

PUBLIC NOTICE
AGENDA FOR THE REGULAR MEETING OF THE BOARD OF
LIBRARY TRUSTEES OF THE VILLAGE OF CAROL STREAM
Carol Stream Public library
616 Hiawatha Drive
Carol Stream, IL 60188

DATE: July 21, 2021

TIME: 7:00 p.m.

PLACE: Library Meeting Room

All matters on the agenda may be discussed, amended, and acted upon.

In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.

1. WELCOME AND CALL TO ORDER – Justin Lynch, President
2. PLEDGE TO THE FLAG

Administration of Oath of Office to: Samantha Wright

3. ROLL CALL –Secretary
4. RECOGNITION OF GUESTS AND ANNOUNCEMENTS – President Lynch
5. PUBLIC PARTICIPATION – President Lynch
6. ADOPTION OF THE CONSENT AGENDA – President Lynch
7. APPROVAL OF MINUTES

7.1 Minutes of the Regular Board Meeting of June 16, 2021

8. MONTHLY REPORTS OF THE TREASURER – Treasurer

8.1 Accept the Monthly Financial Statements of the Treasurer for the Period Ending June 30, 2021

9. BOARD AND COMMITTEE REPORTS

9.1 Report from the President-Justin Lynch

9.2 Report from the Vice President-Dr. Bonita Berryman-Gilliam

9.3 Board Committee Reports

9.3.1 Human Resources Committee – Committee Chair

9.3.2 Facilities Committee - Committee Chair

9.3.3 Finance Committee – Committee Chair

9.3.4 EDI Committee – Committee Chair

10. NEW BUSINESS

10.1 Recommendation, Re: Approval of Board President Committee Appointments

10.2 Recommendation, Re: Approval of New Job Description for Youth Services Bi-Lingual Librarian

10.3 Recommendation, Re: Approval of Job Description Revisions for Assistant Director and Youth and Adult Services Librarians

10.4 Recommendation, Re: Approval of FY 22 Quarterly Payments to SWAN Library Consortium

10.5 Recommendation, Re: Approval of Self-Check Machines Payment

10.6 Discussion: Klein Creek Streambank Stabilization and Wetland Creation

11. DISBURSEMENTS

11.1 Approval of Disbursements of June 1-30, 2021 plus the Addendum for the Meeting of July 21, 2021

12. REPORT OF THE LIBRARY DIRECTOR, Susan Westgate

13. MONTHLY STAFF REPORTS

13.1 Assistant Director's Report, Mary Clemens

13.2 Adult Services Report, Laura Hays

13.3 Youth Services Report, Amy Teske

13.4 Circulation Department Report, Jeri Cain

13.5 Human Resources Report, Mary Pellico

13.6 Information Technology Report

14. UNFINISHED BUSINESS

None

15. BOARD DEVELOPMENT

15.1 Illinois Library Association Virtual Conference: October 12-14, 2021

16. BOARD MEMBER REPORTS

17. EXECUTIVE SESSION: For the review of minutes as permitted under Illinois Open Meetings Act, 5 ILCS 120/2(c)(21)

17.1 Recommendation, Re: Approval of Minutes of the Executive Session Minutes of September 30, 2020

17.2 Recommendation, Re: Approval of Minutes of the Executive Session Minutes of June 9 and June 10, 2021

17.2 Recommendation, Re: Semi-Annual Review of the Minutes of Executive Session

18. ADJOURN

Next Resolution: #294

Mansi Patel, Secretary
Board of Library Trustees