

**AGENDA FOR THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE  
VILLAGE OF CAROL STREAM**

**Carol Stream Public Library  
616 Hiawatha Drive  
Carol Stream, IL 60188**

**DATE: November 16, 2016**

**TIME: 7:30 p.m.**

**PLACE: Horizon Room**

All matters on the Agenda may be discussed, amended, and acted upon.

*In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2.06, portions of this meeting may be conducted in closed session.*

---

- I. CALL TO ORDER
  - PLEDGE TO THE FLAG
- II. ROLL CALL
- III. PUBLIC PARTICIPATION
  - ADOPTION OF CONSENT AGENDA\*
- IV. APPROVAL OF MINUTES
  - A. Minutes of Regular Meeting of October 19, 2016
- V. MONTHLY REPORT OF THE TREASURER
  - A. Accept the Monthly Financial Statements of the Treasurer for the Period Ending October 31, 2016
- VI. COMMITTEE REPORTS
  - A. Human Resources Committee
- VII. OLD BUSINESS
  - None
- VIII. NEW BUSINESS
  - A. Recommendation, Re: Approval of 2017 Library Calendar
  - B. Recommendation, Re: Approval of Pay Grade Structure and Assignments
  - C. Recommendation, Re: Approval of Employee Handbook
  - D. Review of Chapter 6, "Access," of *Serving Our Public 3.0: Standards for Public Libraries*
- IX. DISBURSEMENTS

- A. Approval of Disbursements for the Period October 1, 2016 to October 31, 2016, plus the Addendum for the Meeting of November 16, 2016

X. REPORT OF THE LIBRARY DIRECTOR

XI. MONTHLY STAFF REPORTS

XII. COMMUNICATIONS

- A. Donation Letter and Check from Parents and Teens Together (PATT)

XIII. ANNOUNCEMENTS

- A. Library Holiday Open House Sunday, Dec. 4, 2016

XIV. ADJOURNMENT

Next Resolution: #279

---

Nadia Sheikh, Secretary  
Board of Library Trustees

*\*A consent agenda allows Board members to vote on a group of items en bloc (as a group) not requiring discussion. This practice can save meeting time by allowing the Board to approve the group of items together in one motion. Items they wish to discuss are declared “off” by a Board member during the establishment of the consent agenda.*