

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM
Carol Stream Public Library
515 Hiawatha Drive Carol Stream, IL 50188

DATE: October 18, 2023

TIME: 7:00 p.m.

PLACE: Library Meeting Room

1. Welcome and Call to Order

Vice President Larimer called the meeting to order at 7:01 p.m.

2. Vice President Larimer led those in attendance in the Pledge of Allegiance to the Flag

3. Roll Call

Secretary Patel called the Roll.

Present: Trustees Olson, Rogers, Patel and Larimer

Absent: Trustees Hudspeath, Leszczewicz and Lynch

Also Present: Director Susan Westgate, Assistant Director Laura Hays, Adult Services Manager Athens Moreno, Sikich Representative Brian LeFevre, Friends of the Library Members Kurt Gimler and Peggy Benzin

4. PUBLIC PARTICIPATION – Friends of the Library President Kurt Gimler recognized the original founding members of the Friends of the Library, in honor of their 40th Anniversary as an organization. He provided an overview of the programs and equipment that the Friends have funded and the programs they have sponsored over the past several years. They thanked the Library for remembering Friends member Margaret Leabru in the recent Warhol art installation and stated that their goal is to build membership.

5. COMMITTEE REPORTS - None

6. CONSENT AGENDA

Trustee Olson moved and **Trustee Rogers seconded** the establishment of a Consent Agenda for the Regular Meeting of October 18, 2023. Motion approved.

Ayes 4 Trustees Olson, Rogers, Patel and Larimer

Nays 0

Absent..... Trustees Hudspeath, Leszczewicz and Lynch

Trustee Rogers moved and **Trustee Olson seconded** that the following items be included on the consent agenda. Motion approved.

Ayes 4 Trustees Olson, Rogers, Patel and Larimer

Nays 0

Absent..... Trustees Hudspeath, Leszczewicz and Lynch

6.1 Minutes of the Regular Board Meeting of September 20, 2023

6.2 Accept the Monthly Financial Statements of the Treasurer for the Period Ending September 30, 2023

6.3 Approval of Disbursements of September 1-30, 2023 plus the Addendum for the Meeting of October 18, 2023

Trustee Olson moved and Trustee Rogers seconded that the items on the Consent Agenda be approved by Omnibus vote. Motion approved.

Ayes 4 Trustees Olson, Rogers, Patel and Larimer

Nays 0

Absent..... Trustees Hudspeath, Leszczewicz and Lynch

7. NEW BUSINESS

7.1 Recommendation, Re: Approval of Resolution #300, Commendation of Friends of the Carol Stream Public Library In Celebration of Forty Years of Service and Commitment

Trustee Olson moved and Trustee Rogers seconded that the Carol Stream Public Library Board of Trustees approve Resolution #300, Commendation of Friends of the Carol Stream Public Library In Celebration of Forty Years of Service and Commitment. Motion approved.

Ayes 4 Trustees Olson, Rogers, Patel and Larimer

Nays 0

Absent..... Trustees Hudspeath, Leszczewicz and Lynch

Background information:

VILLAGE OF CAROL STREAM, ILLINOIS LIBRARY BOARD RESOLUTION #300

RE: COMMENDATION OF FRIENDS OF THE CAROL STREAM PUBLIC LIBRARY IN CELEBRATION OF FORTY YEARS OF SERVICE AND COMMITMENT

WHEREAS, the Friends of the Carol Stream Public Library were formed forty years ago in 1983 to support the Carol Stream Public Library and their services to the community; and

WHEREAS, the work of the Friends highlights, on an on-going basis, that our Library is the cornerstone of the community providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to the present; and

WHEREAS, the Friends understand the critical importance of well-funded libraries and advocate to ensure that our Library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, readers’ advisory, and children’s services; and

WHEREAS, the Friends raise money that enables our Library to fulfill our Mission – providing the resources for additional programming, equipment, support for summer reading programs, scholarships for Career Online High School, and special events throughout the year; and

WHEREAS, the Friends volunteer at special Library events throughout the year demonstrating their dedication to the Library with their gracious and welcoming nature; and

WHEREAS, the Friends’ gift of their time and commitment to the Library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community; and

Now, therefore, be it resolved that the Board of Library Trustees publicly commends and thanks the Friends of the Carol Stream Public Library on behalf of the citizens of Carol Stream for their continued contributions and support to make our Library and the community so much better.

7.2 Review of Fiscal Year 2023 Audit with Sikich Representative Brian LeFevre

Background information:

Partner Brian LeFevre from Sikich LLP, presented the Library’s FY2023 Annual Financial Report and Auditor’s Communication to the Board. The auditor issued a clean, unmodified audit opinion. An unmodified opinion is issued when the financial statements “give a true and fair view” and the organization under audit has practiced in accordance with all requirements. It is the highest opinion that can be given.

7.3 Acceptance of 2023 Audit as Presented

Trustee Patel moved and **Trustee Rogers seconded** that the Library Board of Trustees accept the 2023 Audit as presented. Motion approved.

Ayes 4 Trustees Olson, Rogers, Patel and Larimer

Nays 0

Absent..... Trustees Hudspeath, Leszczewicz and Lynch

8. REPORT OF THE LIBRARY DIRECTOR

Background Information:

Trustees inquired if the Staff Appreciation dinner will be resuming. It had been on hiatus during the pandemic. Plans are for it to resume and take place in January or February 2024.

9. MONTHLY STAFF REPORTS

Background Information:

Trustee Olson inquired on what the Stay Interview surveys were that were mentioned in the HR Report. Stay Surveys (vs. Exit interviews) are a tool to provide the employer with information from current employees regarding job satisfaction, concerns and recommendations. Employers can use the results to improve the working environment for employees and increase job satisfaction and retention.

10. ADJOURN

There being no further business to come before the Board of Library Trustees, **Trustee Olson moved** and **Trustee Rogers seconded** that the meeting be adjourned. Motion approved. Meeting adjourned at 7:51 p.m.

November 15, 2023

Approved (date)

Mansi Patel, Secretary
Library Board of Trustees