

**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES  
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library  
616 Hiawatha Drive  
Carol Stream, IL 60188**

**DATE: April 19, 2006**

**TIME: 7:30 p.m.**

**PLACE: Conference Room**

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**I. CALL TO ORDER**

President Douglas called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

**PLEDGE TO THE FLAG**

President Douglas led those in attendance in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

Secretary Hudspeath called the roll.

Present: Trustees Spyrison, Bailey (7:34), Hudspeath, Ranck, Anderson, Siegman, and Douglas

Absent: None

Also Present: Library Director Ann Kennedy, Assistant Director Christina Stoll, Head of Adult Services Pam Leffler

**III. PUBLIC PARTICIPATION**

There was no one from the public in attendance to address the Board.

**ADOPTION OF CONSENT AGENDA**

Trustee Ranck moved and Trustee Hudspeath seconded to establish a consent agenda for the Regular Meeting of April 19, 2006. Motion carried.

Ayes ..... 7 Trustees Spyrison, Hudspeath, Ranck, Anderson, Siegman, and Douglas

Nays ..... 0 None

Absent or

Not Voting .... 1 Trustee Bailey (absent)

Trustee Anderson moved and Trustee Ranck seconded to put the following items on the Consent Agenda for the Meeting. Motion carried.

Ayes ..... 7 Trustees Spyrison, Bailey, Hudspeath, Ranck, Anderson, Siegman, and Douglas  
Nays ..... 0 None  
Absent or  
Not Voting .... 0 None

- A. Approval of Minutes of the Regular Meeting of March 15, 2006**
- B. Approval of Minutes of the Special Meeting of March 29, 2006**
- C. Receive Monthly Report of the Treasurer for the period ending March 31, 2006**
- D. Receive report of the Facilities Committee, Re: Progress of Youth Services Office Remodeling**
- E. Receive report of the Finance Committee, Re: Levy Hearing at the Board of Trustees of the Village of Carol Stream, April 17, 2006**
- F. Approve Disbursements of the Regular Meeting of April 19, 2006 in the amount of \$146,041.66**
- G. Receive Monthly Report of the Library Director**
- H. Receive Monthly Staff Reports**
- I. Receive Report of the DuPage Library System**
- J. Receive Report of the Friends of the Carol Stream Public Library**
- K. Receive Communications**
- L. Receive Announcements**

Trustee Siegman moved and Trustee Anderson seconded to approve the Consent Agenda for this Meeting by omnibus vote. Motion carried.

Ayes ..... 7 Trustees Spyrison, Bailey, Hudspeath, Ranck, Anderson, Siegman, and Douglas  
Nays ..... 0 None  
Absent or  
Not Voting .... 0 None

*The following is a detailed description of various items placed on the Consent Agenda:*

**Progress of Youth Services Office Remodeling**

On April 5, 2006, a contract was signed with The Dubs Company to remodel the Youth Services Office according to their bid proposal. The Dubs Company filed the application for a building permit with the Village of Carol Stream on Monday, April 10.

**Levy Hearing at the Board of Trustees of the Village of Carol Stream, April 17, 2006**

The Village Board passed the Levy, which includes the Library's budget, without comment.

**Monthly Report of the Library Director**

Congratulations to Marcy Doyle who celebrated her second anniversary in April.

**Report of the DuPage Library System**

An agreement has been reached with SirsiDynix on a contract for MAGIC's new integrated library system. The initial purchase price will come from the MAGIC Contingency fund.

**Report of the Friends of the Carol Stream Public Library**

The Friends held a Book Sale in the Community Room of the Library the weekend of April 8 and 9. \$1,218.60 was made in the sale of books, videos and magazine boxes.

**Communications**

1. Letter from Illinois Clean Energy Community Foundation with payment of funds used to upgrade lights in Library.
2. Article from Library Journal Supplement, March 15, 2006, *Movers & Shakers 2006*. Assistant Director Christina Stoll is one of the People Shaping the Future of Libraries.
3. Thank you note from the St. Charles Public Library District for flowers sent to honor their Centennial Celebration

**Announcements**

1. LACONI Annual Trustee Dinner, May 19 2006, Hilton Lisle
2. Library Appreciation Night, White Sox vs. Orioles, Thursday, July 6, 2006

**Regular Meeting**

**VI. COMMITTEE REPORTS**

**A. Human Resources Committee:**

No Report

**B. Facilities Committee:**

1. Recommendation, Re: Acceptance of Proposal to Install a New Phone System

Trustee Ranck moved, with a second by Trustee Siegman, that the Carol Stream Public Library accept the proposal dated March 10, 2006 of Sound, Inc. for the NEC phone system and that the Library Director be authorized to enter into negotiations with Sound, Inc. for the final configuration and pricing of the phone system. Motion carried.

Ayes ..... 7 Trustees Spyrison, Bailey, Hudspeath, Ranck, Anderson, Siegman, and  
Douglas  
Nays ..... 0 None  
Absent or  
Not Voting .... 0 None

**DISCUSSION:**

We have received proposals from three companies: CCC Technologies for an ESI phone system, Sound Inc for an NEC phone system, and Computer View, Inc. for a Vertical TeleVantage system. Each company demonstrated their product for the staff and reviewed training and support. A spread sheet showing a side-by-side comparison of the three companies was distributed to the Board. The Managers are recommending the NEC system for its ease of use, price and the training and support we will receive from the company.

With either CCC Technologies or Sound Inc. we would be switching from SBC analog lines to a PRI (Prime Rate Interface), which are digital lines. Sound Inc. would work with different vendors to arrange a deal for us.

Trustee Anderson asked about the voice mail hours. The Sound Inc. system would hold up to 320 hours of voice mail messages. Trustee Bailey asked about the various references to the paging system. Our present paging system is Avaya proprietary. We would need to install a separate system. CCC Technologies insisted that they could make it work, but they are an Avaya dealer.

The number of phones quoted in each proposal is larger than we need. Each vendor felt that would be our "best package". A final phone count will need to be conducted and the final contract adjusted to reflect a different number of phones.

**VII. UNFINISHED BUSINESS**

There was no unfinished business to come before the Board.

**VIII. NEW BUSINESS**

**A. Recommendation, Re: Selection of Logo Contest Submissions to be considered for Final Design Concept**

The Staff and Board submitted logo ideas from March 6 to March 10. The public was invited to submit ideas from April 2 to April 15. A total of 31 submissions were received. The Marketing Committee met the morning of Wednesday, April 19 to select the best images and phrases. Assistant Director Christina Stoll asked the Board to select 4-6 phrases and/or images that they feel represent the Library. Those selections will go in the Display Case. From May 1 to May 14 the public will be able to vote on what they like. They will also be on display at the Barn Fest and on the Web site for voting. Final decision will be held at the May Board meeting.

**XV. ADJOURNMENT**

There being no further business to come before the Board of Library Trustees, President Douglas declared the Meeting adjourned at 8:07 p.m.

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Mary C. Hudspeath, Secretary  
Board of Library Trustees

Minutes drafted by Ann Kennedy, April 26, 2006