

**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: June 21, 2006

TIME: 7:30 p.m.

PLACE: Carol Stream Village Hall

I. CALL TO ORDER

President Douglas called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

PLEDGE TO THE FLAG

President Douglas led those in attendance in the Pledge of Allegiance to the Flag.

II. ROLL CALL

Secretary Hudspeath called the roll.

Present: Trustees Spyrison, Hudspeath, Anderson, Siegman, and Douglas

Absent: Trustees Bailey and Ranck

Also Present: Library Director Ann Kennedy, Assistant Library Director Christina Stoll, Elizabeth McCormack from the Examiner

III. PUBLIC PARTICIPATION

There was no one from the public in attendance to address the Board.

ADOPTION OF CONSENT AGENDA

Trustee Hudspeath moved and Trustee Anderson seconded to establish a consent agenda for the Regular Meeting of June 21, 2006. Motion carried.

Ayes 5 Trustees Spyrison, Hudspeath, Anderson, Siegman, and Douglas

Nays 0 None

Absent or

Not Voting 2 Trustees Bailey and Ranck (absent)

Trustee Siegman moved and Trustee Hudspeath seconded to put the following items on the Consent Agenda for the Meeting. Motion carried.

Ayes 5 Trustees Spyrison, Hudspeath, Anderson, Siegman, and Douglas
Nays 0 None
Absent or
Not Voting 2 Trustees Bailey and Ranck (absent)

- A. Approval of Minutes of the Regular Meeting of May 17, 2006**
- B. Receive Monthly Report of the Treasurer for the period ending May 31, 2006.**
- C. Receive Report, Re: Youth Services Office Remodeling**
- D. Approve Resolution #230, Re: Prevailing Wage Act Determination**
- E. Receive Task Function Calendar, FY2007**
- F. Approval of Annual Report of the Library Treasurer FY2006**
- G. Approval of Annual Report of the Library Director FY2006**
- H. Approve Disbursements of the Regular Meeting of June 21, 2006 in the amount of \$259,393.32**
- I. Receive Monthly Report of the Library Director, Visit by Illinois Poet Laureate**
- J. Receive Monthly Report of the Library Director, Participation in 4th of July Parade**
- K. Receive Monthly Staff Reports**
- L. Receive Report of the Friends of the Carol Stream Public Library**
- M. Receive Communications**
- N. Receive Announcements**

Trustee Siegman moved and Trustee Anderson seconded to approve the Consent Agenda for this Meeting by omnibus vote. Motion carried.

Ayes 5 Trustees Spyrison, Hudspeath, Anderson, Siegman, and Douglas
Nays 0 None
Absent or
Not Voting 2 Trustees Bailey and Ranck (absent)

The following is a detailed description of various items placed on the Consent Agenda:

Youth Services Office Remodeling

Work on the office has had a delay of approximately three weeks. New lights needed to be ordered when it was found that the old ones wouldn't work and progress has been stalled. The added cost is \$1,015. Meanwhile the new carpet was installed and the Youth Services Librarians were able to fully move back into the main office area. The new cabinetry has been delivered and installation started June 15. The file cabinets that we were going to reuse are too deep and new ones have to be ordered at a cost of \$453.

Annual Report of the Library Director

Trustees commended Director Kennedy for an excellent report. Clarification was made on comparing FY2006 statistics to FY2005 and FY2004. President Douglas pointed out the fact

that growth of the collection has slowed because of lack of space and asked that copies of the report go to the various newspapers.

Report of the Library Director, Visit by Illinois Poet Laureate

Illinois Poet Laureate Kevin Stein will be in town on Thursday, November 2. He will be at a few schools during the day and the Village Hall at night. We have made arrangements for a catered dinner at the Library for the Poet and other delegates, invitation only.

Communications

- A. Congratulations from Anne Craig, Director, Illinois State Library on being named one of *Chicago's 101 Best and Brightest Companies to Work for*.
- B. Congratulations from Halle Mikyska, President, Board of Directors of DuPage Library System, on being named one of *Chicago's 101 Best and Brightest Companies to Work for*.
- C. Congratulations from DLS Staff and Board on being named one of *Chicago's 101 Best and Brightest Companies to Work for*.
- D. Congratulations from Lynn O'Dell on being named one of *Chicago's 101 Best and Brightest Companies to Work for*.
- E. Letter from Joseph Breinig, Village Manager, Village of Carol Stream concerning the amplification permit

Announcements

- A. Preliminary Overview, ILA Annual Conference, October 3-6, 2006

Regular Meeting

VI. COMMITTEE REPORTS

- A. **Human Resources Committee**
No Report
- B. **Facilities Committee**
No Report
- C. **Finance Committee**
No Report

VII. UNFINISHED BUSINESS

B. Report, Re: New Carol Stream Public Library Logo

Assistant Library Director Christina Stoll revealed the new Library Logo to the Board of Trustees. The concept approved by the Board of an open book was used with more detail added to the pages. The color yellow was used for the pages to portray the idea of a sunset. Details of the logo unveiling party on Tuesday, June 27 were discussed.

C. Discussion, Re: Patron request to consider Anime and Manga books in the collection

The two books which the patron complained about were available for review by the Trustees, plus other representatives from our collection. The patron had not yet returned the books so copies were obtained from the Poplar Creek Library, where they are housed in the Young Adult collection. President Douglas stated that some images in the books are racy but not enough for us to take action. No formal complaint has yet been filed.

VIII. NEW BUSINESS

D. Request for Exemption for use of the Community Room

Trustee Siegman moved and Trustee Anderson seconded that the Library Board of Trustees approve the application of the Carol Stream Park District for use of the Community Room in the fall of 2006 for Fall University. The Board will make an exemption to the Meeting Room Policy with regards to charging for participation in the program and reserving the room multiple times in a month.

DISCUSSION:

Trustee Hudspeath questioned if we have ever waved the fees rule before. She was not comfortable with groups charging fees and using the Library. Trustees were willing to allow use if the Park District is willing to offer the program free. The public could get a perception that it is a library program and the library is charging. Traditionally everything in the Library is free. Trustee Anderson stated that he is not comfortable telling another government entity what to do.

Amended Motion:

Trustee Siegman moved and Trustee Hudspeath seconded that the Library Board of Trustees approve the application of the Carol Stream Park District for use of the Community Room in the fall of 2006 for Fall University on condition that the program is free of charge and that the Board make an exemption to the Meeting Room Policy with regards to reserving the room multiple times in a month. Motion carried.

Ayes 4 Trustees Spyrison, Hudspeath, Siegman, and Douglas

Nays 1 Trustee Anderson

Absent or

Not Voting 2 Trustees Bailey and Ranck (absent)

The Director will communicate the decision to the Park District, along with the discussion.

E. Discussion, Re: Citizens' Committee to discuss the future of the Carol Stream Public Library

At the March 4, 2006 Staff and Board Retreat discussion was held on forming a Citizens' Committee to look at the long range plans of the Library. Our thoughts were to hold an informational meeting open to the public in August. From that meeting a Citizens' Committee would be formed which would meet three times in September, October and November. Director Kennedy asked that the Board begin to discuss the purpose and structure of the committee. She also requested that John Keister, the consultant who worked with the Board in 2005 be hired to facilitate the meetings. President Douglas thought that was an excellent idea.

The mission statement of the Committee will be "To gauge the public perception of the Library's role in the Community and how they see us meeting that role." John Keister will be asked to look at the mission statement and suggest how he would move a group towards that goal. Ideas would be presented at the July meeting. The staff is asked to summarize the Service Plan to a one page document. Board members are asked to let Kennedy know if they would like to participate on the Committee. President Douglas would make appointments at the July meeting.

F. Patron request for Board review of Library Policy requiring the presentation of a Library card

Trustee Siegman moved and Trustee Hudspeath seconded that the Library Board continues with the policy requiring Library patrons to present a valid Library card when using the Carol Stream Public Library. Motion carried.

Ayes 5 Trustees Spyrison, Hudspeath, Anderson, Siegman, and Douglas
Nays 0 None
Absent or
Not Voting 2 Trustees Bailey and Ranck (absent)

DISCUSSION:

President Douglas stated that we have library cards so we can identify patrons. They are a means of control and verification. Trustee Anderson enquired if the practice is standard at other Libraries. Director Kennedy stated that it is. President Douglas felt that we have made it easy for our patrons to carry a card by providing the key tags. The Trustees all felt that it is a very reasonable policy.

CHANGE IN ORDER OF THE AGENDA:

Director Kennedy suggested that at this point the Board continue with XI. A, Presentation of the Plaque, and then proceed into Executive Session. The video recording equipment could be turned off for the remainder of the meeting after the presentation.

XI REPORT OF THE LIBRARY DIRECTOR

A. Presentation of Plaque from National Association of Business Resources in being selected as one of *Chicago's 101 Best and Brightest Companies to Work For*

Assistant Director Christina Stoll presented the plaque to President Douglas. She briefly explained the selection process and highlighted other companies that had been honored.

XIII. OTHER REPORTS

A. DuPage Library System

No report

IX. EXECUTIVE SESSION

A. Review of Minutes of Closed Meetings

Executive Session

Trustee Siegman moved and Trustee Hudspeath seconded to go into executive session for the purpose of reviewing minutes of meetings lawfully closed under the Illinois Open Meetings Act. Motion carried.

Ayes 5 Trustees Spyrison, Hudspeath, Anderson, Siegman, and Douglas

Nays 0 None

Absent or

Not Voting 1 Trustee Bailey and Ranck (absent)

Accordingly the Meeting was closed to the public at approximately 8:05 p.m. pursuant to an exception to the Illinois Open Meetings Act 5 ILCS 120/2.06, specifically for the purpose of reviewing the minutes of meetings lawfully closed under this Act whereupon the Board discussed the aforesaid matter and no other matter in closed session. The Board returned to regular session at 8:08 p.m.

Trustee Anderson moved and Trustee Siegman seconded to release the Minutes of Executive Session of January 17, 2001, May 18, 2005 and December 21, 2005 and only those parts concerning Workers Comp Claim of August 6, 2003 and that the Minutes Executive Session of July 2, 2002, July 17, 2002, July 31, 2002, August 21, 2002,

November 20, 2002, December 18, 2002, and August 6, 2003 will remain sealed .
Motion Carried.

Ayes 5 Trustees Spyrison, Hudspeath, Anderson, Siegman, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Bailey and Ranck (absent)

XV. ADJOURNMENT

There being no further business to come before the Board of Library Trustees, President Douglas declared the Meeting adjourned at 8:11 p.m.

Mary C. Hudspeath, Secretary
Board of Library Trustees