

**AGENDA FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF
THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: February 18, 2015

TIME: 7:30 p.m.

PLACE: Horizon Room

All matters on the Agenda may be discussed, amended, and acted upon.

In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2 (c), portions of this meeting may be conducted in closed session.

- I. CALL TO ORDER

PLEDGE TO THE FLAG
- II. ROLL CALL
- III. PUBLIC PARTICIPATION

ADOPTION OF CONSENT AGENDA*
- IV. APPROVAL OF MINUTES
 - A. Minutes of Regular Meeting of January 21, 2015
- V. MONTHLY REPORT OF THE TREASURER
 - A. Accept the Monthly Financial Statements of the Treasurer for the Period Ending January 31, 2015
- VI. COMMITTEE REPORTS
 - A. Facilities Committee
 - B. Finance Committee
 - C. Human Resources Committee
- VII. Old Business
None
- VIII. NEW BUSINESS
 - A. Recommendation, Re: Approval of Human Resources Committee recommendation regarding revision of Job Description for Technical Services Assistant
 - B. Recommendation, Re: Approval of Human Resources Committee recommendation regarding Job Description for Acquisition Associate
 - C. Recommendation, Re: Approval of Human Resources Committee recommendation regarding revision of Job Description for Cataloging Librarian

- D. Recommendation, Re: Approval of Human Resources Committee recommendation regarding revision of Job Description for Business Operations Assistant
- E. Recommendation, Re: Approval of Human Resources Committee recommendation regarding staff compensation in Fiscal Year 2015/2016.
- F. Recommendation, Re: Approval of Finance Committee recommendation regarding Working Budget for Fiscal Year 2015/2016
- G. Recommendation, Re: Approval of Library By-Law Revisions: Article II-Mission Statement; Article X, Section 1; Article XII, Section 1 & 5
- H. Recommendation, Re: Approval of Chapter 4. E. 1.1 Circulation Policies MAGIC Public Library Members

IX. DISBURSEMENTS

- A. Approval of Disbursements for the period January 1, 2015 to January 31, 2015, plus the Addendum for the Meeting of February 18, 2015.

X. REPORT OF THE LIBRARY DIRECTOR

(The Library Director submits a report to the Board members containing information pertaining to the items on the meeting agenda for their review prior to the meeting.)

- A. Update of Leaking Skylights
- B. Audio/Visual Alarm Repair

XI. MONTHLY STAFF REPORTS

XII. OTHER REPORTS

None

XIII. COMMUNICATIONS

- A. Thank You letter from Village of Carol Stream Social Services Department
- B. Thank You letter from DuPage Pads

XIV. ANNOUNCEMENTS

- A. January 21, 2015 *Examiner* Article on Library year in review

XV. ADJOURNMENT

Nadia Sheikh, Secretary
Board of Library Trustees

Next Resolution: #268

**A consent agenda allows Board members to vote on a group of items en bloc (as a group) not requiring discussion. This practice can save meeting time by allowing the Board to approve the group of items together in one motion. Items they wish to discuss are declared “no” or “off” by a Board member during the establishment of the consent agenda.*