

**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: November 18, 2009

TIME: 7:30 p.m.

PLACE: Village Hall Board Room

I. CALL TO ORDER

President Siegman called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

PLEDGE TO THE FLAG

President Siegman led those in attendance in the Pledge of Allegiance to the Flag.

II. ROLL CALL

Secretary Hudspeath called the roll.

Present: Trustees Wade, Shambo, Arends, Bailey, Hudspeath, and Siegman

Absent: Trustee Douglas

Also Present: Library Director Ann Kennedy

III. PUBLIC PARTICIPATION

Members of the public in attendance: David DeRango, Michael Kunowski, and Matt Gentile of the Examiner

None of those in attendance accepted the offer to address the Board.

ADOPTION OF CONSENT AGENDA

Trustee Wade moved and Trustee Hudspeath seconded to establish a consent agenda for the Regular Meeting of November 18, 2009. Motion carried.

Ayes 5 Trustees Wade, Shambo, Arends, Bailey, and Hudspeath

Nays 0 None

Absent or

Not Voting 2 Trustee Douglas (absent) and Trustee Siegman (not voting)

Trustee Shambo moved and Trustee Bailey seconded to put the following items on the Consent Agenda for the Meeting. Motion carried.

Ayes 5 Trustees Wade, Shambo, Arends, Bailey, and Hudspeath
Nays 0 None
Absent or
Not Voting 2 Trustee Douglas (absent) and Trustee Siegman (not voting)

- A. **Approval of Minutes of the Regular Meeting of October 21, 2009**
- B. **Approval of Minutes of the Special Meeting of November 11, 2009, with corrections**
- C. **Receive Monthly Report of the Treasurer for the period ending October 31, 2009**
- D. **Receive Report, Re: Status of civil suit against the Library**
- E. **Approve Disbursements of the Regular Meeting of November 18, 2009 in the amount of \$306,296.44**
- F. **Receive Monthly Report of the Library Director**
- G. **Receive Monthly Staff Reports**
- H. **Receive Communications**
- I. **Receive Announcements**

Trustee Hudspeath moved and Trustee Shambo seconded to approve the Consent Agenda for this Meeting by omnibus vote. Motion carried.

Ayes 5 Trustees Wade, Shambo, Arends, Bailey, and Hudspeath
Nays 0 None
Absent or
Not Voting 2 Trustee Douglas (absent) and Trustee Siegman (not voting)

The following is a detailed description of various items placed on the Consent Agenda:

Minutes of November 11

Trustee Wade asked that the minutes of November 11, 2009 be changed to “the \$500,000 **proposed** transfer from General Fund to Capital Maintenance and Repair. Kennedy explained that it is to cover expenses **to be** approved by the Board.”

Report of the Library Director

The following members observed an employment anniversary in November: Karen Sego – 12 years, Gail Santroch – 8 years, Fran Venegas - 6 years, Julie Blackwell – 3 years, Liz Bryers – 2 years, Joyce Farrell – 1 year, and Sarah Lindeman – 1 year.

Communications

- A. Certificate of Recognition from the Carol Stream Fire District for completing 3 inspection cycles without a recorded fire code violation.
- B. Report from DLS on results of “A Day in the Life”

Announcements

- A. ILA Library Trustee Forum 2010 Workshop, Saturday, February 27, 2010 Marriott Hickory Ridge Conference Center. Trustee Arends encouraged trustees to attend. Trustee Wade expressed interest.

Regular Meeting

VI. COMMITTEE REPORTS

- A. Human Resources Committee
Trustee Arends requested that a Committee meeting be scheduled.

- B. Facilities Committee
No Report

- C. Finance Committee
President Siegman announced that the Village Board approved the Library's tax levy on November 16. The Levy will be a 0.1% increase over the previous year's extension. There will be no increase in salaries and the collection numbers will remain stagnate for the next 2 years.

VII. UNFINISHED BUSINESS

A. Library Remodeling Project

- 1. Recommendation, Re: Acceptance of proposal from Professional Library Lift Movers for relocation of furniture and collections during the remodeling project.

Trustee Shambo moved and Trustee Hudspeath seconded that the Board of Trustees of the Carol Stream Public Library accept the proposal from Professional Library Lift Movers for the relocation of furniture and collections during the remodeling project at a cost of \$7,835. Motion Carried.

Ayes 4 Trustees Shambo, Arends, Bailey, and Hudspeath
Nays 1 Trustee Wade
Absent or
Not Voting 2 Trustee Douglas (absent) and Trustee Siegman (not voting)

Discussion:

There was no discussion on the motion.

VIII. NEW BUSINESS

President Siegman stated that New Business will be moved to the end of the agenda. The Board will go into Executive Session and adjourn immediately upon exiting from Executive Session.

XII. OTHER REPORTS

- A. DuPage Library System
No report

- B. Friends of the Carol Stream Public Library
No report

Trustee Bailey moved and Trustee Arends seconded that the Board of Library Trustees adjourn to Executive Session under the Open Meetings Act, 5 ILCS 120/2(c) where they will discuss a personnel matter and nothing else. Motion carried.

Ayes 5 Trustees Wade, Shambo, Arends, Bailey, and Hudspeath
Nays 0 None
Absent or
Not Voting 2 Trustee Douglas (absent) and Trustee Siegman (not voting)

Accordingly the Meeting was closed to the public at approximately 7:42 p.m. pursuant to the exception to the Illinois Open Meetings Act 5 ILCS 120/2(c)1 specifically for the purpose of discussing a personnel matter whereupon the Board discussed the aforesaid matters and no other matters in closed session. The Board returned to regular session at 8:58 p.m.

XV. ADJOURNMENT

There being no further business to come before the Board of Library Trustees, President Siegman declared the Meeting adjourned at 8:58 p.m.

Mary C. Hudspeath, Secretary
Board of Library Trustees