

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF CAROL STREAM**

**Carol Stream Public Library
616 Hiawatha Drive
Carol Stream, IL 60188**

DATE: December 21, 2005

TIME: 7:30 p.m.

PLACE: Conference Room

I. CALL TO ORDER

President Douglas called the Regular Meeting of the Board of Library Trustees to order at 7:30 p.m.

PLEDGE TO THE FLAG

President Douglas led those in attendance in the Pledge of Allegiance to the Flag.

ADMINISTRATION OF OATH OF OFFICE TO MELISSA F. SPYRISON

Director Kennedy administered the Oath of Office of newly appointed Trustee Melissa F. Spyrison.

II. ROLL CALL

Secretary Hudspeath called the roll.

Present: Trustees Spyrison, Bailey, Hudspeath, Ranck, Siegman, and Douglas

Absent: Trustee Anderson

Also Present: Library Director Ann Kennedy, Assistant Library Director Christina Stoll, Elizabeth McCormack from Examiner Publications, Jack Komperda from the Daily Herald, Blake Davis (7:15 p.m.)

III. PUBLIC PARTICIPATION

President Douglas welcomed the representatives of the press.

ADOPTION OF CONSENT AGENDA

Trustee Ranck moved and Trustee Bailey seconded to establish a consent agenda for the Regular Meeting of December 21, 2005. Motion carried.

Ayes 6 Trustees Spyrison, Bailey, Hudspeath, Ranck, Siegman, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Anderson (absent)

Trustee Siegman moved and Trustee Ranck seconded to put the following items on the Consent Agenda for the Meeting. Motion carried.

Ayes 6 Trustees Spyrison, Bailey, Hudspeath, Ranck, Siegman, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Anderson (absent)

- A. Approval of Minutes of Regular Meeting of November 16, 2005**
- B. Receive Monthly Report of the Treasurer for Period Ending November 30, 2005**
- C. Annual Review of Investment Policy of the Carol Stream Public Library**
- D. Approve Recommendation, Re: Remodeling for an expanded Youth Services Office**
- E. Approve Recommendation, Re: Revised Personnel Policy**
- F. Approve Recommendation, Re: Library Policy 7.C. Annual Library Calendar/2006 Library Closings and Board Meetings**
- G. Conduct Review of Staff Employment Anniversaries**
- H. Approve Disbursements of Regular Meeting of December 21, 2005, in the amount of \$131,850.10.**
- I. Receive Monthly Report of the Library Director**
- J. Receive Monthly Staff Reports**
- K. Receive Communications**
- L. Receive Announcement**

Trustee Siegman moved and Trustee Hudspeath seconded to approve the Consent Agenda for this Meeting by omnibus vote. Motion carried.

Ayes 6 Trustees Spyrison, Bailey, Hudspeath, Ranck, Siegman, and Douglas
Nays 0 None
Absent or
Not Voting 1 Trustee Anderson (absent)

The following is a detailed description of various items placed on the Consent Agenda:

Recommendation, Re: Remodeling for an expanded Youth Services Office

The Facilities Committee met on November 30, 2005. The Library Board approved the recommendation of the Committee to accept Proposal "D" of Sente Rubel Bosman Lee, dated November 14, 2005, to expand the Youth Services Office into part of the Staff Room at a cost not to exceed \$73,850.

Recommendation, Re: Revised Personnel Policy

The Human Resources Committee met on December 14, 2005 to review the recommended revisions to Library Policy 3.A. Personnel Code. The Board approved that recommendation to take effect on January 1, 2006.

Recommendation, Re: Library Policy 7.C. Annual Library Calendar/2006 Library Closings and Board Meetings

The Board approved the calendar for 2006 Library Closings and Board Meetings. Included in the approval is closing the Library at 5:00 p.m. the Wednesday before Thanksgiving and moving the December Board meeting to the second Wednesday from the third Wednesday.

Conduct Review of Staff Employment Anniversaries

Staff Employment Anniversaries in 2006 include two 25th anniversaries, one 15th anniversary, four ten-year anniversaries and two five-year anniversaries. President Douglas commented that there are over 115 years of collective time in nine employees. We are really lucky to have the Staff we have and the Board expressed its appreciation.

Monthly Report of the Library Director

The Lynn Bierman is congratulated on her two-year employment anniversary in December.

Communications

- A. Letter of Nomination of Barbara Siegman as 2005 Special Citizen of the Year
- B. Thank You letter from Roger Jenisch for participation in the Children's Health Fair on November 5, 2005.

Announcements

- A. Citizen of the Year Dinner / February 4, 2006 / 6:00 Cocktail Hour – 7:00 p.m. Dinner / Holiday Inn / Reservation deadline: January 22, 2006.
- B. Successful Referendums 2: Messages and the Media, Thursday, February 2, 2006, DuPage Library System
- C. Memo from DuPage Library System re: Grants for the 2006 Illinois Library Day

Regular Meeting

VII. UNFINISHED BUSINESS

There was no unfinished business to bring before the Board.

VIII. NEW BUSINESS

A. Semi-annual Review of Minutes of Closed Meetings

Executive Session

Trustee Bailey moved and Trustee Siegman seconded to go into executive session for the purpose of reviewing minutes of meetings lawfully closed under the Illinois Open Meetings Act. Motion carried.

Ayes 6 Trustees Spyrison, Bailey, Hudspeath, Ranck, Siegman, and Douglas

Nays 0 None

Absent or

Not Voting 1 Trustee Anderson (absent)

Accordingly the Meeting was closed to the public at approximately 7:43 p.m. pursuant to an exception to the Illinois Open Meetings Act, specifically for the purpose of reviewing the minutes of meetings lawfully closed under this Act whereupon the Board discussed the aforesaid matter and no other matter in closed session. The Board returned to regular session at 7:49 p.m.

It was the consensus of opinion to release for public inspection or retain in closed files the following Minutes of Closed Session:

January 17, 2001 - Remain sealed under 5ICLS 120/1 ©(1)

July 2, 2002 - Remain sealed under 5ICLS 120/1 ©(1)

July 17, 2002 - Remain sealed under 5ICLS 120/1 ©(1)

July 31, 2002 - Remain sealed under 5ICLS 120/1 ©(1)

August 21, 2002 - Remain sealed under 5ICLS 120/1 ©(1)

November 20, 2002 - Remain sealed under 5ICLS 120/1 ©(1)

December 18, 2002 - Remain sealed under 5ILCS 120/2 ©(1)

August 6, 2003 - Remain sealed under 5ICLS 120/1 ©(1)

June 15, 2005 - Release

XII. OTHER REPORTS

A. DuPage Library System

No Report

B. Friends of the Carol Stream Public Library

No Report

PUBLIC PARTICIPATION

President Douglas asked Blake Davis if he had any questions for the Board. Davis asked about the status of the Committee on the new Library. Douglas recapped the meetings held with the Managers in July and explained that the Library is now working on heightening awareness of the Library and taking care of the immediate needs of this building. Blake asked if the Board had held a post mortem on the Referendums and why they didn't pass. Douglas explained the perceived need to choose between two referendums and that people don't want a tax increase. Trustees Bailey and Ranck contributed that the Library is trying to increase the perceived value of the Library and draw more attention to the Kuhn Road site.

XV. ADJOURNMENT

There being no further business to come before the Board of Library Trustees, President Douglas declared the Meeting adjourned at 8:02 p.m.

Approved: _____
(Date)

Mary C. Hudspeath, Secretary
Board of Library Trustees

Minutes drafted by Ann Kennedy on January 6, 2006.