

PUBLIC NOTICE
AGENDA FOR THE REGULAR MEETING OF THE BOARD OF
LIBRARY TRUSTEES OF THE VILLAGE OF CAROL STREAM
Carol Stream Public library
616 Hiawatha Drive
Carol Stream, IL 60188

DATE: September 15, 2021

TIME: 7:00 p.m.

PLACE: Library Meeting Room

All matters on the agenda may be discussed, amended, and acted upon.

In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.

1. WELCOME AND CALL TO ORDER – Justin Lynch, President
2. PLEDGE TO THE FLAG
3. ROLL CALL –Secretary
4. RECOGNITION OF GUESTS AND ANNOUNCEMENTS – President Lynch
5. PUBLIC PARTICIPATION – President Lynch
6. ADOPTION OF THE CONSENT AGENDA – President Lynch
7. APPROVAL OF MINUTES
 - 7.1 Minutes of the Regular Board Meeting of August 20, 2021
8. MONTHLY REPORTS OF THE TREASURER – Treasurer
 - 8.1 Accept the Monthly Financial Statements of the Treasurer for the Period Ending August 31, 2021
9. BOARD AND COMMITTEE REPORTS
 - 9.1 Report from the President-Justin Lynch
 - 9.2 Report from the Vice President-Dr. Bonita Berryman-Gilliam
 - 9.3 Board Committee Reports
 - 9.3.1 Human Resources Committee – Mansi Patel, Committee Chair
 - 9.3.2 Facilities Committee – David Larimer, Committee Chair
 - 9.3.3 Finance Committee – Dr. Bonita Berryman-Gilliam, Committee Chair
10. NEW BUSINESS
 - 10.1 Recommendation, Re: Approval of Resolution #294 Commendation of Service of Trustee Edward Jourdan
 - 10.2 Recommendation, Re: Approval of Expenses over \$10,000-Outdoor Message Center Proposal
 - 10.3 Recommendation, Re: Approval of Revision of Personnel Policy 314A, Emergency Paid Sick Leave Due to COVID-19
 - 10.4 Recommendation, Re: Approval of Revision of Library Accounts Policy

10.5 Recommendation, Re: Approval of Expenses over \$10,000 for Annual Insurance Policy Renewals

10.6 Recommendation, Re: Approval of Employee Compensation as Discussed in Executive Session on September 15, 2021

10.7 Recommendation, Re: Approval of Late Opening on Friday September 24, 2021 for Staff Development

11. DISBURSEMENTS

11.1 Approval of Disbursements of August 1-31, 2021 plus the Addendum for the Meeting of September 15, 2021

12. REPORT OF THE LIBRARY DIRECTOR, Susan Westgate

13. MONTHLY STAFF REPORTS

13.1 Assistant Director's Report, Mary Clemens

13.2 Adult Services Report, Laura Hays

13.3 Youth Services Report, Amy Teske

13.4 Circulation Department Report, Jeri Cain

13.5 Human Resources Report, Mary Pellico

13.6 Marketing Report, Allison Porch

13.7 Information Technology Report

14. UNFINISHED BUSINESS

None

15. BOARD DEVELOPMENT

15.1 Illinois Library Association Virtual Conference: October 12-14, 2021

16. BOARD MEMBER REPORTS

17. ADJOURN

Next Resolution: #295

Mansi Patel, Secretary
Board of Library Trustees