistant Director, July 17, 2005