

**MINUTES OF THE SPECIAL MEETING OF THE FACILITIES
COMMITTEE OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

DATE: February 15, 2017

Time: 7:30 p.m.

PLACE: Discovery Room

1. Call to Order

Committee Chair Larimer called the Meeting of the Facilities Committee to order at 7:31 p.m.

Pledge to the Flag

Committee Chair Larimer led those in attendance in the Pledge of Allegiance to the Flag.

2. Roll Call

Present: Trustees Larimer, Lynch, Patel, Sheikh, Berryman-Gilliam and Jourdan

Absent: Trustee Bagdonas

Also Present: Library Director Susan Westgate, Assistant Director Mary Clemens

3. Discussion

Trustee Larimer presented a PowerPoint presentation to encourage Trustees to brainstorm space usage ideas for the Library. Assistant Director Clemens presented an outline of the Strategic Plan Objective 3.2 regarding a space usage/needs analysis to take place in June 2017. She outlined the Library's Mission, Vision and the goal and objective to create a welcoming environment for the community through the use of a space needs analysis. The Board came to a consensus to schedule interviews with two of the companies that she recommends to present their Master Plan process regarding space usage to the Board of Trustees. She will schedule them to present to the Board at a Special meeting on Wednesday, April 5 starting at 6:30 p.m.

4. Adjournment

There being no further business to come before the Facilities Committee, the Meeting was adjourned at 8:25 p.m.

March 15, 2017

Approved (date)

Susan Westgate, Library Director
For the Facilities Committee