

**AGENDA FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE  
VILLAGE OF CAROL STREAM**

**Carol Stream Public Library  
616 Hiawatha Drive  
Carol Stream, IL 60188**

**DATE: December 19, 2018    TIME: 7:00 p.m.                    PLACE: Horizon Room**

All matters on the Agenda may be discussed, amended, and acted upon.

*In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.*

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- I.    CALL TO ORDER
  - PLEDGE TO THE FLAG
- II.    ROLL CALL
- III.    PUBLIC PARTICIPATION
  - ADOPTION OF CONSENT AGENDA\*
- IV.    APPROVAL OF MINUTES
  - A.    Minutes of Regular Meeting of November 28, 2018
- V.    MONTHLY REPORT OF THE TREASURER
  - A.    Accept the Monthly Financial Statements of the Treasurer for the Period Ending November 30, 2018
- VI.    BOARD AND COMMITTEE REPORTS
- VII.    OLD BUSINESS
  - None
- VIII.    NEW BUSINESS
  - A.    Recommendation, Re: Approval of FY 2019 Per Capita Grant Application
  - B.    Recommendation, Re: Approval of Early Closing on Friday, January 25, 2019 at 1:00 p.m. for Staff In-service
  - C.    Recommendation, Re: Approval of Update to Library Pay Grade Structure for 2019
  - D.    Recommendation, Re: Revision to Personnel Policies 301-Vacation, 302-Sick Time and 303-Personal Days
  - E.    Recommendation, Re: Approval of Expenses over \$10,000 for POE Switches, Stacking Modules, Stacking Cables and Power Supplies from MNJ

IX. DISBURSEMENTS

- A. Approval of Disbursements for the Period November 1, 2018 to November 30, 2018, plus the Addendum for the Meeting of December 19, 2018

X. REPORT OF THE LIBRARY DIRECTOR

*(The Library Director submits a report to the Board members containing information pertaining to the items on the meeting agenda for their review prior to the meeting.)*

XI. MONTHLY STAFF REPORTS

XII. COMMUNICATIONS

- A. Thank You Holiday Card from Homebound Patron

XIII. ANNOUNCEMENTS

- A. Library Closed Dec. 23, 24, 25 and Jan. 1 for the Holidays
- B. Library Received Poinsettia from Mayor Saverino

XIV. EXECUTIVE SESSION: For the review of minutes as permitted under Illinois Open Meetings Act, 5 ILCS 120/2(c)(21).

- A. Recommendation, Re: Approval of Minutes of the Executive Session of June 18, 2018 and August 15, 2018
- B. Recommendation, Re: Semi-Annual Review of the Minutes of Executive Sessions

XV. ADJOURNMENT

Next Resolution: #287

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Mansi Patel, Secretary  
Board of Library Trustees

*\*A consent agenda allows Board members to vote on a group of items en bloc (as a group) not requiring discussion. This practice can save meeting time by allowing the Board to approve the group of items together in one motion. Items they wish to discuss are declared "off" by a Board member during the establishment of the consent agenda.*