

**Minutes of the Meeting of the Human Resources Committee of the
Board of Library Trustees of the
Village of Carol Stream.**

Date: April 11, 2012

Time: 7:30 p.m.

Place: Discovery Room

1. Call to Order

Committee Chair Bailey called the meeting to order at 7:30 p.m.

2. Roll Call

The roll call was conducted by recognition.

Present: Trustees Bailey and DeRango

Absent:

Also Present: Trustees Hudspeath, Wade and Jeffrey, Library Director Ann Kennedy,
Assistant Library Director Pam Leffler

Tom Arends and Rob Douglas also served on the Human Resources Committee. It was agreed to conduct the meeting as a Committee of the Whole with all trustees participating.

3. Discussion, Re: Retirement Recognition for Lynn Johnson

Director Kennedy explained that Lynn Johnson would be retiring on May 11, 2012 after 31 years of employment, 30 of those as the Head of Youth Services. The Library would like to hold a reception for Lynn on May 11 at 6:00 after the Library closes. The Friends of the Library have agreed to pay for the food for the reception. Director Kennedy asked the Board to honor Lynn for her years of service and requested a dollar amount to spend. Assistant Director Leffler said that Lynn would like to learn to cook and suggested that something related to cooking be purchased. Trustee Bailey stated that the Board should reward 31 years of service. The Trustees agreed that the Director could spend \$200 on an appropriate gift. Trustee Hudspeath said that after spending a career amerced in children's literature this is a great gift. Trustee Bailey asked that a resolution be prepared for the next meeting.

4. Executive Session: Annual Performance Evaluation of the Library Director

Trustee Wade moved and Trustee Jeffrey seconded that the Human Resources Committee go into Executive Session under the exceptions to the Open Meetings Act 5 ILCS 120/2 (c) 1: "The appointment, employment, compensation, discipline, performance or dismissal of specific employees..." Motion carried.

Ayes 5 Trustees DeRango, Jeffrey, Wade, Bailey, and Hudspeath
Nays 0 None
Absent or
Not Voting 0 None

Accordingly, the Meeting was closed to the public at approximately 7:38 p.m. pursuant to the exception to the Illinois Open Meetings Act 5 ILCS 120/2(c)1 to discuss the performance evaluation of the Library Director whereupon the Committee discussed the aforesaid matter and no other in closed session. The Committee returned to regular session at 8:16 p.m.

5. Review of proposed job descriptions

The Board agreed to postpone the review of job descriptions to another meeting.

6. Adjournment

There being no further business to come before the Human Resources Committee, the Meeting was adjourned at 8:17 p.m.

Approved (date)

Ann Kennedy, Library Director
for the
Human Resources Committee